**RESUME**

**VISHAKHA BABASAHEB SONAWANE**

**ADD :** Old ramabai sahakar nagar old R.T.O. ghatkopar east mumbai- 77.

**Email** **id:** sonawanevishu91@gmail.com **Mobile** **no:** 9768091897

**CAREER OBJECTIVE**

To establish myself as an efficient professional and pursue a challenging role in a dynamic concern and achieve perfection through performance.

**EDUCATIONAL QUALIFICATIONS**

* Completed **S.S.C** from Amchi shala, chembur.
* Completed my H.S.C from Dr. ambedkar college chembur.
* Completed T.Y.BCOM from K.J. Somaiya college, vidyavihar.

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| --- | --- | --- | --- |
| **Exam** | **University** | **Year of Passing** | **Percentage** |
| S.S.C | Maharashtra State Board | 2006-2007 | 78% |
| H.S.C | Maharashtra State Board | 2009-2010 | 68% |
| T.Y.BCOM | Mumbai | 2012-2013 | 67% |

**Other QUALIFICATION**

I have completed my typing speed with 40 in English and Marathi.

**ACHIEVEMENTS**

1. Completed MS-CIT with 66% in Oct 2008.
2. Completed diploma in software in basic
3. Completed diploma in financial management from welingkar institute.

**EXPERIENCE**

1) Feb 2015 to Jan 2016 in Indiabulls Finance Center -Yes bank project as project call co- ordinator.

2) Recently left the job from CP office as CCTV Operator. last 1Year 6 months i was working over there.

**EXTRA CURRICULAR ACTIVITIES**

Active member ( leader) of National service sheme at ambedkar college chembur in 2010-2011

**In** that I has participated in university level special camp in Dist . raigad

**PERSONAL DETAILS**

**Date of Birth** **:** 08th april, 1991

**Sex** **:** Female

**Marital Status** **:** Single

**Nationality :** Indian

**Languages :** English, Marathi and Hindi.

**DECLARATION**

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

**Date:**

**Place: Ghatkopar**

**`** Yours truly

**Vishakha sonawane**