

Saurabh Mistry

AR Executive

I am to passionate about my work & Believe in Accuracy. I like to catch up new ideas and like to do work with ethics



rahool.cool17@gmail.com



6352373102



17/B Nigam Soci,Ghodasar,
Ahmedabad, India



@rahool.cool



facebook.com/Saurav.cool



instagram.com/saurabh_00003

SKILL'S

Work with MS Office

Ability to work in a team

Work with Strong
willingness

Accuracy in Work

LANGUAGES

English



Hindi



Gujarati



Rajasthani



INTERESTS

Travelling

Hangout With Friends

Listening Music

Bike Riding

EDUCATION

HSC

Doon International Public School

05/2013 - 05/2015

Ahmedabad,India

Courses

- ▣ H.S.C

WORK EXPERIENCE

Customer Care Executive

Aegis Pvt. Ltd.

09/2016 - 06/2017

Ahmedabad,India

Telecom Sector

Achievements/Tasks

- ▣ Managing Customer Queries on CRM
- ▣ Convincing Customer on their Disputes
- ▣ Achieving Tasks and Providing Advise on their accounts

Contact: Hardeepsinh Rana

Advisor

Tech Mahindra

03/2018 - 07/2019

Ahmedabad,India

Jio telecom Process

Achievements/Tasks

- ▣ Managing Inbound Calls & Outbound calls
- ▣ Managing CRM,Achieving AHT & Completing KRA
- ▣ Responsible to handle Queries and Dispute of Customers

Contact: Palash Ganguly

Customer Care Executive

Astron E-Services

01/2020 - 04/2020

Ahmedabad,India

UK telecom process

Achievements/Tasks

- ▣ Manage Outbound And Inbound Calls
- ▣ Achieve Sales of Sim services at UK
- ▣ Provide Activation process Of Sim services

Contact: Sojan Raj

AR Executive

EHealthsource

06/2020 - Present

Ahmedabad

Medical Billing Company

Achievements/Tasks

- ▣ Worked on AR, RA and clearing house
- ▣ Follow up on Claims and Work with EHR Portal,IMS Portal
- ▣ Research on Denial's Action,resolving billing query,monthly report

Contact: Yogesh satwani