**CURRICULUM VITAE**

**ABHISHEK**

H.No.-1526, Gautampuri, Ph-2,

Badarpur, New Delhi-110044

Mobile No. – 9582419461

Email : [ak2661995@gmail.com](mailto:ak2661995@gmail.com)

**CAREER OBJECTIVE**

* To work in challenging and growing atmosphere, to be at position where I can effectively utilize my knowledge, skills and talent for esteem organization and individual development and to be an asset for organization.

**EDUCATION QUALIFICATION**

* Pursuing Final Year M.A. English from IGNOU, Delhi.
* Graduate from IGNOU , 55%, Delhi
* 12th Pass from C.B.S.E. Board, 48% (Subject - English, Hindi, Economy, Geography & Political)
* 10th Pass from C.B.S.E. Board, 76% (Subject - English, Hindi, Science, Math, Social Science & Sanskrit)

**TECHNICAL QUALIFICATION**

* Knowledge of Billing Software
* Knowledge of Computer ( Windows XP/7/10, MS Office Word, Excel, Power Point, Access, Publisher, DOS 6.22, advanced Excel, MIS)
* English Typing - 35-40wpm

**EXPERIENCE**

* Worked as Management Trainee with look over (Stock Management, Caterings Restaurant Management, Purchasing & Ordering etc…) since Oct 2020 to March 2021 in **“Basic Hospitality”.**
* Worked as Executive logistic Support cum operation since Aug 2019 to March 2020 in **“Charger Logistics”.**
* Worked as Computer and English Trainer since April, 2014 to April, 2019

in **"The Ranjan Project".**

**STRENGTH**

* Punctual, Honest & Hard Working, Quick Learner

**HOBBIES**

* Writing & Dancing

**PERSONAL DETAILS**

Father’s Name : Late. Parmanand

Date of Birth : 26th June, 1995

Marital Status : Unmarried

Religion : Hindu

Nationality : Indian

Language Known : Hindi & English

Date :

Place :

**{Abhishek Kumar}**