## CURRICULUM VITAE

**KAVITA RAWAT**

**OBJECTIVE**

* A challenging growth oriented position in a progressive organization, where I should contribute to the organization’s success not only by my technical expertise but also through my innovative ideas & desire to achieve excellence in whatever I do.

**EDUCATIONAL QUALIFICATION**

* B.Com Passed from Nainital University.
* 12th Passed from Haryana Board.
* 10th Passed from Haryana Board.

**PROFESSIONAL QUALIFICATION**

* Basic knowledge of Computers.
* Tally ERP 9.0

**EXPERIENCE**

* 6 months knowledge of Accounts work.

**STRENGTHS**

* Disciplined.
* Good Communication skills.
* Result Oriented.

**HOBBIES**

* Reading Books.
* Listening music.
* Cooking
* Teaching

**PERSONAL DETAILS**

Father’s Name Mr. Prem Singh Rawat

Date OF Birth 28/06/1995

Sex Female

Address N 179, pratap Bihar ghaziyabad( UP )

Languages Known Hindi and English

Contact No. 8587009927

Email Id kavitaraw470@gmail.com

**Declaration**

I do hereby declare that all the information given by me above are correct and if there is any discrepancies found, I may be disqualified from the selection process of the company.

Date:

**KAVITA**

Place: