



Curriculum vitae

Personal Information

FIRST NAME / SURNAME	Ramesh Edura
ADDRESS	5-9-23/1, Adarshnagar, Hyderabad. 500063
TEL	+91 6309290769
EMAIL	rameshedura@gmail.com
NATIONALITY	Indian
DATE OF BIRTH	14-03-2000
GENDER	Male

Work Experience

DATES	October 2021- Present
POSITION	Accounts receivables
RESPONSIBILITIES	To retrieve respective claimable amount from the insurance To the insured.
EMPLOYER/ADDRESS	AGS/9th Floor, Western Pearl, Kondapur, Hyderabad
TYPE OF BUSINESS	Business process management.

Educational information

DATES	2004 - 2016
QUALIFICATION AWARDED	SSC
INSTITUTION	Fountainhead high school
DATES	2016 - 2018
QUALIFICATION AWARDED	Commerce
PRINCIPAL STUDIES	Intermediate
INSTITUTION	Master minds junior college

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QUALIFICATION AWARDED PRINCIPAL STUDIES INSTITUTION	DATES 2018 - 2021	Degree in Commerce <u>B.Com</u> (Computers) St.Francis Xavier degree college
	DATES	QUALIFICATION AWARDED 2021 - present PRINCIPAL STUDIES MBA INSTITUTION Finance Mantra School Of Business
	DATES	QUALIFICATION AWARDED PRINCIPAL STUDIES INSTITUTION
Skills and Competences	DATES	QUALIFICATION AWARDED PRINCIPAL STUDIES INSTITUTION Telugu Hindi and English
LANGUAGE SPOKEN OTHER LANGUAGE(S)	Skills and Competences	good communication skills and interpersonal skills. Self-motivated and quick learner.
SOCIAL SKILLS AND COMPETENCES	LANGUAGE SPOKEN OTHER LANGUAGE(S)	SOCIAL SKILLS AND COMPETENCES Hard working nature and Leadership qualities
ORGANISATIONAL SKILLS AND COMPETENCES	ORGANISATIONAL SKILLS AND COMPETENCES	MS-Office and HTML.
COMPUTER SKILLS AND COMPETENCES	COMPUTER SKILLS AND	To be associated with an organisation which offers better opportunity to show my innovative skills and improve my knowledge and to be a part of them that works dynamically towards growth of an organisation

I hereby declare that the details furnished above are true to the best of my knowledge.