

ORDER ATTACHMENT - MAGENTO 2 USER GUIDE

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Preface :

- * Magento 2 Order Attachment allows customers to upload files such as Images, PDF, word documents, excel documents and many other attachments while placing the orders.
- * Magento 2 Order Attachment allows customers to Drag & drop Functionality for upload documents.
- * Magento 2 Order Attachment allows Admin can manage Attachments Size, Type, Limit of attachment per order
- * Magento 2 Order Attachment allows Admin to send Attachments in email.

Installation:

There are two ways of installing extension in magento2.

- 1) Using COMMAND LINE.
- 2) Manually install extension.

Option 1: Magento 2 install extension using COMMAND LINE (Recommended).

Follow below steps to install extension from the command line.

Step 1: Download the extension and unzip it.

Step 2: Upload it to code directory in your magento installation's app directory.
If code directory does not exists then create.

Step 3: Disable the cache under System → Cache Management.

Step 4: Enter the following at the command line:
php bin/magento setup:upgrade
php bin/magento setup:static-content:deploy

Step 5: Once you complete above steps log out and log in back to the admin panel and switch to Stores → Configuration → Mageants → **OrderAttachment**.

The module will be displayed in the admin panel.

Option 2: Magento 2 install extension manually.

Step 1: Download the extension and unzip it.

Step 2: Upload it to code directory in your magento installation's app directory. If code directory does not exists then create.

Step 3: Disable the cache under System → Cache Management Edit app/etc/config.php file and add one line code:
'Mageants_OrderAttachment' label' → 1

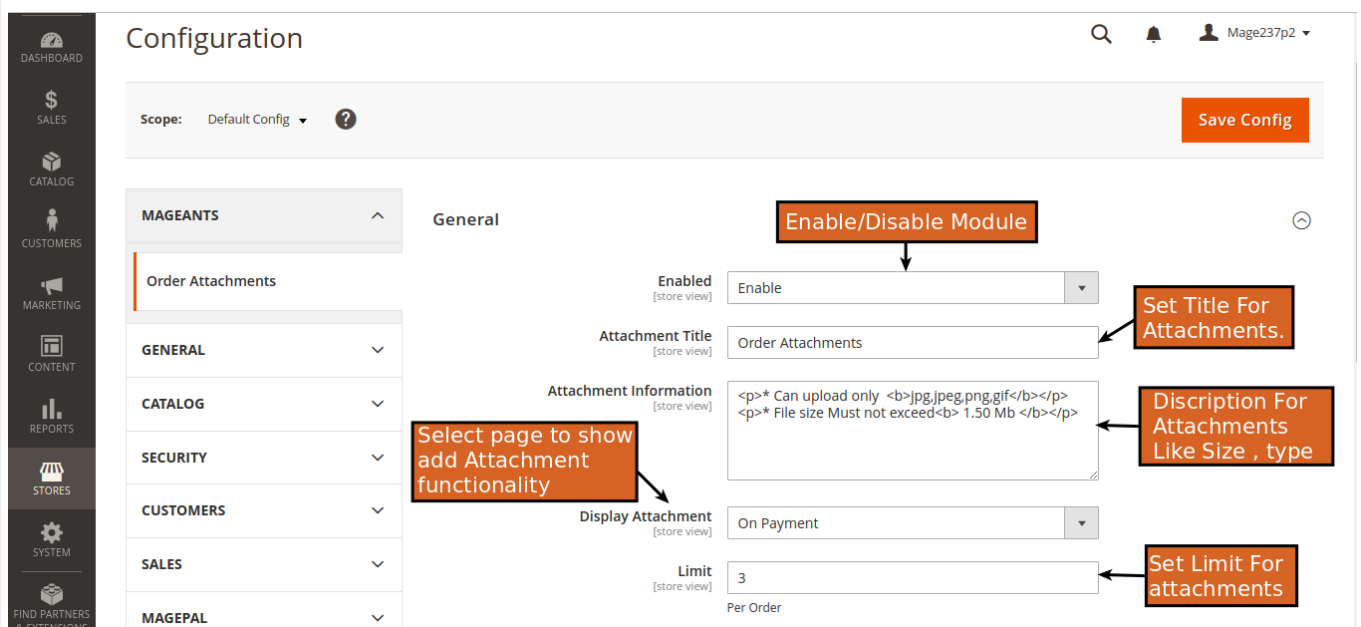
Step 4: Disable the cache under System → Cache Management

