# **RESUME**

JYOTSANA ROY

C/O –MR. AMIT ANAND

RAJIV NAGAR,ROAD NO.-4A

P.O.-KESHRI NAGAR,PATNA-24(BIHAR)

MOBILE NO-7485844365

E-MAIL ID-jyotsana418@gmail.com

|  |
| --- |
| **CARRIER OBJECTIVE:-** |

* To work in a professional organization,take up responsibility,strive for collective growth and development,always keeping the organization’s goal on the priority and integrating them with that of my own.

|  |
| --- |
| **EDUCATIONAL QUALIFICATION:-** |

* Matriculation from B.S.E.B.,Patna in 2006 with 2nd Division.
* I.SC. from B.S.E.B., Patna 2008 with 1st division.
* B.sc. from BNMU in 2012 with 1st division.

|  |
| --- |
| **TECHNICAL QUALIFICATION:-** |

* Advance Diploma in Computer Application.

|  |
| --- |
| **EXPERIENCE:-** |

* Six Month Work in **SAI DEVELOPER** as a telecaller.
* One year work in **BHARDWAJ FOUNDATION(N.G.O)** as a computer operater.
* One year work in **WAJOOD “Share our** **identity”FOUNDATION(N.G.O**) as a office assistant.
* Still working in **ISHANI COMMERCIAL LLP**.as a telecaller.

|  |
| --- |
| **STRENGTH** |

* Hardworking , Punctual & Goal Achieving.

|  |
| --- |
| **PERSONAL DETAILS:-** |

Father’s Name : Late sri Baidyanath Pd Yadav

DATE OF BIRTH : 05 FEB 1992

GENDER : Female

MARITAL STATUS : Unmarried

LANGUAGE KNOWN : English & Hindi

RELIGION : Hindu

HOBBIES : Reading Books, Listening Music.

|  |
| --- |
| **DECLARATION:-** |

* I hereby declare that all the information above is true to the best of my knowledge.

DATE ………………………...

PLACE ………………………. SIGNATUR …….........