

Chanana Ram

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Jaipur(Rajasthan)

Objectives

I would like a career that gives me rich exposure through practical knowledge and working. I would consistently look out for challenges, which will contribute positively to my personal growth as well as growth of the organization.

Education

Institute of engineering and technology, Alwar ,Rajashthan

B-Tech(EE)

2013 - 2017

- Secured first position in "Football" in the sports meet of Institute of Engineering & Technology, Alwar from 2015, 2016, 2017.
- Attended a one day workshop of Innovative Ideas Infotech on Cyber Security Awareness.

Experience

AccQ Date Network LLP

AR Caller

Aug. 2017 – June 2021

- Mail and voice chat.
- Task assign to team members and working aging reports.
- Works with Accounts Receivable, and posts payments to appropriate accounts as needed. Works monthly AR reports to keep account aging within prescribed limits.
- Eligibility, Benefits and coverage verification.
- Make appropriate corrections to system to satisfy payer requirements and re-submit claims as needed.
- Appeal denials and Answer billing question
- Reviews denied claims and follows up with insurance carriers, guarantors, clinic personnel, and staff to obtain additional information or clarification to appeal claims and obtain maximum reimbursement.
- Follows up on all secondary claims and files with appropriate documentation.

Iglobal KPO Services Process Associate June 2021- June 2022

- I have a 1 years of experience with IMS System.
- You must have billing experience in multiple disciplines.
- Duties include; charge entry, claim submission, payment posting, follow up on denials, and follow up with patients.
- Maintains denial reports and ensures accounts are properly documented.
- Resubmits improperly paid/denied claims to the carrier for proper payment in a timely manner.
- Identifies and corrects any claim processing errors due to data entry, verification, coding and/or posting mistakes. Ensures accounts are properly documented.
- Call and check claim status, work A/R and insurance carrier reports, and insurance denials
- Other duties as assigned

Skills

- High level of professionalism, customer service, and interpersonal skills.
- Computer skills in Microsoft Excel, Word.
- Ability to work independently in a collaborative environment, meet deadlines, and multi-task while maintaining quality standards
- Basic knowledge of computer.
- Team management, Task management.

Date:

Place: Jaipur