Step 5: Once you complete above steps log out and log in back to the admin panel and switch to Stores → Configuration → Mageants → **Mageants_OrderAttachment**, the module will be displayed in the admin panel.

Backend example :

After Installation of Extension login to Magento admin panel to set configuration of the extension.

Extension Configuration :



The screenshot shows the 'Configuration' page for the 'MAGEANTS' extension. The left sidebar contains navigation links: DASHBOARD, SALES, CATALOG, CUSTOMERS, MARKETING, CONTENT, REPORTS, STORES, SYSTEM, and FIND PARTNERS & EXTENSIONS. The main content area is titled 'Configuration' and includes a 'Scope' dropdown set to 'Default Config' and a 'Save Config' button. The 'General' configuration section is expanded, showing the following fields:

- Enabled** [store view]: A dropdown menu set to 'Enable'. An annotation 'Enable/Disable Module' points to this field.
- Attachment Title** [store view]: A text input field containing 'Order Attachments'. An annotation 'Set Title For Attachments.' points to this field.
- Attachment Information** [store view]: A text area containing the text: '<p>* Can upload only jpg,jpeg,png,gif</p><p>* File size Must not exceed 1.50 Mb </p>'. An annotation 'Discription For Attachments Like Size , type' points to this field.
- Display Attachment** [store view]: A dropdown menu set to 'On Payment'. An annotation 'Select page to show add Attachment functionality' points to this field.
- Limit** [store view]: A text input field containing '3'. An annotation 'Set Limit For attachments' points to this field.

Attachment Title : Set Head Title For Attachment Sections.

Attachment Information : Set Information For Attachments which is Display on Attachment Section.

Display Attachment : Select Display area for add Attachments.

Limit : Set Attachment Limit Per Order.

DASHBOARD

SALES

CATALOG

CUSTOMERS

MARKETING

CONTENT

REPORTS

STORES

Configuration

DOTDIGITAL

SERVICES

ADVANCED

Set Size limit for Attachments

Save Config

Enter File Type For Attachments

Size, Kilobytes

10240

Per File

Allowed extensions

jpg,jpeg,png,gif

For Ex. jpg,jpeg,png,gif,pdf

Use Website

Use Website

Email

Select Email Sender Template

Email Sender

Sales Representative

Email template is chosen based on theme fallback when "Default" option is selected.

Use Website

Email Template

Mageants Custom Email Template (Default)

Select Email Template

Use Website

Size Kilobytes : Set Size For Attachments in Kilobytes (KB).

Allowed Extensions : In this field you can Validate the format of document.

EMAIL :

Email Sender : Select Sender's Email template for Mail transportation.

Email Template : Select Custom Email template for send E-mail.

Dashboard

Sales

Catalog

Customers

Marketing

Content

Reports

Tools

Configuration

Save Config

Email Template

MageAnts Custom Email Template (Default)

Is Customer Allowed To Add New Attachments

Enable/Disable to allow Customer to Add Attachment in Existing Order.

Enabled [store view]

Enable

Enter Admin Email [store view]

test@gmail.com

Enter Store Owner(Admin) Email.

If Enable then customer Can Add new attachment in Existing Order and send mail to Store Owner .

