

ORDER ATTACHMENT - MAGENTO 2 USER GUIDE

Table Of Contents

Preface	3
Installation.....	4
option1.....	4
option2.....	5
Backend Example	6
Extension Configuration.....	6
Frontend Example.....	9

Preface :

- * Magento 2 Order Attachment allows customers to upload files such as Images, PDF, word documents, excel documents and many other attachments while placing the orders.
- * Magento 2 Order Attachment allows customers to Drag & drop Functionality for upload documents.
- * Magento 2 Order Attachment allows Admin can manage Attachments Size, Type, Limit of attachment per order
- * Magento 2 Order Attachment allows Admin to send Attachments in email.

Installation:

There are two ways of installing extension in magento2.

- 1) Using COMMAND LINE.
- 2) Manually install extension.

Option 1: Magento 2 install extension using COMMAND LINE (Recommended).

Follow below steps to install extension from the command line.

Step 1: Download the extension and unzip it.

Step 2: Upload it to code directory in your magento installation's app directory.
If code directory does not exists then create.

Step 3: Disable the cache under System → Cache Management.

Step 4: Enter the following at the command line:
php bin/magento setup:upgrade
php bin/magento setup:static-content:deploy

Step 5: Once you complete above steps log out and log in back to the admin panel and switch to Stores → Configuration → Mageants → **OrderAttachment**.

The module will be displayed in the admin panel.

Option 2: Magento 2 install extension manually.

Step 1: Download the extension and unzip it.

Step 2: Upload it to code directory in your magento installation's app directory. If code directory does not exists then create.

Step 3: Disable the cache under System → Cache Management Edit app/etc/config.php file and add one line code:
'Mageants_OrderAttachment' label' → 1

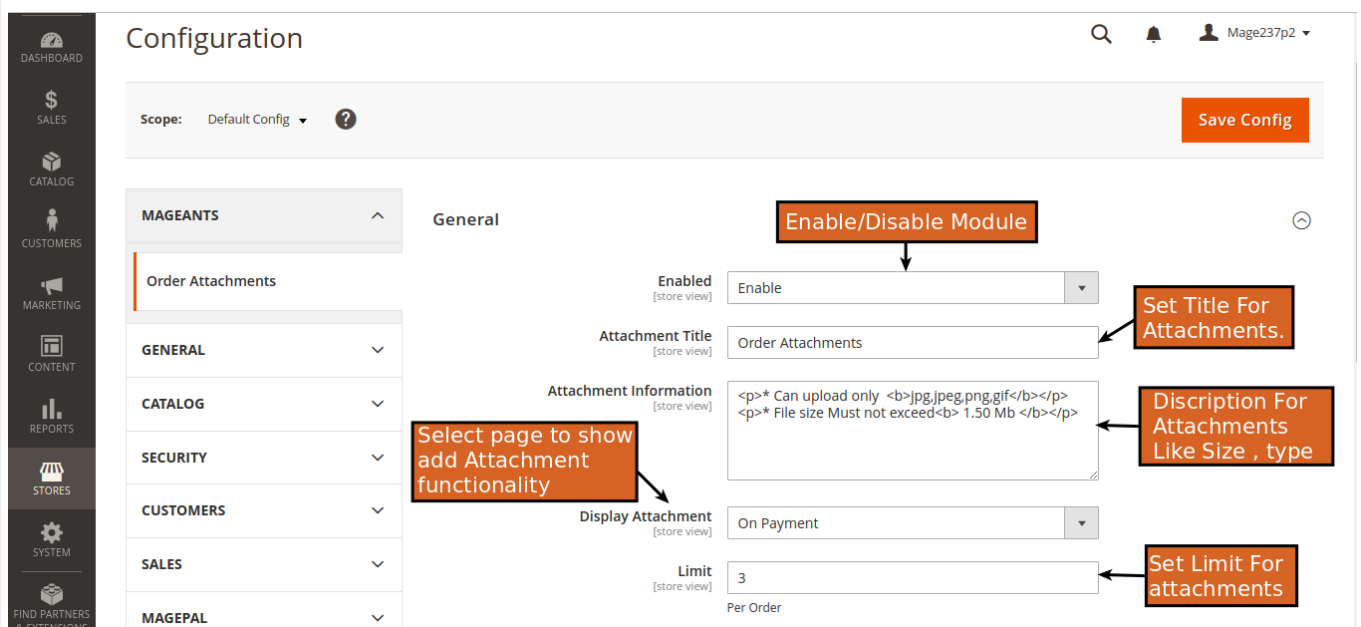
Step 4: Disable the cache under System → Cache Management

Step 5: Once you complete above steps log out and log in back to the admin panel and switch to Stores → Configuration → Mageants → **Mageants_OrderAttachment**, the module will be displayed in the admin panel.

