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PERSONAL DETAILS

Name Roopan Raj D
Address #9,Vishwanatha
Street,K.pudur,madurai
Madurai, Tamilnadu,
625007
Date of Birth 18.02.1998
Gender Male
Marital Status Single
Languages Known Tamil, English



EDUCATION

Year of Passing	Degree/Course	Percentage/CGPA
2013	SSLC (St.Marys higher secondary school)	79
2015	HSC (St.Marys higher secondary school)	87
2019	B.E(Velammalcollegeofengin eeringandtechnology)	6.5

EXPERIENCE

Organization : AGS
Duration : Dec 2019 to Mar 2020
Process : Semi Voice
Designation : Process Associate
Nature of work : Dealing with customers to sale for car insurance policies .
Organization : Hexaware Technologies LTD

Duration : April 2021 to Present
Process : Non Voice
Designation : Executive
Nature of job : Background Job Verification, ie., verifying both education, present and former employment of a candidate who is applying for a job.

PROJECTS

Project Name: Automatic xerox machine

Role: Project Co-ordinator

Team Size: 3

Project Duration: 3 Month

Project Detail All the pages of the book were automatically turned by means of mechanism installed in the equipment and all the pages are scanned by the scanner.

Project Name: Automatic elimination of damaged spur gear

Role: Team member

Team Size: 3

Project Duration: 3 Month

Project Detail To eliminate the damaged spur gear without human touch by means of using PLC. This project is done in TVS Sundaram fasteners limited, Hosur

SKILLS

Proficiency in MS word, MS excel, outlook, Internet.

Ability to change focus quickly

Ability to maintain positive working relationships with clients, Team member and Leadership

Strong, Detail oriented, Organizational, Analytical, and Time management skills

STRENGTHS

Quick learner, Flexible to work

AREAS OF INTERESTS

IT Firm, BPO, Automobile Engineering

DECLARATION

I, Hereby declare that the above mentioned information is true to the best of my knowledge

Roopanraj.D