**RESUME**

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| PREETI SHARMA  House No-166A,Street No-19,  Ashok Vihar  Gurgaon-122001  Email:  [**ggnshikha@gmail.com**](mailto:ggnshikha@gmail.com)  **Contact No :**  **Mobile**: +91-9560531760  **Home** : +0124-2253544  **Personal Details :**  **Date of Birth** : 18-09-1991  **Sex**  : Female  **Nationality** : Indian  **Marital Status** : Single  **Language** : English and  Hindi  **HOBBIES** | OBJECTIVE  Seeking a high quality working environment through challenging assignments, meaningful career growth & opportunities for value addition & professional development.  STRENGTHS   * Dedication towards work. * Easily inclines to recent methodology to accomplish targets. * Adaptability to work in various circumstances. * Confidence in oneself & Strong Faith in *‘The Almighty’*   FINAL YEAR PROJECT  **Academic project-“**Library Management System”  Salient points:  **1.** Student Details Based Project  **2**. Language VB  . |

* Watching Movies, Playing Carom & Listening Music

**EDUCATIONAL/TECHNICAL QUALIFICATIONS**

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| **DEGREE/DIPLOMA** | **INSTITUTE NAME,**  **BOARD/UNIVERSITY** | **YEAR OF**  **PASSING** | **PERCENTAGE** |
| BCA-III    DIPLOMA (Computer Science&  Engg.) | MDU ROHTAK    PDM POLYTECHNIC BAHADURGARH DISTT.(JHAJJAR) | 2014      2011 | PURSUING BCA (FINAL YEAR)  70%  (till VIth semester |
| Higher Secondary Examination | SD GIRLS SR.SEC. SCHOOL  HBSE | 2008 | 77% |
| Secondary Examination  **SOFTWARE PROFICIENCY** | SD GIRLS SR.SEC.SCHOOL  HBSE | 2007 | 70% |

 Languages : C, C++,HTML,PL/ORACLE,SQL,VB,

Operating system : MS Windows 2000, XP,LINUX/UNIX

Software Packages : MS-Office,MS-Excel,MS-Power Point,Internet,Email

**EXPERIENCES**:- MORE THAN TWO YEARS

WORKED AS A COMPUTER OPERATOR & SOFTWARE ASSISTANT (WITH C,C++,ORACLE,HTML,JAVA SCRIPTS) IN SHAILI COMMUNICATIONS GURGAON.(122001) DURING THE PERIOD FROM 20-06-2011TO 31.07-2013.

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**EXTRA CURRICULAR/ACHIEVEMENTS**

* Active participation in Fests and Seminars of Technical Importance
* Won several prizes in academics as well as in extra curricular activities at school level.
* Participated in inter college running tournament
* **Excellence Performance Award** in **Diploma** from **PDM POLYTECHNIC SARAI AURANGABAD BAHADURGARH** Distt.Jhajjar (Rohtak)
* **Certificate of SMALL SCALE INTEGRATION in A+ CORE HARDWARE-(2010-11)**

Date: 30-09-2013 **(Preeti Sharma)**

**Place: Gurgaon**

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