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| K. ASHOK KUMAR Address: H. No. - HIG Deluxe-26,  Housing Board Colony,sector-8 Saddu,  Near Science Centre, Raipur (C.G.)  DOB: 18.04.1990,  E-mail: [ashok18490@gmail.com](mailto:ashok18490@gmail.com),  Mobile No- +919685099329 | passport.jpg |

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* Effective Interpersonal and Communication skills.
* Project management skills and knowledge of project management best practices.
* Knowledge of project management principles.
* In depth information about the project area.
* Influence and negotiation skills.
* Managerial and technical (IT) work Experience.
* Strong Proficiency in Project tracking software.

Educational Qualification:

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| --- | --- | --- | --- | --- |
| Examination | Discipline/  Specialization | School/college | Board/  University | Year of Passing |
| B.E. | Information Technology Engineering | MMCT, Raipur | CSVTU | 2012 |
| H.S.C.E | Overall | S.N.V.M, Raipur | C.G Board | 2005 |
| H. S.S.C.E | Physics+Chemistry+  Maths | S.N.V.M, Raipur | C.G Board | 2007 |
|  |  |  |  |  |

Strengths: Willingness to learn team facilitator hard worker, Confidence, Accepting challenges.

Experience:-

1. Currently Working at Chhattisgarh Housing Board Department from July 2012 to till date as a Programmer and Project coordinator (7 years 1 month) developing and maintaining the software e-Awas and the official Website of CGHB (<www.cghb.gov.in>) for the Department.
2. Developing and consolidating management and resource allocation reports.
3. Project planning and coordination of tasks and resources.
4. Organize and execute assigned project tasks and activities.
5. Assisting with PC and phone training to staff and Beneficiaries of Board as well.

Software Proficiency:

Languages: .Net, HTML 4

Office Automation: MS Word, MS Excel, MS Power Point

Operating System: Window XP, Vista, window 7

Trainings:

|  |  |  |  |
| --- | --- | --- | --- |
| Company | Duration | Location | Type of course |
| ACME Institute of Bhilai | 30 days | Bhilai | J2EE |
| MTNL | 15 days | Mumbai | Basic Telephonic Communication |

Extracurricular Activities:

* Participated in cricket as a captain in inter college.

Personal Profile:

Name: K.Ashok Kumar

Father’s Name: K.V.Rao

Marital Status: Married

Nationality: Indian

Hobbies: Playing Badminton, Carom and Cricket, Watching Movies.

Permanent Address: Near Science centre, Vidhan sabha road HIG-26, Housing Board Colony Sector-08, Saddu, Raipur

Languages Known: English (U.K), Hindi, Telugu

Phone No: +919685099329

Declaration:

The above furnished information is true to the best of my Knowledge and I bear the responsibility for the correctness of the above mentioned particulars.

K. ASHOK KUMAR Date:-23/10/2019