** KAUSHAL KUMAR JHA Email I’d: mail2cakaushal@gmail.com**

**Contact No: +91- 9625741392**

 To, The Manager H.R. Department Dear Sir/Ma’am **Subject: Application for appointment as a Senior Accountant**

I am writing to express my interest and willingness to work in your esteemed organization. With due respect, I am hereby attached my CV for your consideration and perusal.

I am a Semi qualified Chartered Accountants and B.Com Graduate from SKMUniversity, Dumka, Jharkhand. I am having 3 years articleship training experience for handling audit work & other legal compliances related to Article Assistant from M/s Ashwani Choudhary and Co., Laxmi Nagar, Delhi.

I am capable to mould myself into a well-balanced professional and I believe your organization would furnish me inexhaustible opportunities in my career enhancement.

I will be grateful, if you would please give me an opportunity to meet with you personally. I assure you that I will satisfy your organization to the best of my ability.

Thanking you for your kind attention and consideration.

With Best Regards

Kaushal Kumar Jha

Encl.: Curriculum Vitae

KAUSHAL KUMAR JHA Address: H.No.- 41, Gali No.-2,

Gulshan park,Laxminagar,

New Delhi- 110092

Contact No: +91- 9625741392

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**CURRICULUM VITAE**

VISION FOR JOB

 To work in a healthy, innovative and challenging environment extracting the best out of me, which is conducive to learn and grow at professional as well as personal level thereby directing my future endeavors as an asset to the organization

**EXECUTIVE SUMMARY**

* I am Semi Qualified Caratered Accountant.
* Undergone 3 Years of Internship training with Ashwani Choudhary and co., Chartered Accountants, Laxmi Nagar Delhi ( From 2008 to 2011).
* Undergone 100 hours of ITT ( Information Technology and Traning) With ICAI.
* Handled compliances under the Ccompanies Act,1956 & 2013.
* Handled compliances under the Income Tax Act,1961.
* Handled compliances under the Indirect Tax Act.

**WORK EXPERIENCE**

**Financial Accounting.**

* Financial accounting in Tally.
* Prepration of Balance Sheet
* Preparation and finalization of Books of Account.
* Reconciliation of Bank & Accounts.

**Taxation**

**Direct Tax**

 Computation of Income tax liability for individuals, firm and company.  Computation and Deposit of TDS.

**Indirect Tax**

 Availing of Input Goods and Service Tax Credit.  Compliances and Discharging of GST liability

 Good Knowledge of CGST/SGST/IGST Act.

 Filing of monthly/quarterly and online returns of GST.

 Incorporation of Company

 Registration of Society and Trust  Registration under Goods and Service Tax Act



**AUDIT EXPERIENCE** **Statutory Audit**

**SPM project Private Limited**

* Construction company engaged in the business of Construction and Works Contract Service at all over india Registered office at GK-I New Delhi.

**GNN Prakashan private Limited**

* Magzine Publication company published Magzine in the name of Last Sunday and Indiaah. Taking Advertisment from government company and also have a India’s First Internet radio in the Name of Radio Maska Registered office Mandi House New Delhi.

**Soil Engineering Pvt. Limited**.

* Engineering Service Provider company provide Soil testing at Bhikaji Kama Place, New Delhi

**State Bank of India Jaipur Branch**

* Statutory Audit of State Bank of India branch Jaipur .

**Internal Audit:**

* Vasu Construction Pvt. Ltd.
* Saakar Projects , Ghaziabad , U.P.
* Nathimal Ruganmal, Kharibabli, Delhi
* Mehta Transport , Azadpur , Delhi

**WORK EXPERIENCE**

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| --- | --- | --- |
| Presently Working as Accounts Manager with RSA Info solution LLP from May 2016 to till date. |  |  |

**Job Profile**

* Preparation and Finalization of Balance Sheet
* Bank Reconciliation.
* Party Reconciliation
* Creditor’s Payment after Checking Bill and voucher
* Preparation of MIS Report.
* Computation of TDS.
* GST data collection and report preparation.
* Monthly Working of GST Liability and return filing
* Timely GST Related Compliances.
* Passing Accounting Entries related to GST
* Liaising with Banks
* Co-ordination with Auditor’s.
* Other day to day work Assigned.

**Previous Employment**

Previously Worked as Senior Accountant with M/s FDI Services and Facilities LLP

**Job Profile**

* Maintenance Books of Accounts and day to day Accounting.
* Preparation Balance Sheet and Finalization of Accounts.
* Co-ordination with Auditor’s.
* Computation and Payment of site wise salary.
* Computation of TDS.
* Compliance of PF and ESI.
* Monthly Bank Reconciliation.
* Computation and Filing of Service Tax Return.
* Daily Cash Entries & bank Transactions.
* Follow-ups with the Client.
* Monthly Party Payment preparation.
* Other day to day work Assigned.

**SCHOLASTICS**

* **Semi – Qualified Chartered Accountant : 2008**
* **B.com (Accounts Hon.) :2005**
* **Intermediate :2001**
* **High School :1998**

**TECHNICAL SKILL SET**

* Proficient in MS Word, MS- Excel, Tally ERP-9 Accounting Package.
* Internet and its Applications.

**COMPETENCIESS AND ATTRIBUTEES**

* Enthusiastic and self-Motivated
* Foster Professional Development in the Working of Company.

**PERSONAL DOSSIER**

Father’s Name Shri Somnath Jha

Date of Birth 3rd January 1982

Sex Male

Marital Status Married

Linguistic Proficiency English, Hindi, Maithili

Place: New Delhi (KAUSHAL KUMAR JHA)

Date: