

Akshat Kanodia
Noida

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Summary:

Looking for a Challenging career Opportunities to enhance my knowledge and experience in the real world. Looking to be a Part of an organization where I can help the organization to reach next milestone.

Education:

B.com, CSJM University, May 2021 [Completed]

Computer Skills:

- Computer Course of Basics
- Completed Courses TALLY with GST
- MS Office

Professional Experience:

Padget Electronics, Noida

Dec 2021 – Present

Finance Executive

- Good Knowledge of SAP Software.
- Good Knowledge of TDS and GST.
- Processing Purchase and Service Invoices.
- Creation of Purchase Order.
- Processing Expenses Vouchers
- Cash Management
- Vendor Reconciliation
- Journal Entries related to custom and Expenses.
- Custom Payment.