**6-B, SECOND FLOOR**

**PHASE-2**

**D.D.A. FLATS**

**QUTUB ENCLAVE**

**New Delhi-110 016**

**Mobile: 7838311056**

**e-mail – ambalikajnu@gmail.com**

AMBALIKA

Objective

Creative, sincere and hard working applies for the given concern post with a reputed institute.

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| --- |
| Key Skill –  Administrative desk knowledge, Time management, Good communication skill, Good Interpreter. |

Education

* Diploma in TRANSLATION from Kendriya Hindi Sansthan,Delhi.
* M.A. in Hindi from IGNOU.
* JANSANCHAR AUR PATRAKARITA from Kendriya Hindi Sansthan, Delhi.
* Advance Diploma in URDU language from D.U.
* Advance Diploma in PASTHU language from

Jawaharlal Nehru University, New Delhi .

* Graduation from School of Open Learning, University of Delhi.
* Intermediate 82%, B.I.E.C. Patna.
* Matriculation 62%, B.S.E.B. Patna.
* Advance diploma in computer application.

Experience

Work as a Freelancer translator in Pushtu, Urdu and Bangla .

* Worked as a translator in Gandhi smriti and darshan samiti ,New Delhi.

Languages

Hindi, English, Pushtu, Urdu & Bengali.

My Blog

[ambalikakumar.blogspot.com](https://ambalikakumar.blogspot.com)

(This blog is related with media and communication.

It contents social issues. )

Extracurricular Activities

* Co-ordinator of Urdu cultural programme held in D.U.
* Participated in seminars in JNU.
* Worked as GUIDE Captain from Bihar States Bharat Scouts & Guides.
* Regular participant of annual dist level cultural program.
* Award received for painting, crafting and time management.
* Awarded first prize in Urdu Certificate Course from Urdu Academy, Delhi .

Personal Details

Father's name - Sri Suman Kumar

Mother's name - Smt. Krishna Das

D.O.B.                - 02nd January, 1985.

Marital status     - Single.

Nationality         - Indian

Interests and Activities

Painting, Crafting, Reading and writing .

Strength

Patience & Honesty.

PLACE – New Delhi Ambalika.

Date