Backend example :

After Installation of Extension login to Magento admin panel to set configuration of the extension.

Extension Configuration :



Configuration

Scope: Default Config ? Save Config

MAGEANTS General

Order Attachments

GENERAL

CATALOG

SECURITY

CUSTOMERS

SALES

MAGEPAL

Enable/Disable Module

Enabled [store view] Enable

Set Title For Attachments.

Attachment Title [store view] Order Attachments

Discription For Attachments Like Size , type

Attachment Information [store view] <p>* Can upload only jpg,jpeg,png,gif</p><p>* File size Must not exceed 1.50 Mb </p>

Select page to show add Attachment functionality

Display Attachment [store view] On Payment

Set Limit For attachments

Limit [store view] 3 Per Order

Attachment Title : Set Head Title For Attachment Sections.

Attachment Information : Set Information For Attachments which is Display on Attachment Section.

Disaplay Attachment : Select Display area for add Attchments.

Limit : Set Attachment Limit Per Order.

DASHBOARD

SALES

CATALOG

CUSTOMERS

MARKETING

CONTENT

REPORTS

STORES

Configuration

DOTDIGITAL

SERVICES

ADVANCED

Set Size limit for Attachments

Save Config

Size, Kilobytes

10240

Use Website

Enter File Type For Attachments

Per File

Allowed extensions

jpg,jpeg,png,gif

Use Website

For Ex. jpg,jpeg,png,gif,pdf

Email

Select Email Sender Template

Email Sender

Sales Representative

Use Website

Email template is chosen based on theme fallback when "Default" option is selected.

Email Template

Mageants Custom Email Template (Default)

Use Website

Select Email Template

Size Kilobytes : Set Size For Attachments in Kilobytes (KB).

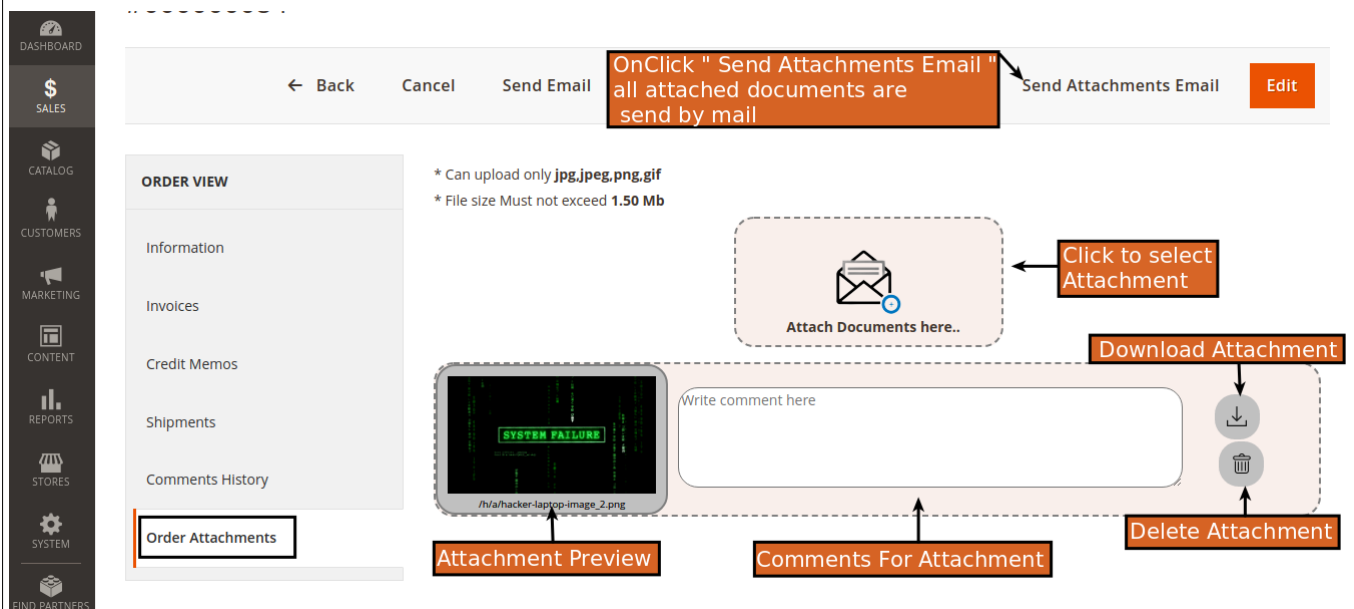
Allowed Extensions : In this field you can Validate the formate of document.

