**CURRICULUM VITAE**

**KARTIKEYA MISHRA**

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# Career Objective

Currently engaged with RAMA WOODCRAFT as **IT Administration Sr.Officer & MIS**. My technological forte was ERP(Microsoft Dynamic 9X) and the area of experience has been in project delivery of various sizes. Seeking a challenging and interesting career in a reputed organization where my knowledge can be utilized and shared effectively with opportunity for learning, growth, advancement and recognition.

# Work Experience

* RAMA WOODCRAFT as **IT Administration Sr.Officer & MIS**. Since 01st OCT 2016 to till date
* 1year 10 month working Experience of Goel Cargo PVT .LTD. SATNA. As Software m
* 1 year of Gust faculty teacher in Gov. Higher secondary school pahadi maihar duration-August 2013 to december2014.
* Doing major and minor project during academic and professional study from computer technology. Jabalpur for 6 months.

**Technical Skills:-**

1. Platforms: XP/Vista/7, Server 2003/2008
2. Applications: Word, Excel, Power Point, PageMaker, tally
3. Hardware: Dell/Compaq/HP/HCL desktops, Laptop, Printer and Scanners
4. Networking: Skilled and Wi-Fi and Wireless Networking
5. Languages: C, C++,C#,J Script,JAVA,VB.Net,ASP.Net,SQL,PHP,HTML,Tally.

**Work Experience:-**

**Worked as IT Administration Sr.Officer & MIS at RAMA WOOD CRAFT** **From oct. 2016 to till now.**

• User Administration.

• System Monitoring

• Platforms: XP/Vista/, window-7, 8, 10, Server-2003/2008, 2012,

• DNS Server Installing, DHCP, FTP & Configuration.

• Remote Server Configuration,

• MIS Managements for PLANT.

• Applications: Word, Excel, Power Point, PageMaker, tally

• Hardware: Dell/Compaq/HP/HCL desktops, Laptop, Printer and Scanners

• Networking: Skilled and Wi-Fi and Wireless Networking.

• Languages: Basic-C,C++,C#,JScript,JAVA,VB.Net,ASP.Net,SQL,PHP,HTML,Tally.

• Managing all day-to-day IT Hardware & Software operations.

• Preparing various reports in Word, Excel and PowerPoint.

• Installing Operating System like Window XP, win 7.

• Installing Software like M.S. Office, Printer, Scanner etc.

**Database Backup & Mail Backup**

• Internet & All LAN Network Configuration & Fault Repair

• All Computer Configurations, Repairing & all Software installation

• All Printer Configurations.

• CCTV Setup installation & Supporting.

• Mail (Outlook) Configuration & Fault Repairing

• Antivirus Server Software Configuration & Update of all Computers

• RF Configurations & Repairing

# Previous Work Experience:

**Worked as Technical Support Engineer. At Goel Cargo PVT Ltd.** **From jan 2015 to SEP 2016.**

• Installation of operating system (Window XP, 98, Linux, Window Server 2003 & 2008)

• Troubleshooting LAN Network.

• Computer Assembling – Pentium (III, IV), i5, ETC.

• Software Installation on Windows 98/2000/XP/Window7/window8/10.

• Installed Printer & Scanner.

• User support (Problem Diagnosis and problem solving).

• PC Troubleshooting.

1. **Other Skills.**

• Communication Dealer for Purchasing Software & Hardware.

• Searching Best Dealer & Other.

• Good communication skill.

• Known Languages: Hindi and English.

**Qualifications:-**

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| **Degree** | **Board/University** | **Percentage** | **Passing Year** |
| **MCA** | **RGPV, Bhopal (M.P.)** | **68%** | **2013** |
| **BCA** | **MCRPV, Bhopal (M.P.)** | **64%** | **2010** |
| **12TH** | **MPBSE, Bhopal (M.P.)** | **47%** | **2005** |
| **10TH** | **MPBSE, Bhopal (M.P.)** | **57%** | **2003** |

Personal Details:

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| Father’s Name | Mr. Kamla Prasad Mishra |
| Mother’s Name | Mrs. Kalawati Mishra |
| Date of Birth | 26 November, 1988 |
| Permanent Address | Katiya Kala Tighara Maihar, Dist.-Satna (M.P.) 48577 |
| Marital Status | Unmarried |

Declaration:

I hereby declare that all the information given above is correct according to the best of   my knowledge and belief.

PLACE:

DATE: kartikeya mishra