**RESUME**

**RITESH KUMAR**

|  |
| --- |
| **Present Address** |

At – Bhuli, D-Block, Sec-1, Q.N-101

P.O. – Bhuli,Dist – Dhanbad, (Jharkhand)

Pin – 828105.

**Contact No: - 8935818319, 9430215155.**

**E-mail:- [kritesh9973@gmail.com](mailto:kritesh9973@gmail.com) riteshkumar4uonly@gmail.com**

|  |
| --- |
| **Career Objective** |

I am looking forward to enhance my skills and put my best efforts in the growth and prosperity of the organization. I believe to prove myself as a leading light for company.

|  |
| --- |
| **Personal Information** |

**Name ---** Ritesh Kumar

**Father’s name ---** ShriMithilesh Kumar

**Date of birth ---** 10th March 1988

**Nationality ---** Indian

**Marital Status ---** Single

**Location Preference**  **---** Anywhere

**Religion** **---** Hindu

**Permanent Address**  **---** S/O ShriMithilesh Kumar

At –NARAULI P.O- KARAUTA, P.S- SALIMPUR DIST-PATNA (BIHAR) PIN-803202 Ph no-9470184044.

|  |
| --- |
| **Academic Qualifications** |

1. High School from JSE Board in 2003.
2. Intermediate From MU in 2005.
3. 1 Year Diploma Course in APTECH (Patna).
4. Completed Graduation in MU in2010.
5. Post Graduate Diploma of Management (PGDM) From Apeejay Institute of Technology-School of Management, Greater Noida (U.P).

|  |
| --- |
| **Specialization Opted For** |

1. Information Technology.
2. Marketing.

|  |
| --- |
| **Training** |

I havedone **SIP** in**(IT)** from TATA DHANBAD**.** With project work titled **“WEB SITE DEVELOPINGIN EMPLOYE REQUIREMENT”**.

|  |
| --- |
| **Work Experience** |

1. 1 Year Form BhartiAirtel (Noida) in Marketing Executive.
2. 6 Month From Leos Consultant (Consultancy Pune) in Marketing Executive (Advisor).
3. Currently Working in PHED Office ( Gaya) as a DMA .

|  |
| --- |
| **Extra – Curricular Achievements** |

1. Participated in various sports events held at school and college level.
2. Planned various events at school and college level.

|  |
| --- |
| **Languages Known** |

Hindi and English.

|  |
| --- |
| **Key Concept** |

1. Ability to take right decision at right time.
2. Ability to work under pressure.
3. Ability to hard working and dedications towards the task.
4. Profound managerial qualities and skills to handle multiple teams simultaneously.

|  |
| --- |
| **Declaration** |

I hereby declare that the information furnished above is true to the best of my knowledge &beliefs.

**Date:**

**Place: DHANBAD (RITESH KUMAR)**