**Piyush Kumar Srivastav**

1. **Name of employee: Piyush Kumar Srivastav**
2. **Contact Details:** [piyushsrivastav1001@gmail.com](mailto:piyushsrivastav1001@gmail.com) **; +91 9717680192**
3. **Designation: Team Lead**
4. **Areas of Expertise (Specific):**

* Project Monitoring & Management
* Project Implementation & Coordination
* Proposal Writing
* Document Writing & Reporting
* Technical Writing & Proofreading
* Requirement Gathering for web application
* Functional Requirement Specification(F RS), Software Requirement Specification(SRS), Detailed Project Report( DPR)

1. **Date of Birth:**10 January 1989
2. **Total Years of Experience:** 6 years
3. **Nationality:** Indian
4. **Education:**

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| **S. No.** | **Degree Obtained** | **Institution** | **Dates** |
| 1 | Bachelor of Technology(Information Technology) | JSIMT, Firozabad | 2007-2011 |
| 2 | Intermediate (12th) | C.B.S.E Board, Ghaziabad | 2004-2005 |
| 3 | High School (10th) | C.B.S.E Board, Ghaziabad | 2002-2003 |

1. **Technical Skills:**

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| 1 | Web Technology | HTML, XML, CSS, Php, JavaScript |
| 2 | Ms-Office | Word, PPT, Excel, Access |
| 3 | Analysis Tools | Google webmaster, Google analytics |

1. **Key Qualifications:**

Over 6 years of experience in Project analysis, documentation, reporting, coordination, monitoring and Implementation & Support of application.

* Presently working as a Team Leader in SN Electric & Electricals, Maintaining a Project of Ministry of Housing & Urban Development for the Up-gradation of Local Area Network at NIRMAN BHAWAN.

As a Team Lead, Piyush has been responsible for the following:

* Survey of Project – Estimation of Desired specification by User with proper documentation.
* Technical Specification – to match with the client requirement and suggesting them for latest technologies.
* Estimation of cost- estimating whether the project comes under the sectioned cost or not.
* Management of project – insuring all the requirement of project is fulfilled.
* Arrangement of Meeting- arranging the meeting for getting the status of work and redressal of problems if any, finding recommendations & suggestions to improve the project.
* Collecting feedback from user department and incorporate.
* Submission of Reports and site certification.

1. **Professional Certifications:** 
   1. Successful completion of the PHP Certification
2. **Countries of Work Experience:** India
3. **Employment Record:**

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| From/To | June 18 – Nov 18 |
| Employer | S N Electric & Electricals |
| Client | MoHUA |
| Position held | Team Leader |

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| From/To | April 2015 – May 2018 |
| Employer | APLL Limited |
| Client | In House Project |
| Position held | Business Development (Team Lead) & Web Developer |

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| From/To | May 2014 – March 2015 |
| Employer | Ontime Infoservices Pvt Ltd |
| Position held | Team Leader |
| From/To | Jan 2012 – June 2014 |
| Employer | Indiafin Technologies Limited |
| Position held | Software Developer |

1. **Work Undertaken that Best Illustrates Capability to Handle the Tasks Assigned**

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| **Name of Project:** | **Up-gradation of LAN (A digital India Initiative by Govt.)** |
| **Technologies** | **Connectivity of network threw Optical Fiber and IPV4 to IPV6** |
| **Year:** | Jun 2018- Nov 2018 |
| **Location:** | Delhi |
| **Stakeholder:** | **Ministry of Housing and Urban Affairs (MoHUA)**, **National Informatics Centre(NIC),** |
| **Main project features:** | The Ministry of Housing and Urban Affairs, Govt. of India Plans to connect all of the departments/ Ministries threw High Speed network.   * Connecting all of the departments/ ministries of Nirman Bhawan threw optical fiber cables. * Increasing the speed of network minimum speed of 10gbps at source and minimum speed of 1gbps at user end. * Use of IPV6 instead of IPV4 |
| **Positions held:** | Team Lead |
| **Activities performed:** | * Prepare & Complete technical report in terms of architecture through Visio. * Writing of Minutes of Meeting(MoM), Functional Requirement Specification, Network Security, Software Requirement Specification, Detailed Project Report(DPR) * Preparation of note sheet, draft letter, proposal, estimation along with annexure * Finding recommendations & suggestions to improve connectivity and PPT creation for demo & presentation, Manage & track progress report * Coordination with different department * Collecting feedback from user department and incorporate the required changes in network * Manpower management |
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| **Name of Project:** | **In House Project**  **www.apll.info** |
| **Year:** | April 2015- May 2018 |
| **Location:** | Delhi |
| **Stakeholder:** | APLL LIMITED & Educational Institutions |
| **Main project features:** | APLL are in tune with the latest trends in the IT industry, thus setting the highest standards of IT education for the students. APLL has built up a broad portfolio of computer training programs-from simple, short term courses for first time users, to advanced, high tech offerings for IT professionals. |
| **Positions held:** | Business Development (Team Lead) & Web Development. |
| **Activities performed:** | * Business Development Training to Teams. * Prepare weekly & Monthly report Business through Ms-Excel & Ms-PPT * Maintaining Website & Cpanel. |
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| **Name of Company** | **Ontime Infoservices Private Limited** |
| **Year:** | **2014-2015** |
| **Location:** | Delhi-NCR |
| **Positions held:** | Team Lead |
| **Activities performed:** | * Prepare & Complete technical report of website in terms of architecture, navigation, content quality and flow of web application in order to make user and search engine friendly * Technical writing for the document like FRS, SRS, Software Manual, terms & conditions, policy, guidelines, confidential document and Non-disclosure agreement between two parties etc. * Prepare insight analysis report based on user behavior, landing page, content report, website speed test for user and search engine. * Identify new opportunities and recommendations for uniqueness of content and quality of content marketing to make a reach for targeted user * Create a comprehensive social media strategy to focus targeting audience through content marketing channel * Monitor trends in social media tools, trends and application and appropriately apply that knowledge to increasing the value |
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| **Name of Company** | **Indiafin Technologies Limited** |
| **Year:** | 2012-2014 |
| **Location:** | Delhi-NCR |
| **Positions held:** | Software Developer |
| **Activities performed:** | * Software Development in Php Language & CMS - Joomla * Maintaining Websites & Cpanels. * Customer support for Software & Websites. |

**Personal Information:**

Father’s Name : Shri Arun Srivastav

Mother’s Name : Smt Krishnavati Srivatav

Permanent Address : 421/A, Street No. 7, Ghukna Mod, Meerut Road, Ghaziabad, UP.

Pin-201001

Nationality : Indian

Date of Birth : 10/01/1989

Gender : Male

Marital Status : Married

Leisure time activity : Cricket, Listening Music, Net surfing, Travelling

Strength : Incorruptibility in working areas, rigid workability with team, Stiff & trustworthy calibre, Quick learner

Declaration:

I declare that the information and facts stated above are true and correct to the best of my knowledge and belief.

Date: Signature

Place: New Delhi [Piyush Kumar Srivastav]