ARVIND MISHRA

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# CAREEROBJECTIVE

A proactive & result oriented professional with experience in audit, personal as well as corporate taxation& finance seeking a challenging position in an organization where I can harness & improve my skill set to contribute towards organization growth &success.

# PROFESSIONALQUALIFICATION

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| --- | --- | --- | --- |
| **Qualification** | **Exam** | **Year** | **Remarks** |
| CA-IPCC | GroupII | May-2018 | Secured60+in Accounts, &Advance Accounting |
| GroupI | May2016 |
| CA-CPT | CPT | June-2008 | ClearedinFirstAttempt |

**ACADEMICQUALIFICATION**

|  |  |  |
| --- | --- | --- |
| **Qualifications** | **Board/University** | **YEAR** |
| B.COM (hons) | Delhi University | 2015 |
| Senior Secondary | UP BOARD | 2007 |
| Secondary | UPBOARD | 2005 |

# PROFESSIONALEXPERIENCE

**AGARWAL SETH & CO**

*Audit manager* ***-presently working( Aug-2021)***

# Roles&Responsibilities:

* Worked upon IFRS 9 which includes loan file review for banking clients for the purpose of stageclassification.
* WorkeduponIFRS16implementationandmodificationaccountingforUKbasedclient.
* Prepared substantive year end disclosure to tie out financial statement with management reportingfor aleadingbank.
* Reconciliation of lending transaction for impairment testing, book closer activities like accruals,prepaymentschedules,provisioningetc.
* Reviewing,analyzingand verifyingcarveoutFSworkpapers.
* Balance sheet finalization as per schedule III
* Liaisoning with Internal and statutory auditors for audit completion

# PANDEY BHAGAT &CO From (Jan-2019 to july-2020)

*Senior Accountant.*

# Roles&Responsibilities:

* Reviewing, analyzing and evaluating accounting documentation, reports books and reconcile accountbalances.
* Ensurethatstatementandrecordscomplywithlawsandregulations.
* Identifyloopholesandrecommendriskaversionmeasuresand costsavings.
* Independentlyhandledstatutory audit,taxauditofvariousCompanies
* Responsibleforpreparing,consultingandassistingtaxreturnsforclientsoftheorganization.
* Performed financialstatementanalysis&handledfinancialreportingfor variousorganizations.
* Bank reconciliations for vendors and TDS (returns v/s books ofaccounts).
* Performed detailedanalyticalproceduresovermajorfluctuations initemsoffinancialstatements.
* Ensuredproperdocumentationandreconciliationsofauditworkperformed.
* Handledandensured GSTcompliancealongwithfilingofreturnsforvariousorganizations.
* Providedresolutionofaccounting/technicalissuesraisedbyclients.

# Indra Dev Narayan & co

*ArticledAssistant*

* Majorclientshandled during articleship

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| **Nameof Client** | **Industry** | **Assignments** |
| NTPC, UPRVNL | Power sector | Statutory Audit, Internal audit |
| CCIC ( ministry of textile undertaking) | Textile Industry | InternalAudit |
| PCI | Indian Railway contractor | Statutory Audit |
| NewIndiaAssurance &OrientalInsurance | Insurance | TDSCompliances |
| GovernmentSchools | Education | TDSCompliances |

# COMPUTERLITERACY

* Wellversed withTally&Busy.ProficientinMSOffice.
* Well versed withERP (ORACLE& FOCUS)
* E-filingusingvarioussoftwareandutilities.
* Completed 250 hours Information Technology Training (ITT) & Advanced integrated course oninformationtechnologytrainingand softskills(AICITSS)organizedby ICAI.
* Completed certification course on Excel Advanced Formula and Functions organized by LinkedInlearning.
* CompletedCertificationcourseonPracticalaspectsofIndASCertificationProgramme.

# PERSONALDETAILS

**Dateof Birth**:22ndFebruary1989

**Father’s name**: Shri H C Mishra

**Permanent Address**: Bihar

**Hobbies**:TravellingandplayingCricket