



RAJKUMAR NEPOLEAN

 rajnep96@gmail.com

 +91 7339091097

 Chennai, India 600091

PROFESSIONAL SUMMARY

Energetic and results-oriented leadership Senior AR Specialist with over 2 years of combined experience in Medical billing, Account Receivables, and payment posting with strong analytical and reporting skills. Excellent team builder and leader of initiatives. Highly skilled in process optimization to meet the business needs.

SKILLS

- Complete understanding of RCM Cycle
- Good communication skill with neutral accent
- Experience in different PMS, LIS and EHR
- Sound knowledge in Microsoft Word, Excel & Outlook
- AR follow-up & denial management
- Ability to find out trends in workflow
- Fast learner and adaptive to handle complex situation

EDUCATION

SRM Valliammai Engineering College

Chennai, India • 05/2018

Bachelor of Engineering: Computer Science

CGPA: 7.08/10

VHN Higher Secondary School

Madurai, India • 03/2014

Higher Secondary(HSC): Computer Science

Score: 91.66%

WORK HISTORY

Allysmart Business Process India Pvt Ltd - Senior Executive-AR & Analytics

Chennai, India • 04/2022 - Current

- Managed unpaid claims as assigned, through use of client's office management/administrator.
- Worked unpaid claims on aging reports; correspondence; Clearinghouse and PM rejections;
- Worked on Unbilled/Held vouchers, Denial trends, Patient balance report, Credits and refunds.
- Trained new hires on software navigation and process workflow of Allscripts software.
- Effectively handled complex payer denials and ensured that secondary claims are processed and paid.
- Created detailed monthly AR summary report for each practices assigned along with effective action plan to reduce the aged claims on priority.
- **Software:** Allscripts PM, Laserfiche, Epic PM
- **Certifications:** Allscripts Practice Management RCMS AR Specialist Program

Foxibe Innovations Pvt Ltd - Senior Process Associate-Account Receivables

Chennai, India • 12/2020 - 04/2022

- *Handled claims on denials, rejections, and no response work queue and follow up, review and document accordingly.*
- *Perform timely and accurate submission of claims*
- *Processed AR transactions including billing adjustments, write-off, etc.*
- *Contacted patients for updated insurance information.*
- *Implemented processes to improve the workflow of AR roles on team, which improved time, work and aged receivables by 85%.*

Software: CollaborateMD, Osimer, Crelia, Eclinical Works(ECW)

Clearinghouse: Change Healthcare, Emdeon