**WORK EXPERIENCE**

**SUMINTER INDIA ORGANICS PRIVATE LIMITED – (May, 2019 - Currently Working)**

(Legal Executive)

* Ensuring corporate governance and secretarial compliances under the Companies Act and rules there under.
* Drafting and vetting of all documents from legal perspective pertaining to the business of the company. (Example - NDA, License Agreement, Lease Agreement, Service Agreement, legal notices etc.).
* Liaise with the company’s authorized legal representatives and provide them all necessary documentary support to make sure the company is represented in the best possible way on any legal matters.
* Initiating and taking timely actions and advise as regards litigation matters.

**ALPHA PLUS TECHNOLOGIES PRIVATE LIMITED, MUMBAI - (January, 2018 – March-2019)**

(Legal, Secretarial & Research Associate)

* Assisting the Consulting and Research Teams in developing and expanding region-wise, industry-specific banking/finance & statutory compliances.
* Drafting, reviewing and vetting various agreements including Service Level Agreements, Non-Disclosure Agreements, Annual Maintenance Agreement etc.
* Identifying and appraise the board and top management of compliances applicable to the company and establish board’s responsibilities and best practice.
* Handling secretarial matters pertaining to board & general meetings, memorandum & articles of association, statutory registers, statutory filings, and general corporate governance.

**SMITH LAW FIRM, JAIPUR – (September - December, 2017)** -(Associate)

* Drafting, reviewing and vetting service agreements, sale deed, power of attorneys, several affidavits etc.
* Worked for litigation as well as non-litigation team.
* Assisted seniors in representing several clients before the lower courts in Jaipur for matters relating to Criminal Laws, Civil laws etc.
* Legal research pertaining to several proposition under IP Laws, Criminal Laws, Civil Laws, Business Laws etc.

**PROFESSIONAL QUALIFICATIONS**

* **B.A. LL.B. (Hons.)** – First Class – **67.80%**

**Jaipur National University, Jaipur, Rajasthan** (2012-2017) - Enrollment No. **R/1666/2017**

* Pursuing **MBA** from **NMIMS.**

**INTERNSHIPS WITH**

**AU FINANCIERS (INDIA) LIMITED, JAIPUR (January-March, 2017)**

* Drafting, reviewing and vetting several agreements in relation to AU Small Finance Bank including Service Agreements, Infrastructure Agreements, Software Licensing Agreement, Printing Agreement, annual maintenance contracts, rate contracts, ATM agreements etc.,
* Drafting, reviewing and vetting power of attorneys, LOA and locker policy of AU Small Finance Bank.

**PKA ADVOCATES, MUMBAI (June, 2016)**

* Drafted synopsis, list of events for several litigation matters.
* Assisted seniors in representing several clients before High Court, Mumbai for matters relating to Criminal and Civil Case etc.
* Legal research pertaining to several proposition under Criminal Laws, Civil Laws etc.

**SINGHANIA & CO., MUMBAI (January, 2016)**

* Assisted in contesting important civil cases, relating to arbitration.
* Assisted the associates in making case briefs, drafting and research. Attended various court proceedings at Hight Court, Mumbai.

**MANDARA ORCHARD, JAIPUR**  **(December, 2015)**

* Drafted several reports in relation to compliance with FSSAI regulation and other compliances in relation to designing and creating labels.

**INDIAN NATIONAL BAR ASSOCIATION, DELHI (October, 2015)**

* Drafted following articles relating to intellectual property rights, arbitration laws etc.
* Passing-off action under trademark laws of India;
* Protection of civil rights with reference to untouchability;
* Analysis of criminal remedies in IPR litigation;
* Compensation Granted in case of motor accident cases, whether reasonable?
* Ambush Marketing – Whether an ethical business practice?
* Parallel trade in pharmaceutical industry Comparison between India and US;
* Public policy as the ground for setting aside arbitral award; and
* Anti-bullying laws in India.

**SENIOR ADVOCATE MR. SUSHIL KUMAR JAIN, SUPREME COURT OF INDIA, DELHI**

**(June, 2015)**

* Assisted in drafting of Special Leave Petitions, Counter Affidavits, Written Notes and Short Case Notes etc.
* Legal research pertaining to several proposition under Constitutional Law, Criminal Law and Code of Civil Procedure.

**ADVOCATE MR. JATIN AGARWAL, RAJASTHAN HIGH COURT**, **JAIPUR (January, 2015)**

* Assisted in drafting of the notes for the hearing of public interest litigations in relation to implementation of the Right to Education in Rajasthan.
* Legal research pertaining to several proposition under Constitutional Law and Code of Civil Procedure.

**PARAS KUHAD & ASSOCIATES (PKA ADVOCATES), JAIPUR (June, 2014)**

* Assisted in drafting of the Writ Petitions, case notes, notices, applications and written statements.
* Legal research pertaining to several proposition under Code of Civil Procedure.

**ASHOK MEHTA & ASSOCIATES (AMA LEGAL), JAIPUR (December, 2013)**

* Legal research pertaining to several proposition under Constitutional Law, Code of Criminal Procedure, accidental claims, property laws and consumer protection laws.

**RAJASTHAN STATE COMMISSION FOR PROTECTION OF CHILD RIGHTS, JAIPUR**

**( June, 2013)**

* Surveyed more than 40 Police Stations of Jaipur, to verify the knowledge of Child Welfare Officers appointed in Police Stations of Jaipur, responsible for protection of children, and prepared a report for submission to the Commission and briefed them about the recommendations for protection of the children’s’ rights.

**CONFERENCES**

* "**Environmental Management and Sustainable Development**", International Conference on Environmental Management, Institute of Law, Nirma University, Ahmedabad, Gujarat (2014).

**MOOT COURT**

* Participated in **National Moot Court Competition, 2013**, organized by **Law College, Dehradun** and qualified up to **quarter-finals**.

**POSITIONS OF RESPONSIBILITY**

* **Jan'15 – Dec'15 Member**, Moot Court Committee, Jaipur National University, Jaipur.
* **2014 Founder**, ‘Abhyutthanam Society’, an NGO based out of Jaipur.

**DECLARATION**

**I hereby declare that the information furnished above is true to the best of my knowledge.**