**NAME: SACHCHIDANAND PANDEY**

**ADDRESS:** Shiv-Mandir Colony Ramkola Road Shubashnagar Captainganj (Kushinagar)

( Uttar Pradesh ), **PIN CODE**: (274301)

**CONTACT DETAILS:** 7985562229, 8739032589

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# CAREEAR OBJECTIVE :

Seeking a career to utilize my knowledge, personal skills, and experiences to gain comprehensive understanding of a reputed organization so as to take responsibility and contribute significantly into the growth of the company and also it is helpful for me to learn more from experience and include it in my life to growth my personality.

# ACADEMIC BACKGROUND :

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| --- | --- | --- | --- |
| **Degree** | **College/School** | **University/Board** | **Passing Year** |
| MBA | Galgotia’s College Of  Engineering and  Technology Greater  Noida (U.P) | AKTU | 2020 |
| B.COM | Maharana Pratap P.G. College Jungle Dhusan  Gorakhpur (U.P) | Gorakhpur  University | 2018 |
| 12th | J.P.INTERMEDIATE  COLLEGE Captainganj  Kushinagar Uttar Pradesh | U.P. Board | 2015 |
| 10th | J.P.C.H.S.S Captainganj Kushinagar Uttar Pradesh | U.P. Board | 2013 |

**TECNICAL COMPETENCIES:**

* Diploma in Financial Accounting
* Tally
* Ms Office - ms word, ms power-point, and ms excel. Basic knowledge of these.

**PERSONAL COMPETENCIES:**

* Leadership competitive
* Result orientated Fast learner
* Problem solving Adaptability

**SEMINARS :**

* I have appeared one day seminar **“3rd INNOVATORS AND INDUSTRY MEET 2018”** at **The Institution** **Of Electronics And Telecommunication Engineers.**
* **I** have appearedOne Day **“ENGLISH SPOKEN WORKSHOP”** Organized By **“English Literature Department”** At Maha**r**ana Pratap P.G. College Gorakhpur**.**
* I have appeared One Day **“ENTREPRENEURSHIP AWARENESS DRIVE BY IIT KHARAGPUR AND GCTII”** At Galgotia’s CollegeOf Engineering And Technology Greater Noida.
* I have appeared One Day **“SPORTS EVENT “** AttendedAs a **“VOLUNTEERING”** held by **“PRAYATNA EK KOSHISH”** for **“DIFFERENTLY ABLED CHILDREN”.**
* KIGA**”KALAM INNOVATIION IN GOVERNANCE AWARD 2019”** at **“PRAVASI BHARTIYA KENDRA”** at **“NEW DELHI”.**

# SUMMER INTERNSHIP TRAINING

I have completed my “**SUMMER INTERNSHIP TRAINING”** in **HR** department from “**SANMARG PROJECTS PVT.** **LTD.”**

**WORK EXPERIANCES :**

I have total 1 year 5 months of experience in different sectors like : REAL STATE sector and in FOAM INDUSTRUES currently working.

|  |  |  |
| --- | --- | --- |
| **COMPANY NAME** | **EXPERIANCE** | **ROLE & RESPONSBILITIES** |
| **SQUARE YARDS PVT. LTD.** | **1 YEAR 1 MTH.** | * Working as a **MANAGRMENT TRAINEE** in sales profile * working through an app **SQUARE BEATS** in this app company provides lots off cold calling data for the calling. * Also company gives some highly interested customers leads on daily basis. * Also in the app we have all the information about the our ongoing projects details and their prices also. * On daily basis we called at least 100 to 150 connected calls. And almost 2 to 2.30 hrs talk-time * Asking for their requirements for buying properties. Looking for residential or commercial. * Fixing meeting with highly interested customer presenting our best project. * Going for site visit with the customer. * At the place of site we pushed the customer to close the deal at that point of time. |
| **SHEELA FOAM LTD.** | **FROM 18TH JUNE 21 TO CURRENTLY WORKING** | * Working as a **MANAGEMENT TRAINEE** in **MARKETING.** * Knowing about the market and our competition there prices and what they offer to the customers. * Bring new customers in to the organization as per the customer and in our befits. * Meeting with the respected customer on daily basis. * Taking orders from the customers as per their requirements of the foam. * Mail it to punch the order for manufacturing the foam as per the order. * Taking regular follow up about the order like -   the order dispatch to the customer or not.  if not then why it is delay.  Inform the customer about the dispatch of the order   * Also taking the complaints of the customer regarding their issues about the foam. * Making CRF of that complaint and also mail about the same to the upper management. * Giving solution of the complaint to the customers. * Making weakly review meeting file on EXCEL SHEET present it to the VP. * Bring the due amount of the company from the customers. |

**CO- CURRICULAR ACTIVITIES :**

* I got the second position in sports as a house captain in school.
* I got the first position in Badminton in college.
* I take participate in different competition organized in college like : essay writing , painting, speech competition.

# HOBBIES :

**1.** Listing to music **2.** Playing cricket

**3.** Watching news **4.**  Reading books

**5**.Watching movies

# DECLARATION :

“ I do hereby declare that the above mention information’s are true to the best of my knowledge and belief.”

**NAME :**

SACHCHIDANAND PANDEY