**COVER LETTER**

Dear Sir/Madam,

I have an extensive work experience in IT of 11.5 years. I started my career as an Asst. MS-SQL DBA in a MLM type of company and handling the entire databases of the organization Dew Soft Overseas Pvt Ltd, New Delhi for the period of 1.7 years.

My next job was as a MS-SQL DBA in the IT based company and handling the production databases of the organization Clover InfoTech Pvt Ltd, Mumbai for the period of 8 months.

My other employment has been devoted to handling the MS-SQL databases. After my stint as a MS-SQL DBA, I have associated with enriching my exposure to different types of platforms, languages, packages and technologies.

The major part of my carrier was with a CMM5 level IT based company NIIT Technologies Ltd, Greater Noida for 7.5 Year’s where my specific role was to take complete responsibility for handling the entire production database of the client ING investment management USA (Atlanta, New York and Hartford), TENIX (Australia), Sabre (U.S.A), Lend lease (Australia), Toyota Motor (Middle East, Onsite for two months), SEI Investment Banking (U.S.A) and provide our best support to the client being a Database Analyst (Specialist IT-Ops Services).

My last employment was with a CMM5 level IT based company Fidelity Information Services Pvt Ltd, Mohali (Chandigarh) where my specific role is to take complete responsibility for handling the entire production database in banking/finance domain (U.S.A) based clients provide our best support to the client being a Database Analyst Senior.

My current employment is with a CMM5 level IT based company Sify Technologies Ltd, Chennai (Tamilnadu) where my specific role is to take complete responsibility for handling the entire production databases and managing data center operations in Govt. of Uttarakhand (Dehradun) based clients provide our best support to the client being an Assistant Manager-Database operations for state data center.

My strengths are methodical process approach to find solutions, optimistic outlook in work and inclination for joint effort and skill to stimulate people in order to bring out their best. I am a fluent speaker, reader and writer in English and Hindi. My hobbies include sports like cricket, reading books based of latest database technology and listening to soft music.

Finally, my objective is to achieve a responsible position in a recognized IT company specifically related to Assistant Manager-Database Operation in technical side. Although I am satisfied working in my current organization. I am now looking for new and better opportunities in the relevant field.

A resume furnished with all the details about my qualification and experience is attached herewith. Please go through it and kindly let me know if a personal interview can be arranged so that we can discuss the prospect.

Best regards,   
Sarvajeet Kumar Dubey.

**Sarvajeet Kumar Dubey Address: - 125, Ist Floor**

**E-Mail:** [**sarvajeet\_k@yahoo.com**](mailto:sarvajeet_k@yahoo.com) **Arya Nagar, Dehradun- 248001**

**Mobile No: +91-9821947995**

**PROFESSIONAL SUMMARY:**

* Around 11.5 years of experience as an **Asst. Manager-Database Operations and managing entire Data Center Operations** in Govt. of Uttarakhand (Dehradun) for very large and complex databases in SQL Server 2016/2014/2012/2012/2008R2/2008/2005 and 2000.
* Managing entire **IT’s operations** at state data center as well as **people management** & vendor management.
* Client management and provide support in Data Center as per the scope of work.
* Knowledge of **RFP** (Request for Proposal), **AMC** (Annual Maintenance Contract), **PMC** (Project Management Contract), **BOQ** (Bill of Quantity), **PO** (Purchase Order), **PMO** (Project Management Office), **FAT** (Final Acceptance Test), **OEM** (Original Manufacturing Equipment), **SOP** (Standard Operating Procedure).
* Knowledge of **VAPT** (Vulnerability Assessment and Penetration Test) and (**STQC**) Standardization, Testing and Quality Certification.
* Knowledge of **SLM** (Software License Management) and **Tech- support call** log with **OEM**.
* Installation of SQL Server 2016/2014/2012/2000/2005/2008R2 on Windows Server 2003/2008/2012 platform and applying Patches and Service Packs.
* Hands on Experience in **configuring, managing, monitoring** and **troubleshooting** SQL Server 2005/2008R2/2012/2014/2016.
* Experience in Working on Multi Instance Servers.
* Experience in using **DMV** and dynamic management functions for finding out long running queries.
* Implementing various **Backup and Restore** methodologies.
* Performing Back-ups, Restores, **Scheduling, Maintenance** and **Disaster Recovery** planning.
* Experience in implementing SQL Server **security** and Object **permissions** like creation of users, granting permissions and assigning roles to users
* Experience in Scheduling and Configuring SQL Server **agent Jobs, Alerts operators** and **Database Mail Configuration**
* Good experience with implementing High Availability of database servers using **Replication**, **Log Shipping, Database Mirroring and failover clustering**
* Server Migration from SQL server 2000/2005/2008R2 to 2012/2014/2016
* Experience in configuring linked servers
* Data Movement between Environments.
* All Environment SQL Servers Troubleshooting.
* Experience in Tuning SQL Queries & improving the performance of the Database and Applications.
* Extensively used tools like **SQL Profiler**, and Windows Performance Monitor for **monitoring, troubleshooting** and tuning SQL Server performance issues.
* Effective usage of DBCC Commands ensuring integrity of the databases.
* Monitoring and resolving Blocking/deadlock issues.
* Good exposure on ETL Process using SQL Server Integration Services (**SSIS**), (**SSAS**) and (**SSRS**)
* Deployment of SSIS Packages andcalling those packages through SQL server agent according to business requirement.

