**CURRICULAM-VITAE**

**INDU YADAV**

17/616, Dharampura Contact No.: 9812471471, **9817783153**

Bahadurgarh, Haryana E-Mail:[0812yadav.indu@gmail.com](mailto:0812yadav.indu@gmail.com)

**CAREER SUMMARY**

Proactive, results-driven professional with 3+ years of solid track record of providing support to maintain and expand existing data collection and data delivery platforms. Highly skilled in data visualization, and creative thinking. Well-versed in project management, team handling, capturing, delivery and quality.

**CAREER SNAPSHOT:**

**Business Analyst,Applect learning system pvt.ltd. (Meritnation.com) 15th Jan 2019 –Present**

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| * Participated in requirement meetings and data mapping sessions to understand business needs. * Coordinated statistical data analysis, design, and information flow. * Recommended data standardization and usage to ensure data integrity. * Created customized reports in excel for data visualization * Involved with data profiling for multiple sources and answered complex business questions   by providing data to business users.   * Present detailed reports about the meaning of gathered data to members of management   and help them identify scenarios utilizing modifications in the data.   * Arranged analysis reports and be accountable to answer any queries, complaints or proposal. * Analyze business information to identify process improvements for increasing business efficiency   and effectiveness.   * Preparing reports based on analysis and presenting to CCO * Created data dashboards for faster retrieval of data * Strong experience in Data Analysis, Data Migration, Data Cleansing, Transformation and   Integration |

**Business Analyst, Evalueserve 22nd Nov 2015 –5th Jan 2019**

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| * Managing data quality errors, incorrect information with the help of crawlers. * Create and execute project work plans and revise as appropriate to meet changing needs and   requirements of the brand and manage day-to-day operational aspects of the project.   * Monitoring channel, workflows and taking action accordingly * Collects and consolidates escalated team issues that remain unaddressed for escalation to the   manager   * Participate in brainstorming sessions to improve Knowledge Management/Production tool,   research process, client satisfaction, quality effectiveness.   * Experience in working on response tool, handling client calls and resolving issues. * Expertise in handling queries and providing training to the resources using power point * Scheduling seminars and KSS across cross-functional teams. * Project Management and Project Coordination. * Highly appreciated for the optimistic and good behavior from Reporting Manager * Part of fun council team and taken initiatives in driving the events at group level. * Involved in CSR activities. * Good communication and interpersonal skills. * Received RNR for maintaining quality and delivery of work, solving. |

**Executive, Maharani Innovative Paints 15th June,2015 – 20th Nov, 2015**

* Worked as Executive in Managing Director's Team in launching of new brand of performance and protective coating ‘KISEKI’
* Analyzed various prospects in market, and prepared data accordingly.
* Formulating marketing and branding strategies, coordinating with the designing and manufacturing team
* Cooperated with external outsourcing for the design and development.
* Create a project management calendar for fulfilling each goal and objective
* Track, evaluate and report about the leads.
* Appreciated on the grounds of creative ideas in designing.
* Project Management and Project Coordination.

**EDUCATION QUALIFICATIONS:**

* 2013-2015: YMCA University

Masters of business administration with specialization in Marketing and HR

* 2008-2012: Kurukshetra University

Bachelor of Technology with specialization in Information Technology

**TECHNICAL QUALIFICATION & SKILLS:**

* LANGUAGES : C, C++, J2SE, Macro
* SOFTWARE AND TOOLS : Advance excel, Power point and basics of machine learning
* Statistical Software : R and data science
* Database : SQL 2014

**Certificates:**

* 2018-06: R Tool and data science

**Core Competencies:**

* Target oriented personality and well committed towards the tasks assigned
* A very effective Team player
* Ability to work under pressure
* Flexibility, can adapt as per the situation and process requirement
* Hard working, enthusiastic, honest and punctual

**OTHER INFORMATION:**

* Date of Birth : 4th November, 1990
* Permanent Address : 17/616, Dharampura, Bahadurgarh, Haryana (124507)
* Marital Status : Single
* Hobbies : Music, Adventurous, Travelling and Making new friends.

I do hereby declare that all the information given above is true and I bear the responsibility for correctness of the particulars.

(INDU YADAV)