



Pankaj

AR Analyst

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in <https://www.linkedin.com/in/pankaj1409/> 📞 9582932578

Profile

Aims to work in a dynamic environment that provides exposure that will be useful for continuous learning and professional growth

- To secure a challenging position in a reputable organization to expand my learning, knowledge, and skills.
- Where my potential and strength can be utilized in the best manner.

Professional Experience

Account Receivable Analyst, R1 (RCM) 07/2021 – Present | Gurugram, India

- Current member of Accounts Receivable Team and also providing tools training to new recruits.
- Review provider claims that have not been paid by insurance companies, to check the appropriateness of the insurance given by the patient if it is inadequate or unclear.
- Perform analysis of accounts receivable data and understand the reason for overpayments, underpayments, or denied claims.
- Meeting daily/weekly and monthly target set for and individual.
- Responsible for calling US insurance companies to take assistance on a claim or to ask about the patient details.

Intern, Trident Bandra Kurla Complex (BKC) 12/2017 – 03/2018 | Mumbai, India

- Housekeeping Department as a helping hand of GRA.
- Front Office Department as an Associate.
- Culinary Department as Commis.
- Food & Beverage Department as a Steward.

Education

B.Sc. in Hospitality & Hotel Administration (NCHMCT), 07/2016 – 04/2019 | Meerut, India
Institute of Hotel Management Catering Technology & Applied Nutrition

Completed intermediate Schooling from Delhi in 2015 New Delhi, India

Certificates

- Completed Level 1 and 2 Awards in Wine from WEST.

Awards

You are Amazing, R1 (RCM)	12/05/2022
You are Amazing, R1 (RCM)	10/05/2022
Certificate of Appreciation	02/02/2022

Languages

Hindi	● ● ● ● ●	English	● ● ● ● ●
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Skills

Office 365 (Word, Excel, and Soft spoken)

Interests

Listening Music, Oenophile, Bike Lover

Declaration

I hereby declare that all above-mentioned information is in accordance with fact or truth up to my knowledge and I bear the responsibilities for the correctness of the above-mentioned.

Pankaj
New Delhi