EMAIL :

Email Sender : Select Sender's Email template for Mail transportation.

Email Template : Select Custom Email template for send E-mail.

=> SALES → Orders → View Order.

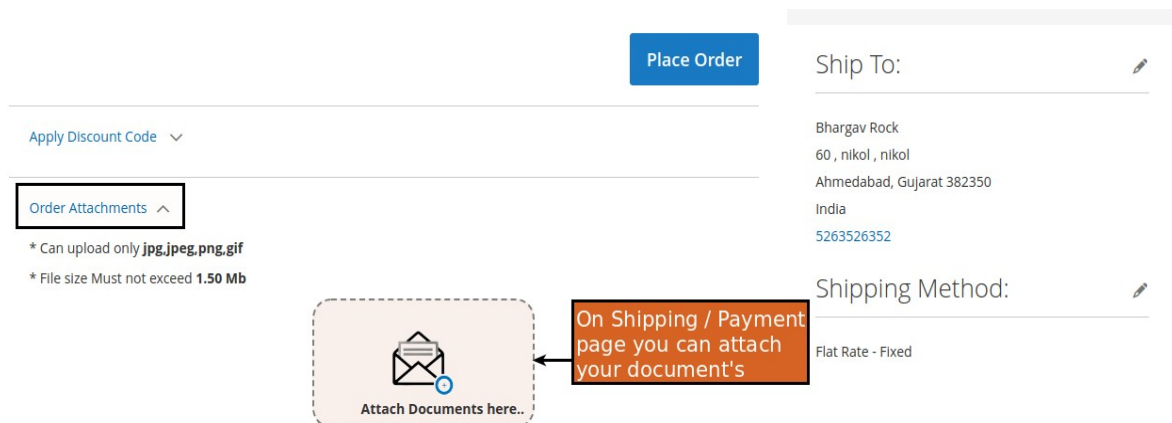


The screenshot shows the 'Order Attachments' section in the Magento Admin. The left sidebar contains a menu with 'Order Attachments' highlighted. The main content area includes a top navigation bar with 'Back', 'Cancel', 'Send Email', and 'Send Attachments Email' buttons. A callout box points to the 'Send Attachments Email' button, stating: 'OnClick " Send Attachments Email " all attached documents are send by mail'. Below this, there's a section for uploading documents with a dashed box labeled 'Attach Documents here..'. A callout box points to this area, stating: 'Click to select Attachment'. Below the upload area, there's a section for managing existing attachments. It includes a preview of an attached image (labeled 'Attachment Preview'), a text input field for comments (labeled 'Comments For Attachment'), and buttons for 'Download Attachment' and 'Delete Attachment'. A callout box points to the 'Delete Attachment' button, stating: 'Delete Attachment'. The interface also includes a 'Write comment here' text area and a 'Download Attachment' button with a download icon.

- * On Sales Order View you get “ **Order Attachment** ” tab on left sidebar.
- * In this menu Admin Can See All Attachments of Order.
- * Here Admin can Upload new Attachments With comments.
- * Admin can see Preview of Attached Documents.
- * Admin can **Download** and **Delete** Previous Attachments.
- * There is “ **Send Attachment Email** ” Button in Top navigation bar, On-click on this All Of the Attachment of particular order will send in E-mail.

Frontend example :

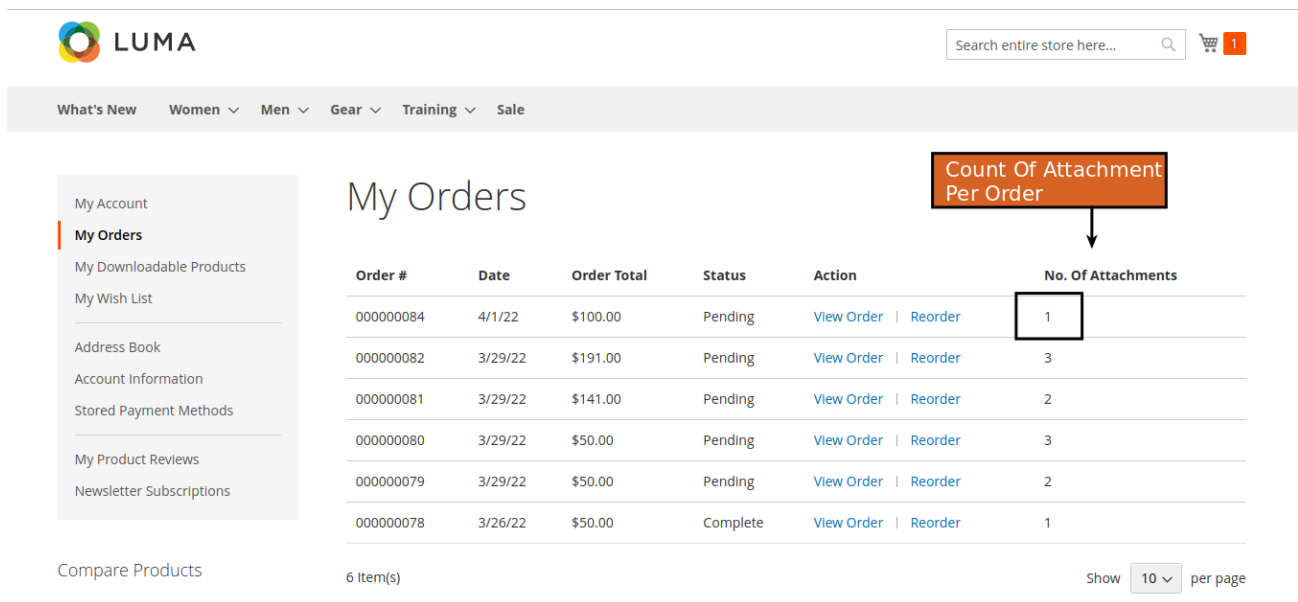
* Checkout Payment page :



