



JATIN KHANNA

A talented and creative graduate with an eye for detail looking for an entry-level role at a reputable institution. Ready and interested to add my valuable services to the institution.

Relevant Experience

Applying as a Fresher Candidate.

Self Motivated.
Disciplined.
Punctual.
Honest.
Responsible.
Hardworking.

Educational Background

Delhi University Bachelor of commerce(Hnrs.) , Motilal Nehru College
— June 2022

St. Michael's Sr. Sec. School
High School Diploma
— May 2019



Ho. No. 65 Bhim Nagar Gurgaon Haryana
122001

+91 - 8076445967

Curriculum - Vitae

Technical Qualifications

- Basic knowlegde of computer applications.
- Basic knowlege of computer contents:
- Ms Word
- Ms Excel
- Ms Powerpoint

Strengths

- Hardworking & Determine
- Responsible, Dedicated & Quick learner.
- Good Communication Skill in hindi and english.
- Strong background in Mathematics and Statistics

Academic Awards , Activities And Acheivements

- Awarded the certificate by the school for excellence
- Other academic awards
- Remained team member of organization of departmental fest
- Successful participation in events of college fest
- Certificated in school as an enthusiastic learner.

Declaration

I do hereby declare that all the above information's are true to the best of my knowledge & belief.