**PROFESSIONAL EXPERIENCE:**

* Currently working with **Sify Technologies Ltd**, Govt. of Uttarakhand (Dehradun) as an Assistant Manager-Database Operation and managing entire Data Center Operations from Nov’18 to till date.
* Worked with **Fidelity Information Services Pvt Ltd**, Mohali (Chandigarh) as a Database Analyst Senior from December’17 to Oct’18.
* Worked with **NIIT technologies Ltd**, Gr. Noida as a Database Analyst (Specialist IT-Ops Services) from Feb’10 to Aug’17.
* Worked as Database Administrator at **Dew Soft Overseas Pvt Ltd**, New Delhi from Dec’08 to Feb’10.
* Worked as Database Administrator at **Clover InfoTech Pvt Ltd**, Mumbai from Apr’08 to Dec’08.
* Worked as Asst. Database Administrator at **Dew Soft Overseas Pvt Ltd**, New Delhi from Aug’06 to Apr’08.

**EDUCATIONAL PROFILE:**

* Master of Computer Application **(MCA**. (Regular)**)** From Anna University, Chennai in **2005**.
* **B.Sc. (Math, Hons)** From Magadh University, Bodh Gaya in **2002**.

**PROFESSIONAL PROFILE:**

* Microsoft® Certified Technology Specialist.
* Certification/Version: SQL Server® 2008, Implementation and Maintenance.
* Certification Number : E311-1867
* Link to see MCTS **https://mcp.microsoft.com/authenticate/validatemcp.aspx** (Transcript ID (**1090765**), Access Code (**10125000**)).
* **Onsite for two months (Kingdom of Saudi Arabia, Middle East).**

**TECHNICAL SKILLS**

Operating systems : VM’s/Windows Server 2003/2008/2012.

Database : SQL Server 2000/2005/2008/2008R2/2012/2014/2016.

SQL Server Tools : Profiler, Database Tuning Advisor (DTA)

ETL Tool : SQL Server Integration Services (SSIS)

Reporting Tool : SQL Server Reporting Services (SSRS)

Other Tools : Ignite Lite Speed, Embarcadero, DBArtisan, Vault, CMS, MBSA, SCOM, AD,

RedGate, IDera, BMC-Magic, Case Management System.

**PROJECT PROFILE at my current employment Sify Technologies Ltd:**

**Project #1**

|  |  |
| --- | --- |
| **Environment** | VM’s/Windows Server 2008,2012, SQL Server 2005/2008R2,2012,2014,2016 |
| **Tools used** | Lite Speed, SQL Profiler, DTA, SSIS, SSRS, SSAS |
| **Role** | Assistant Manager-Database Operation as well as Managing entire Data Center Operations |
| **Client** | Govt. of Uttarakhand Sate Data Center (Dehradun) |

