**Niyati Nikhil Kadam**

**ADDRESS: EMAIL:** [prajaktalad012@gmail.com](mailto:prajaktalad012@gmail.com)

505,Vinayak Apt, Pratapgad COHS, **MOBILE**: 9757092094/9834538611 Opposite Haffkine Post Office,

Parel Village, Parel, Mumbai-400012

**OBJECTIVE:** Willing to work in Industry which recognizes my skill set and gives me a chance to update my knowledge and be a part of the team that excel in work towards the growth of the organization and gives me satisfaction thereof.

# SKILLS:

* **Operating System** : Windows(XP/WIN7/WIN8/WIN10)

# ACADEMICS:

|  |  |  |  |
| --- | --- | --- | --- |
| EXAM | YEAR OF PASSING | CLASS | Academy/ University |
| M. Com II | May – 2014 | Second Class | Mumbai University |
| M.Com I | May - 2012 | Second Class | Mumbai University |
| B. Com | May - 2011 | Second Class | Mumbai University |
| HSC | Feb - 2008 | First Class | Maharashtra State Board |
| SSC | March - 2006 | First Class | Maharashtra State Board |

**CERTIFICATIONS:**

* Bachelors of Computer Application (BCA) – Pune University
* English Typing 40 W.P.M.
* Marathi Tying 30 W.P.M.
* MSCIT
* DTP & Tally - 9

# WORK EXPERIENCE:

**Total Work Experience: 6.6 yrs**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Organization** | **Start Date** | **End Date** | **Designation** | **Experience** |
| Jet Airways | May 2015 | Till Date | Security Assistant | 4.1 yrs |
| Income Tax Office | Oct 2012 | Mar 2013 | Computer Operator | 6 months |
| Juliet Apparels Ltd. | April 2013 | Sept 2014 | Computer Operator | 18 months |
| Kajaria Pipes Pvt.  Ltd. | Nov 2014 | April 2015 | Accounts Executive | 6 months |

**PERSONAL PROFILE:**

Name : Niyati Nikhil Kadam

Date of Birth : 1st Feb, 1991

Nationality : Indian

Gender : Female

Marital Status : Married

Languages known : English, Marathi And Hindi

Strength : Fast learning, Ambitious , Optimistic Nature

Hobbies : Reading books, Drawing Mehandi.

# Declaration

I hereby declare that all the above information furnished about me is true to the best of my knowledge and belief.

# Place: Mumbai

**Date: (Niyati Kadam)**