

NAME: Himanshu Jindal

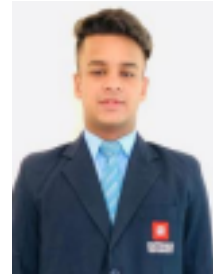
E- MAIL: hjindal2901@gmail.com

Skype id: himanshujindal9830@gmail.com

PHONE: +91 7889083817

EMERGENCY PHONE NO: +91 9354046877

AREA OF INTEREST: Front office



CAREER OBJECTIVE

To work in a highly competitive environment where I can deliver the best of my knowledge with innovations, while maintaining the integrity and work ethics of the organization while ensuring growth in personal career.

INDUSTRIAL EXPOSURE

- Worked as Analyst- International Voice Process in R1 RCM for 3 months. • Worked as customer service executive in NetAmbit for the process of Paytm (Voice)(20th January 2021 till 21st August 2022).
- Completed My 7 month industrial Housekeeping from JW Marriott Marquis, Dubai(Voice process)
- Completed my 5 month internship in Front Office Operations from Ananta Resort Udaipur.
- Completed 2 months internship in Pre-Sales and User Engagement from Whitehat Jr Ed. Tech.

ACHIEVEMENTS

- Certificate of completion in Human Resources(short course) by United

Nations in cursa.

- Certificate of completion in Public Relations(short course) by e-learning college.
- Certificate of Participation in workshop on Professional etiquette. • Certificate of Completion in Event Management(short course) by e learning college.
- Certificate in Emerging respiratory viruses, including COVID-19 by WHO. • 2nd Runner up of Best IVR Performers-GXP Salesforce by reporting 95 incidents in November-2019 by Executive Housekeeper of JW Marriott Marquis,Dubai.
- Best IVR Performers-GXP Salesforce by reporting 96 incidents in December -2019 by Executive Housekeeper of JW Marriott Marquis,Dubai. • Certificate of Discipline Executive in Explore Festival-2019 held in Chitkara University.
- Certificate of Promotion Executive in Explore Festival-2019 held in Chitkara University.
- Participated in Food and Beverage Services in global week.
- Participated in Modeling in Explore Festival-2019 in Chitkara University. • Participated in Mock-tail Competition.
- Participated in National Cricket Team of D.A.V. Public School • Participated in Theme Lunch.
- Participated in Tug of War Competition.
- Participated inPunjab Cricket tournament.
- Certificate of participating in event: WORLD TOURISM DAY. • Certificate of participation in Concierge of Year-2020 in star Awards.

EDUCATIONAL QUALIFICATION

COURSE(STREAM)	UNIVERSITY	MONT H/ YEAR OF PASSIN G	PERFORMANCE
B.sc(Hospitality Administration)	Chitkara College of Hospitality Management	2018- 2021	8.81 CGPA
12 th (NON-MEDICAL)	Manu Vatika Sr. Sec. School , Budhlada	2018	54.6%
10 th	D.A.V.Sr. Sec. School, Mansa	2016	8.4 CGPA

KEY SKILLS

- Time Management
- Good Communication
- Team Player
- Focused Towards Work
- Flexible

- Leadership
- Disciplined
- Ability to work under pressure
- Should be flexible for managing a different range of work situations

INTEREST AND ACTIVITIES

- Exhibiting a desire to experience new cultures and environments. •
- Physical Fitness
- Well versed in poetry
 - Socializing
 - Photography
 - Endurance Sports
 - Maintenance and Cleaning

PERSONAL VITAE

Date of Birth : 03rd of October,2000

Address : 154 Jindal Niwas, Water works Road Mansa City,Punjab

Languages : English, Hindi and Punjabi

Passport Number: T4468122

Date of Issue : 05/03/2019

Place of Issue : Chandigarh

Date of Expiry : 04/03/2029

(Signatures)