

MOHD KHALID

Research Analyst | | ESG

Address Jamia Nagar, Okhla, New Delhi, India
110025

Phone 8266956366

E-mail writetokhalid@outlook.com

LinkedIn www.linkedin.com/in/muhammad-khalid-b4286bb0

Dedicated ESG Research professional with history of meeting company goals; utilizing consistent and organized practices. Successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals.



Skills

ESG Research skills	◆◆◆◆◆	Very Good
Analytical and Critical Thinking	◆◆◆◆◆	Excellent
Interpersonal Communication	◆◆◆◆◆	Very Good
Teamwork and Collaboration	◆◆◆◆◆	Excellent
Research coordination	◆◆◆◆◆	Excellent
Computer Proficiency	◆◆◆◆◆	Excellent



Work History

May 2022 - **Associate Research Analyst**

Current

WIPRO, Gurugram

- Carried out day-to-day duties accurately and efficiently.
- Researching Qualitative and Quantitative data of different sectors based on GRI standards, SASB, TCFD, and UNGC principles.
- Analysis and in-depth research of various corporate documents like CDP report, TCFD report, SASB report, CSR, AR, and various policy documents.
- Helped in team building; ours was a pilot batch and dozens of new team members joined after us for NET ZERO project.
- Mentoring new joiners and demonstrated respect, friendliness and willingness to help wherever needed.
- Compiling QA feedback reports.

- Used coordination and planning skills to achieve results according to schedule.

Aug 2020 - Analyst

Mar 2022

R1 RCM Global Pvt Ltd, Noida

- Quality and Checking of Hospital billings for US based clients
- Identify & process payer rejection with accuracy within defined TAT
- Good understanding of Medicare, Medicaid & ICD & CPT codes
- Verifying patient's coverage with payers and checking eligibilities
- Validated results and performed quality assurance to assess accuracy of data.

Feb 2020 - Associate Analyst

Jun 2022

EXL SERVICES, Noida

- Working in a MNC gave me a tremendous exposure to the international world, since the training began; we were introduced and trained with the U.K culture, Voice & Accent and most importantly: customer support
- I learned a lot here and it was a fruitful experience to be a part of EXL.



Education

Aug 2016 - May 2020 **MASTERS IN BUSINESS ADMINISTRATION: Marketing, International Business**

Vidya School of Business - Meerut

Aug 2012 - May 2015 **BBA: Business Administration**

KITE Institute (CCS UNIVERSITY) - Meerut

May 2011 - Mar 2012 **Sr Secondary School**

St John's Sr. Sec School - Meerut



Languages

English language Proficiency



Excellent

Hindi Language Proficiency



Excellent

Urdu Language Proficiency



Very Good



Hobbies

- Gardening is a very pleasant and rewarding a hobby. A bond with the Divine nature.
- Poetry- Communication is the greatest thing in life; writing meaningful prose enhances creative mind and self-expression.
- Music is relaxing and enjoyable, It also helps us socialize and work as a group