CURRICULUM VITAE

Preeti mishra

House No:- 404 Dwarka

New Delhi – 110076

Ph: 08510931108 ,09359360007,

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CAREER OBJECTIVE

Intend to build career within an organization to realize my potential to work tenacious dedication, hard work and discipline. I am seeking challenging opportunities that will contribute to the organization and personal growth.

WORKING EXPERIENCE

Organization : IndusInd Bank Ltd.

Job Profile : Working As a Relationship office

Designation : Sales officer

Duration : From May 2012 TO 28Feb.2013

ACHIEVEMENTS

* Participated in National Level Annual “ZH ELITE CLUB” held at New Delhi and received certificate of excellence Won Trophy & Certificate of Consistence Employee.
* Achieve maximum account opening and maximum insurance in month of last November, December, January in the organization

ACADEMIC QUALIFICATIONS

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Examination | Discipline/  Specialization | School/College | Board/  University | Year Of Passing | % |
| MBA  M.Com | H/R &Finance  Group A (Mgnt Concept&Org.Behaviour) | Aryan Institute management& Computer Studies College, Agra      R.B.S College | U.P.T.U University(Lucknow)  Dr.Bhim Rao Ambedkar University  (Agra) | 2010  2012 | 63%  73% |

FUNCTIONAL AREA OF STRENGTH

* Good communication skills in English Conversation.
* Excellent written and oral communication skills.
* Target oriented approach.
* Good presentation skills.

COMPUTER SKILL

* MS Word.
* MS Office.
* MS Excel.
* Internet.

PERSONAL ATTRIBUTES

* Good Academic Record.
* Honest & Deterministic.
* Have Single as well as Team Working Skills.

PERSONAL PROFILE

Name Preeti Mishra

Husband’s Name Mr. Hemant Mishra

Sex Female

Marital Status Married

Nationality Indian

Hobbies Travelling, Cooking, Reading

Permanent Address House No:- 404 Dwarka,

New Delhi – 110076

Phone No 91-01141443845

Date of Birth 19-10-1985

STRENGTH

* Positive Attitude
* Enthusiastic
* Confident
* Good Communication Skills
* Energetic with ability to learn
* Hardworking.

DECLARATION

I do hereby declare that all the information given above is true and best of my knowledge and belief.

Date :

Place : NEW DELHI (PREETI MISHRA)