**Contribution:**

* Managing entire IT’s operations at state data center as well as people management & vendor management.
* Client management and provide support in Data Center as per the scope of work.
* Client management and provide support in Data Center as per the scope of work.
* Knowledge of **RFP** (Request for Proposal), **AMC** (Annual Maintenance Contract), **PMC** (Project Management Contract), **BOQ** (Bill of Quantity), **PO** (Purchase Order), **PMO** (Project Management Office), **FAT** (Final Acceptance Test), **OEM** (Original Manufacturing Equipment), **SOP** (Standard Operating Procedure).
* Knowledge of **VAPT** (Vulnerability Assessment and Penetration Test) and (**STQC**) Standardization, Testing and Quality Certification.
* Knowledge of **SLM** (Software License Management) and **Tech- support call** log with **OEM**.
* Administering SQL Server Production Database and application support.
* Maintaining the servers - applying patches and service Packs.
* Backup and Restoration of System and User databases.
* Monitoring SQL Server Jobs and Troubleshooting on failure.
* Installing, Configuring database servers.
* Exposure to work in **SLA** based environment in production support.
* Daily checks for server includes – Disk Space, Event log, SQL logs, major activities include monitoring logs to ensure jobs are successfully completed.
* Monitor Transactional Replication and maintain the servers.
* Troubleshooting and rebooting the SQL Server production issues.
* Monitoring database growth, managing Databases, data files, log files.
* Worked on **Incident Management** followed by **ITIL** processes.
* Worked on Release process as well as new client implementation.
* Managing SQL Server security and logins.
* Scheduling database backup jobs.
* Dealing with performance issues on production servers.
* Moving objects from QA to Production databases.
* All the dedicated servers are in **Govt. of Uttarakhand office (Dehradun)**.
* Setting up and supporting weekend/Interval database activities. (Re-indexing, Backup and Restoration).
* Moving final database from Testing Server to Production Server.
* Monitoring SQL server performance using profiler to find performance and Deadlocks.

**PROJECT PROFILE at my last employment Fidelity Information Services Pvt Ltd:**

**Project #1**

|  |  |
| --- | --- |
| **Environment** | Windows Server 2008,2012, SQL Server 2005/2008R2,2012,2014,2016 |
| **Tools used** | Lite Speed, SQL Profiler, DTA, SSIS, SSRS, SSAS |
| **Role** | Database Analyst Senior |
| **Client** | FIS related Clients (Banking/Finance) Domain |

**Contribution:**

* Administering SQL Server Production Database and application support.
* Maintaining the servers - applying patches and service Packs.
* Backup and Restoration of System and User databases.
* Monitoring SQL Server Jobs and Troubleshooting on failure.
* Installing, Configuring database servers.
* Exposure to work in **SLA** based environment in production support.
* Daily checks for server includes – Disk Space, Event log, SQL logs, major activities include monitoring logs to ensure jobs are successfully completed.
* Monitor Transactional Replication and maintain the servers.
* Troubleshooting and rebooting the SQL Server production issues.
* Monitoring database growth, managing Databases, data files, log files.
* Worked on **Incident Management** followed by **ITIL** processes.
* Worked on Release process as well as new client implementation.
* Managing SQL Server security and logins.
* Scheduling database backup jobs.
* Dealing with performance issues on production servers.
* Moving objects from QA to Production databases.
* All the dedicated servers are in **California (U.S.A)**.
* Setting up and supporting weekend/Interval database activities. (Re-indexing, Backup and Restoration).
* Moving final database from Testing Server to Production Server.
* Monitoring SQL server performance using profiler to find performance and Deadlocks.

**PROJECT PROFILE at my last employment NIIT Technologies Ltd:**

**Project #1**

|  |  |
| --- | --- |
| **Environment** | Windows Server 2008, SQL Server 2005/2008R2 |
| **Tools used** | Lite Speed, SQL Profiler, DTA,SSIS,SSRS |
| **Role** | Senior Database Engineer |
| **Client** | ING Investment Management (U.S.A) |