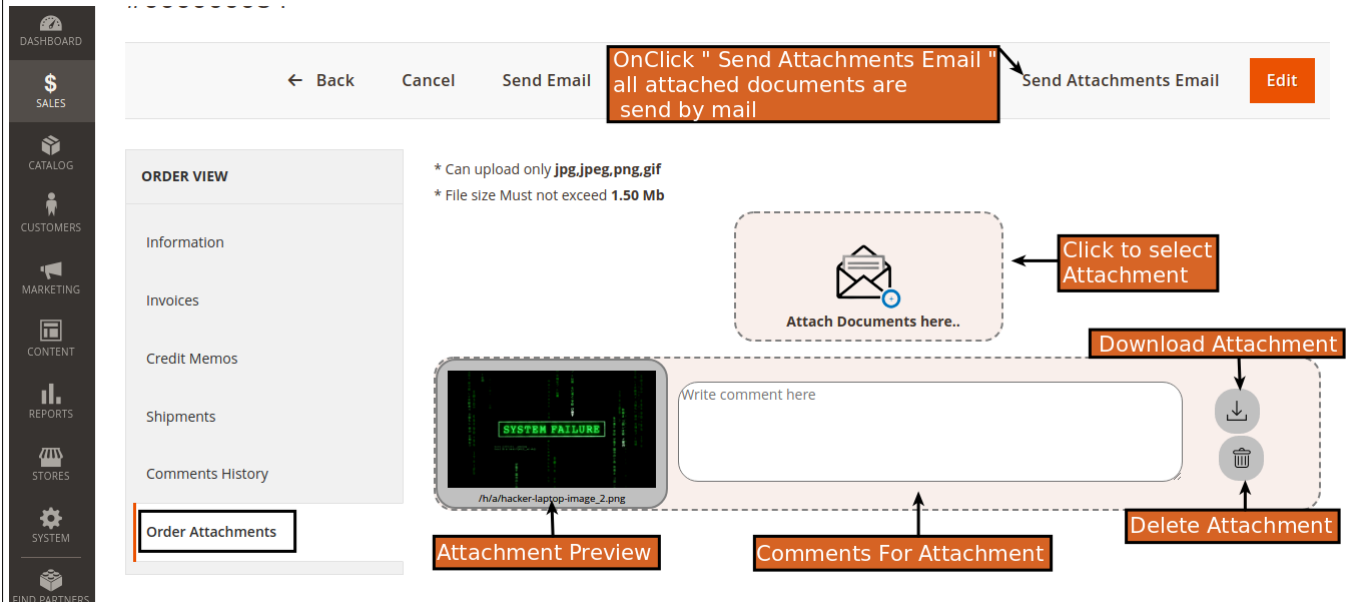
Set store Owner(ADMIN) Email .

Is Customer Allowed to Add New Attachments :

Enable/Disable : If Admin Enable it then customer can upload new Attachments in the existing orders.

Admin Email : If customer allowed to upload new attachments then customer can send new attachments on **Admin (Store owner)** on Provided email.

=> SALES → Orders → View Order.



OnClick " Send Attachments Email " all attached documents are send by mail

Send Attachments Email Edit

← Back Cancel Send Email

ORDER VIEW

Information

Invoices

Credit Memos

Shipments

Comments History

Order Attachments

* Can upload only jpg,jpeg,png,gif

* File size Must not exceed 1.50 Mb

Attach Documents here..

