**CURRICULUM-VITAE**

**Pooja Sharma**

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Mahavir Enclave, New Delhi -110045

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**OBJECTIVES**

Looking forward to a career option where I can prove myself with Hard Working, with my knowledge and which has a suitable match with my profiles.

**EDUCATIONAL QUALIFICATIONS**

* **MBA** **(Finance)** from **Sikkim Manipal University 2017**
* **B.Com Passed** from **Delhi University** in 2013
* 12TH Passed from **C.B.S.E.** Board in 2010
* 10TH Passed from **C.B.S.E**. Board in 2008
* **Diploma in IT&ESM(Information technology ) From** **ITI (PUSA)** in 2012.

**COMPUTER SKILL**

* Complete **Basic Computer** (Computer fundamental, operating system, Microsoft Word, Excel, PowerPoint and Internet surfing.
* Knowledge of Cibiz Software.

**PROFESSIONAL WORK EXPERIENCE**

* 1.5 Years experiences as a QC Engineer in **TAURUS HEALTHCARE PVT. LTD.** on JUN 2016 to Jan 2018
* 3 Years experience as a QC Assistant in **COMPAMEDIC INSTRUMENTS PVT. LTD.** on Oct 2012 to Oct 2015

**LANGUAGES KNOWN**

* Language Known HINDI , ENGLISH

**PERSONAL PROFILE**

Date of BirthOct 26, 1992

Father’s NameLt.Ashok Sharma

GenderFemale

MaritalUnmarried

Nationality Indian

HobbiesPoetry , Reading Books

**I Pooja Sharma hereby declare that all the information provided above is true to best of my belief.**

**Place- New Delhi**

**Sign**

**Date:** Pooja Sharma