**Contribution:**

* SQL Server Administration, Configuration manager.
* Backup restore database, managing servers, managing clients, automating administration tasks.
* Managing security, monitor server performance and activities.
* Managing databases, tables, indexes, views, stored procedures.
* Enforcing business rules with user defined functions, troubleshooting, Log Shipping, Mirroring.
* Daily Monitoring of the Database Performance and network issues.
* Handling the client’s server through the RDP connection.
* Handling all type of Production Databases, Test Databases on SQL Server 2000, 2005, 2008 & 2008R2 and Sybase database too.
* Backup and restore using lite speed console tool.
* Using different type of third party tools i.e. Lite speed tools, Embarcadero DBArtisan, Vault, CMS, MBSA, SCOM, and AD.
* Handling the Sybase Databases but only backup restore, password reset, login or CAP Id’s creation, manage database security and kill the processes activity has been performed by me on Sybase database.
* All the dedicated servers are in **New York, Atlanta, and Hartford.**
* Database performance tuning and monitoring also managing database security.
* Establishment of Corporate database standards.
* New Installations of SQL server 2000, 2005 & 2008.
* Backup Procedures and Monitoring.
* Running SQL Profiler and make a trace file for checking the daily performance.

**Project #2**

|  |  |
| --- | --- |
| **Environment** | Windows Server 2008, SQL Server 2005/2008R2 |
| **Tools used** | SQL Profiler, performance monitor, DTA |
| **Role** | Senior Database Engineer |
| **Client** | Tenix Solutions Ltd (Australia) |

**Contribution:**

* Installed SQL Server Management tools using SQL Server Setup Program.
* Tested the Installation of SQL Server.
* Worked on tools like SQL Server Management Studio, Enterprise Manager and Query Analyzer to Administer SQL Server.
* Data migration (import & export) from Text to SQL Server.
* Set up Database Maintenance Plan using SQL Server Enterprise to update the statistics.
* Installed SQL Server 2008 for testing, upgrades and development.
* To set up SQL Server configuration settings.
* Performed daily backup and created named backup devices to back up the servers regularly.
* Restored database in case of failure or whenever required by applying full database backup, differential and transactional log backup.
* Handling the client’s server through the RDP connection.
* Handling all type of Production Databases, Test Databases on SQL Server 2000, 2005, 2008 & 2008R2 and Sybase database too.
* Backup and restore using lite speed console tool.
* Handling the Sybase Databases but only backup restore, password reset, login or CAP Id’s creation, manage database security and kill the processes activity has been performed by me on Sybase database.
* All the dedicated servers are in **Melbourne, Sydney, and Brisbane.**
* Database planning in relation to Physical and Logical data architecture.
* Database performance tuning and monitoring also managing database security.
* Establishment of Corporate database standards.
* New Installations of SQL server 2000, 2005 & 2008.
* Backup Procedures and Monitoring.
* Running SQL Profiler and make a trace file for checking the daily performance.

**Project #3**

|  |  |
| --- | --- |
| **Environment** | Windows Server 2008/2012,SQL Server 2005/2008/2012 |
| **Tools used** | SQL Profiler, performance monitor, DTA |
| **Role** | Senior Database Engineer |
| **Client** | Lend Lease (Australia) |

**Contribution:**

* Administering SQL Server Production Database.
* Maintaining the servers - applying patches and service Packs.
* Backup and Restoration of System and User databases.
* Monitoring SQL Server Jobs and Troubleshooting on failure.
* Installing, Configuring database servers.
* Daily checks for server includes – Disk Space, Event log, SQL logs, major activities include monitoring logs to ensure jobs are successfully completed.
* Troubleshooting SQL Server production issues.
* Monitoring database growth, managing Databases, data files, log files.
* Managing SQL Server security and logins.
* Rebuilding the indexes at regular intervals for better performance.
* Dealing with performance issues on production servers.
* Moving objects from QA to Production databases.
* To analyze long running slow queries and tune the same to optimize application and system performance.
* All the dedicated servers are in **Melbourne, Sydney, and Brisbane.**
* Setting up and supporting weekend/Interval database activities. (Re-indexing, Backup and Restoration).
* Moving final database from Testing Server to Production Server.
* Monitoring SQL server performance using profiler to find performance and Deadlocks.