Click to select Attachment

Download Attachment

Write comment here

Attachment Preview

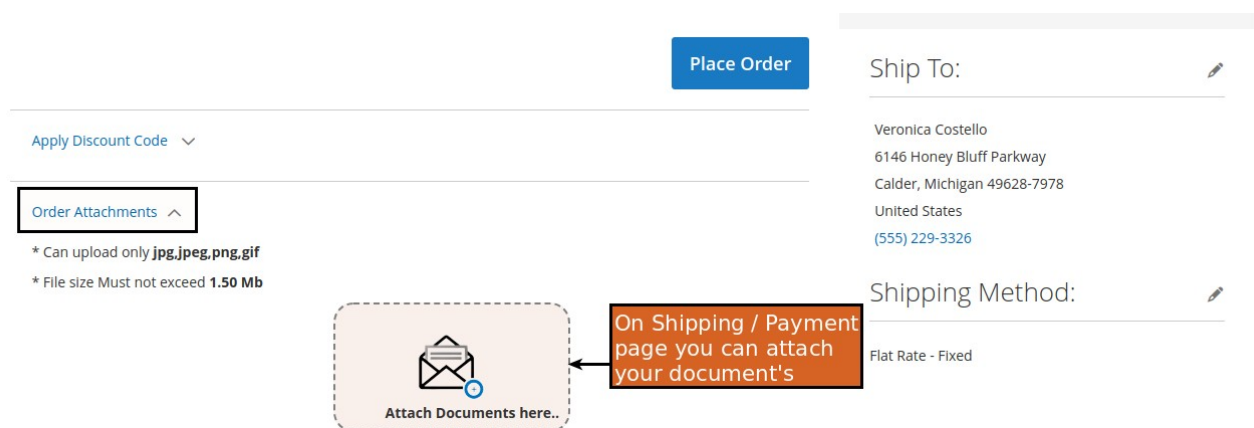
Comments For Attachment

Delete Attachment

- * On Sales Order View you get **“Order Attachment”** tab on left sidebar.
- * In this menu Admin Can See All Attachments of Order.
- * Here Admin can Upload new Attachments With comments.
- * Admin can see Preview of Attached Documents.
- * Admin can **Download** and **Delete** Previous Attachments.
- * There is **“Send Attachment Email”** Button in Top Top navigation bar, On-click on this All Of the Attachment of particular order will send in E-mail.

Frontend example :

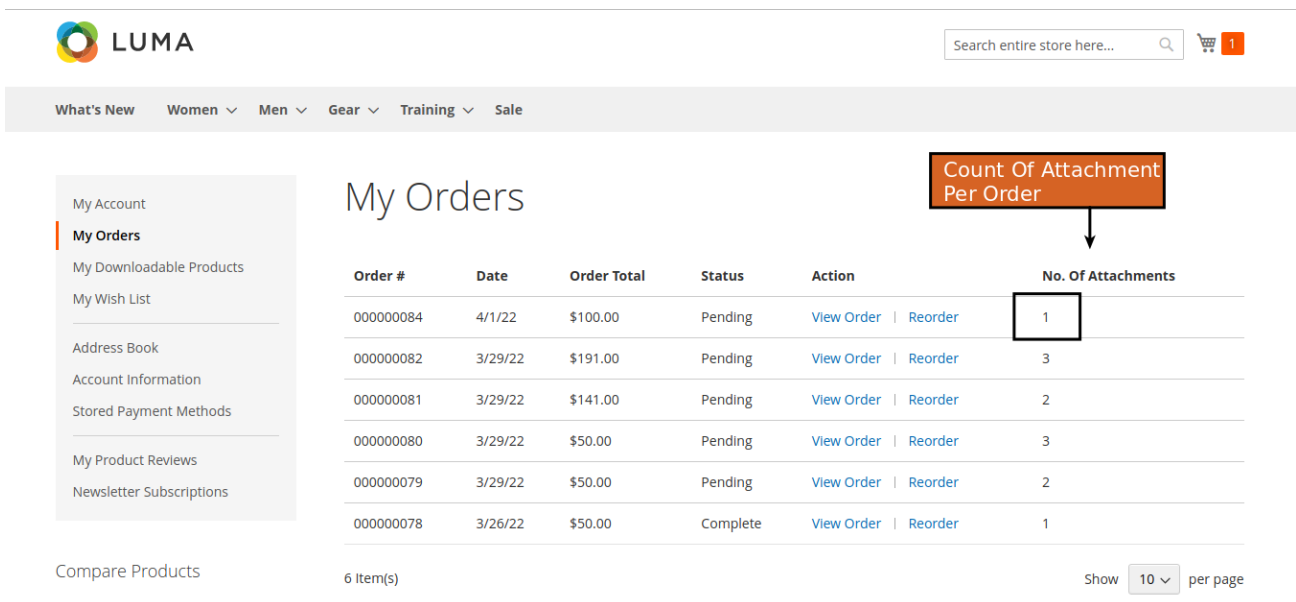
* Checkout Payment page :



The screenshot displays the checkout process on the Magento frontend. At the top right, there is a blue 'Place Order' button. Below it, the 'Ship To:' section shows the address: Veronica Costello, 6146 Honey Bluff Parkway, Calder, Michigan 49628-7978, United States, with a phone number (555) 229-3326. The 'Shipping Method:' section shows 'Flat Rate - Fixed'. On the left, the 'Order Attachments' section is highlighted with a red box. It includes a link 'Order Attachments ^' and two bullet points: '* Can upload only jpg,jpeg,png,gif' and '* File size Must not exceed 1.50 Mb'. Below this, there is a dashed box with an envelope icon and the text 'Attach Documents here..'. An orange callout box with an arrow points to this area, containing the text: 'On Shipping / Payment page you can attach your document's'.

- * In the Front-end Customer get Attachment selection functionality in (**Shipment / Payment**) Page. Which was selected in “**Display Attachment**” configuration.

* Customer Account (My Orders Page) :



My Orders

Order #	Date	Order Total	Status	Action	No. Of Attachments
000000084	4/1/22	\$100.00	Pending	View Order Reorder	1
000000082	3/29/22	\$191.00	Pending	View Order Reorder	3
000000081	3/29/22	\$141.00	Pending	View Order Reorder	2
000000080	3/29/22	\$50.00	Pending	View Order Reorder	3
000000079	3/29/22	\$50.00	Pending	View Order Reorder	2
000000078	3/26/22	\$50.00	Complete	View Order Reorder	1

6 Item(s) Show 10 per page

* On **Customer Account** → **My Orders**

→ there is Column which is showing the total count of Attachments in order.

* Customer's Order View Page :

(If Customer Allowed to Add New Attachments in Order.)



The screenshot shows the 'My Orders' section for Order # 0000000084, which is in a 'PENDING' state. The order date is April 1, 2022. The page includes a sidebar with navigation links like 'My Account', 'My Orders', 'My Downloadable Products', and 'My Wish List'. The main content area displays the order details and a section for attachments. Annotations highlight the following features:

- Order Attachments:** A tab to view and manage attachments.
- Upload Rules:**
 - * Can upload only jpg, jpeg, png, gif
 - * File size Must not exceed 1.50 Mb
- Attachment Preview:** A preview of the uploaded image showing a 'SYSTEM FAILURE' message.
- Attach Documents here..:** A dashed box indicating the area for uploading new documents.
- Select Your Attachments:** A button to choose attachments for further action.
- Send Mail to Admin:** A button to send the attachment details to the administrator.
- Download Attachment:** A button to download the attachment.
- Delete Attachment:** A button to delete the attachment.
- Comments for Attachment:** A text area for the customer to write comments about the attachment.

- * On particular order view page Customer Can see Uploaded Attachment.
- * If (**Admin/Customer**)upload Any New Attachment in previous Order of customer then it is displaying in that order's view page.
- * Customer can also download and Delete the attachments.
- * Customer can send Attachments threw the mail to Admin.

(If Customer not Allowed to Add New Attachments in Order.)

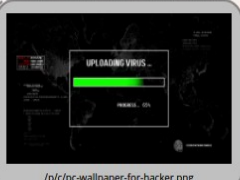
Billing Agreements
 My Product Reviews
 Newsletter Subscriptions

Compare Products
 You have no items to compare.

Recently Ordered
☐ Minerva LumaTech™ V-Tee



Orders Attachments


* Attach Documents here...



/p/c/p/wallpaper-for-hacker.png



Comment 1



/h/a/hacker-pc-background.jpg

Comment 2

If Customer Is not Allowed For Add Attchments in Existing order Then Customer can see only Uploaded Attachments

*** Customer can Download and Delete the attachment if Admin can not Allow to upload new Attachments in existing order.**



Thank you!

if you have any questions or feature suggestions, please contact us at:
<https://www.mageants.com/contact-us>

Your feedback is absolutely welcome!