**Saurabh Kumar Singh**

Contact: +918882201522

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**PERSONAL PROFILE:**

Well presented, enthusiastic, creative, active and dynamic, quick learner, able to work under pressure effectively, has analytical, interpersonal and communicational skills, has good organizational skills & the ability to meet any tough situation under any circumstances with effective time management.

**Personal Information**

Name : Saurabh Kumar Singh

Father name : Umesh Kumar Singh

Date of Birth : Aug 22,1997

Marital Status : Unmarried

Nationality : Indian

Address : Vill+ps-mohammadpur, po- Takenvas, Dist.- Gopalganj, Bihar

**Professional Qualification**

* Diploma in Health Safety and Environment **(HSE)** – (Recognized by BTE Delhi) From New Delhi.
* Fire Fighting Certificate from New Delhi.
* Pursuing Graduation (B.sc) 3rd Year in Safety management From NIFS (Annamalai university )

**Professional Training**

* Chemical Safety Training
* Industrial Hygiene Training
* First Aid
* Working at height training
* Construction Safety Management

**Work experience**

* Currently Working In **Firstchoice Ready-mix Concrete** From October- 2018 Till Present As A Safety Officer.
* Previously worked in **Great Eastern Energy Corporation Limited** As a **Jr. safety Officer** From Feb ,2017 To October - 2018 in oil & gas Exploration Production plant Asansol (West Bengal)
* Previously worked in **Focus energy ltd** from June ,2016 To January 2017 as **Tr.** **Safety officer** in oil and gas Exploration Production plant Jaisalmer (Rajasthan)

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* **Gas Sweetening & Dehydration Plant**- Separation vessels, Gas Dehydration unit, Gas Sweetening unit, Thermic fluid heater unit & condensate storage Unit.

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###### EHS Training

* Construction Safety (Excavation, Working at height etc.)
* Fire and Gas Safety training.
* Mechanical and Electrical hazards and safe methods.
* Lifting machines, Hand tools, Power tools
* Hazard Identification and Risk Assessment.
* Emergency preparedness and planning.
* Safety Inspection (Near-miss), Accident/Incident Investigation.
* Hazop (Hazards operability analysis’) Study

###### Job Responsibility

**Chemical Responsibility**

* Safe chemical handling
* Chemical use for (SOP)
* MSDS
* Work place explosive limit
* Breathing apparatus

**Plan Responsibility**

* On site Emergency Plan
* Emergency Contingency Plan
* Emergency Response Plan

General / Civil / Mechanical Responsibility

* Identification of potential Hazardous area for critical inspection.
* Job Safety Induction / Tool Box meeting.
* General House Keeping.
* Accident / incident, investigation report.
* Issue work permit and check work area before start of the work.
* Safe work in Confined space. (Safety watcher, Entry permit, Rescue arrangements etc.)
* Safe Working at Heights.
* Checking of Lifting Tools / Machines.
* Checking Scaffolding & PTW (red tag / green tag)
* Excavation Safety. (Benching / Shoring / Fencing etc.)
* Safe work procedures / Job safety Analysis.
* Checking unsafe acts and unsafe conditions.
* Coordinating safety meeting.
* Daily safety site inspection and giving solution through (3-Es) Engineering, Education and Enforcement.

**Fire Safety Responsibility**

* Hot jobs, Flammable substances and Fire Fighting.
* Classes of Fires and application of suitable firefighting systems.
* Fire Extinguishers inspection.
* Inspection of Vessels /Tanks containing flammables
* Mock drill and fire installation training

Electrical Safety Responsibility

* + Daily inspection of electrical cords, connections and electrical system.
  + Earth / grounding and other safety devices.
  + Induction to new worker.
  + Checking proper illumination.
  + Checking specific P.P.E. for electrical workers.

Report & Permit Responsibilities

* + Daily safety observation Report.
  + Accident / Incident investigation Report.
  + Yearly safety reports (Frequency Rate, Severity Rate etc.).
  + Compliance report on Legislation and Standards.
  + Monthly Plant inspection Report.
  + Noise Monitoring Report.
  + Hot work & Cold work permit.
  + Excavation work permit.
  + Permit to work in confined space.
  + Permit for working at heights.

Safety Motivation Responsibilities

* + Organizing various Quarterly/Half yearly/Yearly Safety Competitions.
    - * Safety Slogan / Quotation
      * Safety Essays / Poems / Posters / Models
      * Safety Skits / Video
  + Quarterly Safety Campaigns like: Road safety campaign, Housekeeping campaign, Campaign for using PPE etc.
  + Regular Safety Suggestion Scheme.

**OTHER SKILLS**

(a). Computer Skills (Microsoft Office)

(b). Microsoft Word.

(c). Microsoft Excel.

(d). Microsoft Power Point.

DATE.

PLACE. **Kolkata Saurabh Kumar Singh**