**RESUME**

**SAKSHI SAINI**

BUDHVIHAR, NEAR GREEN HOTEL

NH-24, GHAZIABAD (UP)

**Contact No. 9719745078**

**Email id: [sainisakshi.12424@gmail](mailto:sainisakshi.12424@gmail) .com**

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**Carrier Objective:**

Pursuing a challenging and rewarding career in the field of Production & quality wherein I can contribute my best and excel in these fields through learning and experience.

**Educational Qualification**

* **Methodist girls degree college Roorkee**

B.Sc.in mathematics(P.C.M.) from Sri Dev Suman Uttarakhand Vishwavidhyalaya,

Badshahithaul,Tehri Garhwal(Uttarakhand) (Passing year - 2017)

* **Intermediate**

De Saint Public School Jhanjhana Shamli , (U.P.) (Passing year - 2014)

**IT Skills-**

* MS Word, MS Excel, Power Point & internet.

**Strength:skills-**

* Positive Attitude
* Team worker
* Taking responsibilties
* Controll work presser alloted time
* Facing challenges
* Quick learner
* Good communication

**Hobbies**

* Reading books
* Internet serfing
* Listening music

**Personal Memorandum:**

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| --- | --- | --- |
| Date of Birth | : | 20-12-1998 |
| FATHER’S NAME | : | Shri Satish Saini |
| Permanent Address | : | Vill+Post - Babri, Distt- Shamli U.P. |
| Languages | : | English, Hindi |
| Work EXP. | : | Fresher |
| Notice period | : | 5 to 10 |

I hereby submit that all the information quoted above is true to my knowledge.

Sakshi saini

**Date**: