



## David Flom, Educational Technologist

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### Computer Software Training & Hardware Support Qualifications:

Business/Productivity	Healthcare/Productivity	Networking/Support	Communication
Microsoft Office Suite	Allscripts MyWay	Server 2008, 2012	Adobe Connect
Adobe CC Suite	Allscripts Professional	SOHO Peer to Peer Network Setup	Webex
Adobe Captivate	Athena	SOHO Domain Network Setup	Skype
Camtasia	GE Centricity	Wireless Network Setup	GoToMeeting
Xcode	Epic	Computer Optimization	Google Hangouts
Microsoft Visual Studio	Dragon Medical Practice Edition	Computer Building	YouTube Channel
Android Studio	Dragon NaturallySpeaking PRO	App Development iOS and Android	WordPress/Blogger

### Current Work:

Computer Help, Education & Site Support, CHESS  
**Educational Technologist, Computer Support and  
Virtual/Onsite Computer Software Instructor**  
*Reynoldsburg, Ohio November 2006-Present*

Adult Workforce Development, Coordinator/Instructor  
**Eastland-Fairfield Career & Technical Schools  
Customized Office Skills Training, COST**  
*Groveport, Ohio November 1997-Present*

#### Responsible for:

- 25% reduction in annual technology costs, 2014
- Moodle and 3D GameLab Support/Integration
- CHESS Virtual Classroom Technology
- Dragon NaturallySpeaking Professional, Microsoft Office (Legacy-2013), Adobe Creative Cloud training class instruction/support

#### Responsible for:

- Teaching A+ Certification classes, Microsoft Access, Excel, Word and PowerPoint classes, and Adobe Dreamweaver, Photoshop, Illustrator and InDesign classes.
- Connecting with local business and organization stakeholders to create customized office skills classes

### Work History:

Roanoke Furniture August 1997-November 2006  
Production Manager Columbus, Ohio

#### Responsible for:

- Cut OSHA recordable accidents by 50%
- Increased production efficiency by 30%
- Lowered employee turnover from 100% per year to less than 10% per year

JEGS Automotive May 1991-July 1997  
3rd Shift Supervisor Columbus, Ohio

#### Responsible for:

- Supervised and trained all third shift employees
- Controlled 2,000 orders/night and refined procedures to minimize lost time

### Education:

American Public University  
Information Technology, Mobile Devices

University of Cincinnati  
Information Technology

University of North Dakota  
Electrical Engineering, Computer  
Science

References Available Upon Request