The screenshot displays the checkout payment page. At the top right is a blue 'Place Order' button. Below it, on the left, is a section for 'Order Attachments' with a dropdown arrow. Below this section are two lines of text: '* Can upload only jpg,jpeg,png,gif' and '* File size Must not exceed 1.50 Mb'. To the right of the attachments section is a dashed box with an envelope icon and the text 'Attach Documents here..'. An orange callout box with a black border points to this dashed box, containing the text 'On Shipping / Payment page you can attach your document's'. On the right side of the page, there are two sections: 'Ship To:' with a list of address details (Bhargav Rock, 60, nikol, nikol, Ahmedabad, Gujarat 382350, India, 5263526352) and 'Shipping Method:' with a list of shipping options (Flat Rate - Fixed).

- * In the Front-end Customer get Attachment selection functionality in (**Shipment / Payment**) Page. Which was selected in “ **Display Attachment** ” configuration.

* Customer Account (My Orders Page) :



Count Of Attachment Per Order

Order #	Date	Order Total	Status	Action	No. Of Attachments
000000084	4/1/22	\$100.00	Pending	View Order Reorder	1
000000082	3/29/22	\$191.00	Pending	View Order Reorder	3
000000081	3/29/22	\$141.00	Pending	View Order Reorder	2
000000080	3/29/22	\$50.00	Pending	View Order Reorder	3
000000079	3/29/22	\$50.00	Pending	View Order Reorder	2
000000078	3/26/22	\$50.00	Complete	View Order Reorder	1

6 Item(s) Show 10 per page

* On Customer Account → My Orders

→ there is Column which is showing the total count of Attachments in order.

* Customer's Order View Page :



The screenshot displays the 'Order # 0000000084' page, which is in a 'PENDING' state. The page includes a left sidebar with navigation links such as 'My Account', 'My Orders' (highlighted), 'My Downloadable Products', 'My Wish List', 'Address Book', 'Account Information', 'Stored Payment Methods', 'My Product Reviews', and 'Newsletter Subscriptions'. Below these are links for 'Compare Products' (noting 'You have no items to compare.') and 'Recently Ordered' (listing 'Overnight Duffile' and 'Push It Messenger Bag').

The main content area shows the order details: 'Order # 0000000084' with a 'PENDING' status, the date 'April 1, 2022', and a 'Reorder' link. A 'Print Order' link is also present. Below the order details, there are tabs for 'Items Ordered' and 'Order Attachments' (the latter is active). A warning box states: '* Can upload only jpg.jpeg.png.gif' and '* File size Must not exceed 1.50 Mb'.

The 'Order Attachments' section features an 'Attach Documents here..' area with an envelope icon, a 'Select Your Attachments' button, and a 'Download Attachment' button. A preview of an attachment is shown, labeled 'Attachment Preview', displaying a 'SYSTEM FAILURE' message on a laptop screen. Below the preview is a 'Write comment here' text area and a 'Comments for Attachment' button. To the right of the comment area are 'Download Attachment' and 'Delete Attachment' buttons, each with a corresponding icon.

- * On particular order view page Customer Can see Uploaded Attachment.
- * If (**Admin/Customer**)upload Any New Attachment in previous Order of customer then it is displaying in that order's view page.



* Customer can also download and Delete the attachments.

Thank you!

if you have any questions or feature suggestions, please contact us at:
<https://www.mageants.com/contact-us>

Your feedback is absolutely welcome!