**CURRICULUM VITAE**

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| **Name :** Chandrakant Dhamankar  A/12, Niranjan Apartment,  Niranjan Park, Manikbaug,  Sinhgad Road,  Pune-411 051.  **Contact No. :** 8975061032  **Email add. :** [chandrakant2871@gmail.com](mailto:chandrakant2871@gmail.com) | **Description: E:\ckant\ckant.jpg** |

***CAREER OBJECTIVES:-***

I am looking for a better opportunity whereby, I can utilize my caliber to maximum effect and grow to

my full potential. I feel convinced that, I should achieve a level of performance, which is nothing short of

perfection and that your organization would give me the precious Chance for such growth and development.

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| ***PERSONAL PROFILE:-***  NAME :- CHANDRAKANT SHRINIVASRAO DHAMANKAR  FATHERS NAME :- Late. Dr. Shrinivas Laxmanrao Dhamankar.  DATE OF BIRTH :- 02/08/1971 (Second August Ninenteen Seventy one)  COMMUNITY :- Hindu Brahmin.  LANGUAGES KNOWN :- English, Marathi, Hindi, Sanskrit. (Written & Spoken)  MARITAL STATUS :- Unmarried. |

***ACADEMIC PROFILE:-***

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| ***Examination*** | ***Institute*** | ***Year of Passing*** |
| B. Com | Nagpur University | 1993 |
| Typing 30 WPM (English) | Maharashtra Bureau of Examinations. | 1988 |
| Certificate Course in Practical Accounting. | Indian Commercial Institute. Nagpur. | 1994 |
| Certificate Course in Computer Operation. | Maharashtra Vocational Examinations Board. | 1997 |
| Certificate Course in Direct & Indirect Tax Laws. | Deccan Institute of Commerce Pune. | 2006 |

***JOB PROFILE :-***

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| ***Organisation*** | ***Designation*** | ***Employment Period.*** |
| Shri Swami Samarth Engineers Ltd. | Manager Accounts. | January 2019 to June 2020. |
| Top Gear Transmissions. Satara. | Manager Accounts. | April 2016 - **August2017** |
| Dongyang Construction India Pvt. Ltd. Pune. | Sr. Manager F & A. | July 2010 - March 2016 |
| MDIndia Healthcare Services Pvt. Ltd. Pune. | Asst. Manager F & A. | December 2008 - June 2010 |
| SumiCyclo Drive India Pvt. Ltd. Pune. | Accounts Executive. | July 2006 - October 2008 |
| Demech Chemical Products Pvt. Ltd. Pune. | Sr. Accounts Officer. | July 2005 - June 2006 |
| Srivastava Group of Companies. Nagpur. | Accounts Officer. | November 2000 - June 2005 |
| Industrial Explosive Pvt. Ltd. Nagpur. | Accounts Clerk | Jan. 1996 - October 2000. |

***WORKING EXPOSURES:-***

ACCOUNTS &FINANCE :

Computerised & Manual Accounting up to Finalization Fully Conversant With All Books of Accounts including Day Book, Cash Book, Bank Book, Stock Book, Journal Register, General Ledger, Sales & Purchase Register.

Attending Audit up to Finalization & Working for Tax Audit (Schedule III & Form 3- CD).

Handling of Accounts Payables & Receivables along with their reconciliation & Ageing Analysis.

Handling of Fixed Assets & Depreciation Records.

Reconciliation of Bank, Stock, Works Sites & Inter Company Units.

Internal Ledger & Vouchers Scrutiny.Checking of Sub-contractors Bills & Work Orders, Purchase Requisitions, Purchase Orders, Purchase Journals (Purchase Invoices) & Financial Forecasts. Stock Verification & Valuation of Closing Stock.

Preparation of Monthly Details of Stock, Sundry Debtors & Creditors for Bank C.C. Limit.Working for Bank Guaranty, Letter of Credit, Forex Payments & reconciliation of Exchange Rate Fluctuation.

TAXATION :

Well conversant with GSTR-1, GSTR-2A Reco & GSTR-3B, E Way Bill and other related work.

All Formalities of TDS including Deduction, Reconciliation, payment within deadline, preparation and filling of quarterly Returns Regular as well as Revise.

All Formalities of Excise, Import-Export Work including Form E.R.-1, ARE-1, CT-1, LUT , RG-23-D Register, Input Cenvat Register, Material Return Register, Daily Stock Account & Personal Ledger Account etc.

Fully conversant with Profession Tax, Service Tax, TDS & other Income Tax Works.

OTHER :

Fully conversant with Commercial Correspondence, Personnel, Leave, Loans & Advances Records, Salary & Wages Registers, Statement of Salary & Wages, Preparation & Modification of Salary Packages.

Any other work as instructed by superiors time to time.

***SALARY DRAWN* : 4,50,000/- p.a**

***SALARY EXPECTED* : Negotiable.**

***PLACE :*** Pune**.**

**DATE : (Chandrakant S. Dhamankar)**