**RESUME**

**SHUBHANGI PATERIYA**

**Contact Information-Address-**

**Alyai mohalla, pathakpura ,Mauranipur.  
 Distt- Jhansi   
 (Uttar Pradesh).**

**Pincode- 284204**

**Email-**[**shubhangipateriya1998@gmail.com**](mailto:shubhangipateriya1998@gmail.com)

**Contact NO-   
+91-8707516351**

**Personal details-   
DOB- 19/10/98  
Gender- Female  
Nationality- Indian  
Marital Status- Single**

**Language known-   
Hindi  
English**

**Hobbies-  
Dance  
Reading Books  
Travelling**

**Computer proficiency-   
MS-Office   
Advanced Excel**

**LinkedIn- https://www.linkedin.com/in/shubhangi-pateriya-9265471b8**

**Objective-**

Seeking an opportunity to associate myself with an organization offering me to contribute meaningfully towards its growth, creativity, skills exposure, innovation in HR & Marketing field.

**Experience-**

**Company Name-** Rizzle (Silverlabs India Pvt. Ltd)  
**Designation-** Associate  
**Duration-** May 2021- Present.  
**Roles & Responsibilities-**    
 Having 1 year experience in End-to-End Recruitment   
Full life cycle recruitment Involving sourcing, screening   
Client handling, On-boarding & exit management.  
Employee engagement , cold calling & head hunting   
Job portals experience & advance recruitment & Payroll. **Company Name-** Future Consumer Limited (Indore)  
**Designation-** Human Resource Executive/MIS **Full-time.  
Duration-** February2021-May2021

**Company Name-** Central Infotech Pvt. Ltd (Indore)  
**Designation-** HR Recruiter **Full-time.  
Duration-** December2020-February2021

**Internships-**

**Company Name-** JS Environics Consultants Pvt.Ltd Gurugram.  
**Designation-** Human Resource Intern **Full-time.   
Duration-** June2019-August-2019

**Company Name-** Rizzle (Silver labs) Pvt.Ltd Hyderabad.  
**Designation-** Moderation Intern **Full-time.**   
**Duration-** January21-February21

**Seminars-**

**Bundelkhand University** (Bundelkhand Chamber of Commerce & Industry, Jhansi.   
**Topic-** Entrepreneurship Development & Startups  
**Event Date-** 06/04/2019

**Professional Qualification-**

**MBA-** From Bundelkhand University   
Specialization-   
**Major-** Human Resource   
**Minor-** Marketing   
Year- 2018-2020

**Academic Record-**

**B.Sc. (Hons)-** Bundelkhand University   
**Stream- Biotechnology**   
Year- 2015-2018

**Higher Secondary-** From UP-Board   
Year of Passing- 2015

**High School-** From UP Board   
Year of Passing- 2013

**Declaration-**

I confirm that the information provided by me is true to the best of my knowledge and belief.

**Place-** Mauranipur **SHUBHANGI**

**Date-** Signature-