**Ravindra Dwivedi**

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**JOB OBJECTIVE**

Seeking challenging assignments in Business Analyst with a leading MNC organization of repute preferably in Gurgaon.

**PROFILE SNAPSHOT**

B. Tech (Computer Science) with nearly 5.6 years of experience in Solution Architect or Business Analyst to translate the customer requirements into a working solution, Involves application configuration and development., customized based solution and Project execution,

Project planning, Transition presentation for demonstration and Mainting customer record.

Provide technical support to the customer during the implementation phase.

* Presently associated with **C1 India Pvt. Ltd (CMMIDIV/5)**, Gurgaon as **Sr.** **Executive**.
* Ability to solve a wide range of complex problems related to creation and maintenance of **Software product as well as hardware** sets in creative and practical ways.
* Ability to partner with customer support teams, and plan for **SOP** **documentation** improvement
* High-proficiency in networking technology and a thorough understanding of technical writing life cycle and project management
* An effective communicator with good interpersonal, analytical and decision making skills

**CORE COMPETENCIES**

Providing guidance to application developers tasked with implementation of applications based on prototype results

* Handling development of software projects involving designing, implementation, configuration management, etc.
* Leading initiatives through various training programs in coordination with teams to optimize and take corrective actions on the basis of application quality checks
* Analyzing employee development needs for understanding the system, imparting training exercises for encouraging high performance and motivating teams in optimizing their contribution levels
* Executing application projects with a flair for adopting modern methodologies in compliance with quality standards

**EMPLOYMENT DETAILS**

**Since Feb’18 C1 India Pvt. Ltd (CMMIDIV/5), Gurgaon as Sr.Executive**

Division: Software Technical Consultant/Business Analyst

Role:

Providing Software Technical Solution/Proposal ,Presentation, Operational and Installation Manual and New Product Development strategy

Highlights:

* Carried out the following activities i.e.:
  + **Requirement Gathering** and **Analysis.**
  + Prepare Functional artifacts like **BRD, FRD** and **SRS**
  + Understand functional requirements from the clients through series of interview, questionnaires and presentation.
  + Good Understanding of **SDLC life cycle**.
  + Provide prototype of requirement to generate **Wireframes**
  + Support sales team for **demonstration** and understand the complex application
  + Conduct Functional/ Technical feasibility study for **new products** and services.
  + Work closely with the design, development, QA system team to attain and meet project tollgates internally.
  + Prepare **SOP, User Manual, Operational Manual** and **Installation Manuals**.
  + Provide on-site support to customer during the testing and go-live phases to ensure a successful deployment.
  + Prepare Application Flowchart and Logical diagram

**Since July’13 to Feb’18 Ishida India Pvt. Ltd (Japanese Organisation), Gurgaon as Sr.Engineer**

Division: Software Technical Consultant/ System Engineer

Role:

Providing Software Technical Solution/Proposal ,Presentation, Operational and Installation manual and New Product Development strategy

Highlights:

* Carried out the following activities i.e.:
  + Requirement Gathering and Analysis.
  + Prepare **Software Requirement specification sheet** of product
  + Provide technical support to the customer during the implementation phase.
  + Support sales team for demonstration and understand the complex application
  + Prepare Technical and Operational documents for development team.
  + Prepare Transition presentation for sales team
  + Prepare SOP, User Manual, Operational Manual and Installation Manuals.
  + Advanced skills with **Microsoft Word**, **Microsoft Excel**, **Adobe Acrobat Professional**, **Front Page** and **Power Point**.
  + Provide on-site support to customer during the testing and go-live phases to ensure a successful deployment.
  + Prepare Application Flowchart, Lucid Chart and Logical diagram
  + Taking feedback from the client between project phases, in order to implement corrective or preventive actions to bring the project into compliance with the project management plan

**IT SKILLS**

* Well versed with Visual Studio 2012 IDE
* MS Office (Excel/PowerPoint/Word)

**ACHIEVEMENTS**

* + Work as a Lead Guitarist in **“Eye beyond”** Band.
  + Two time in a row winner of inter-college Documentary competition “**ABHIVYAKTI**”.

“Dream that made me learn”. “Mysterious journey to Success”.

**PERSONAL DETAILS**

Date of Birth: 05th June 1992

Languages Known: English, Hindi

Contact Address: 1566 Sector 21 Near Ayyapa temple Gurgaon (Harayana).