Photo

**MAHENDRA PRATAP SINGH**

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Targeting assignments in **Warehouse Management, Logistics & Dispatch and**  with a company providing continuous learning and development opportunities in a fast paced and constantly evolving environment

**preferably in Uttar Pradesh**

**ǁ PROFILE SUMMARY ǁǁǁǁǁǁ**

* A competent professional with nearly 3 years of rich experience in Store Management activities like receipts, storage, issues and disposition as well as management of supply chain
* Exceptional in ensuring optimum inventory levels to achieve maximum cost savings without hampering the distribution process and interacting with suppliers for efficient negotiations on price, delivery schedule and other terms & conditions
* Proficient in complete **Warehouse Operations** such as receiving goods, storage, documentation, systems implementation and inside/outside movement of goods
* Resourceful in **receiving, storing & controlling stock** and delivery of materials to project locations involving inside/outside movement; managing an entire gamut of **Materials Management** including monitoring inventory levels.

**ǁ AREAS OF EXPERTISE ǁǁǁǁǁǁ**

Warehouse Operations Logistics Operations Material Management

Transport Management Stock Updation & Stock Reconciliation Vendor Management

**ǁ WORK EXPERIENCE ǁǁǁǁǁǁ**

**March’16- till date: Wave Distilleries & Breweries Ltd., Aligarh as Supervisior 0f Dispatch**

**Key Result Areas**

* Managing supply chain functions for products like Country Liquor (Wave) in warehouse with timely dispatch manufacturing unit for achievement of targets within specified parameters
* Maintaining a strong communication chain among the different divisions in order to receive inquiries about status of materials, requisition, dispatch information and delivery status
* Planning, directing and maintaining efficient warehouse operations; assigning and evaluating the work performance of personnel assigned to the warehouse

**Significant Accomplishments.**

* Ensured smooth movement of stock/ raw material from the store by Labour Control, Conditions of boxes measures.

**ǁ ACADEMIC DETAILS ǁǁǁǁǁǁ**

* **High School passed from U.P Board in Year 2004.**
* **Intermediate passed from U.P Board in Year 2006.**
* **B.A passed from Dr. BRA University Agra in the Year 2010.**

**IT Skills:** Knowledge of computer one year corse from R.G.C.S.M

**ǁ PERSONAL DETAILS ǁǁǁǁǁǁ**

Date of Birth: 01/08/1987

Languages Known: English, Hindi

Address: Village & post Ranhera,Tehsil-Chhata, Distt-Mathura