**Project #4**

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| --- | --- |
| **Environment** | Windows Server 2003/2012, SQL Server 2008/2012 |
| **Tools used** | SQL Profiler, performance monitor, DTA,SSRS |
| **Role** | Senior Database Engineer |
| **Client** | Sabre Travelocity (U.S.A,UK) |

**Contribution:**

* Installing, Configuring database servers on Windows Server 2003/2012 Platform.
* Administering SQL Server Production Database.
* Monitoring SQL Server Jobs and Troubleshooting on failure.
* Responsible for creating Logins, Users and Assigning database Permissions.
* Managing database security and creating and assigning appropriate roles and privileges as required by the application.
* Maintaining the servers - applying patches and service Packs.
* Scheduling database backup jobs.
* Backup and Restoration of System and User databases.
* Configuring SQL Database mail.
* Configuring and Monitoring SQL Server Log Shipping Database.
* Setup Transactional Replication and maintain the servers.
* All the dedicated servers are in **London, Dallas, and Honkong.**
* Trouble shooting issues on Replication/Log Shipping/Back up & Recovery.
* Assist Application team during Application Development, Testing, and Deployment to Production System.
* Monitoring table spaces running short of free space, resizing or add data files

**Project #5**

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| --- | --- |
| **Environment** | Windows Server 2003/2012, SQL Server 2008/2012 |
| **Tools used** | SQL Profiler, performance monitor, DTA,SSRS |
| **Role** | Database Analyst |
| **Client** | Toyota Motor (Kingdom of Saudi Arabia, Middle East) |

**Contribution:**

* Administering SQL Server Production Database.
* Maintaining the servers - applying patches and service Packs.
* Backup and Restoration of System and User databases.
* Monitoring SQL Server Jobs and Troubleshooting on failure.
* Installing, Configuring database servers.
* Daily checks for server includes – Disk Space, Event log, SQL logs, major activities include monitoring logs to ensure jobs are successfully completed.
* Monitor Transactional Replication and maintain the servers.
* Trouble shooting issues on Replication/Log Shipping/Back up & Recovery.
* Troubleshooting SQL Server production issues.
* Monitoring database growth, managing Databases, data files, log files.
* Managing SQL Server security and logins.
* Scheduling database backup jobs.
* Rebuilding the indexes at regular intervals for better performance.
* Dealing with performance issues on production servers.
* Moving objects from QA to Production databases.
* To analyze long running slow queries and tune the same to optimize application and system performance.
* All the dedicated servers are in **Kingdom of Saudi Arabia, Middle East**.
* Setting up and supporting weekend/Interval database activities. (Re-indexing, Backup and Restoration).
* Moving final database from Testing Server to Production Server.
* Monitoring SQL server performance using profiler to find performance and Deadlocks.

**Project #6**

|  |  |
| --- | --- |
| **Environment** | Windows Server 2003/2012, SQL Server 2008/2012 |
| **Tools used** | SQL Profiler, performance monitor, DTA, Red Gate, IDera, BMC-Magic |
| **Role** | Database Analyst (Specialist IT-Ops services) |
| **Client** | SEI Investment Banking (U.S.A, Philadelphia) |

**Contribution:**

* Administering SQL Server Production Database and application support.
* Maintaining the servers - applying patches and service Packs.
* Backup and Restoration of System and User databases.
* Monitoring SQL Server Jobs and Troubleshooting on failure.
* Installing, Configuring database servers.
* Daily checks for server includes – Disk Space, Event log, SQL logs, major activities include monitoring logs to ensure jobs are successfully completed.
* Monitor Transactional Replication and maintain the servers.
* Troubleshooting and rebooting the SQL Server production issues.
* Monitoring database growth, managing Databases, data files, log files.
* Worked on **Incident Management** followed by **ITIL** processes.
* Exposure to work in **SLA** based environment in production support.
* Worked on Release process as well as new client implementation.
* Managing SQL Server security and logins.
* Scheduling database backup jobs.
* Dealing with performance issues on production servers.
* Moving objects from QA to Production databases.
* All the dedicated servers are in **OKS & AUSTIN (U.S.A)**.
* Setting up and supporting weekend/Interval database activities. (Re-indexing, Backup and Restoration).
* Moving final database from Testing Server to Production Server.
* Monitoring SQL server performance using profiler to find performance and Deadlocks.

**(Sarvajeet Kumar Dubey)**