



Rohit Manoj

A skillful lad with an empirical knowledge in team management, Motivated and highly productive with a research background. Detail-oriented with strong skills in multi-tasking and efficient management of resources.



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Bihar



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PROFESSIONAL EXPERIENCE :

- **Recruiter (Freelance)**

- Mentorsity | August 2021 - Present

- **Human Resources (Internship)**

- AIDCOM IT SOLUTIONS | February 2021 - July 2021 (6 months)

- AAGAM | March 2022 - May 2022 (2 months)

- **EDUCATIONAL ATTAINMENT :**

- **Bachelor's Of Commerce (BCOM) 2019 - 2022**

- Accountancy
- Business Management
- Entrepreneurship
- Business Finance & Law

- **Intermediate (I.Com) 2017 - 2019**

- Commerce

• **PERSONAL SKILLS :**

- Leadership Quality to be fit for a team and initiate work.
- Presentation Skills with active listening and Speaking.
- Perseverance
- Team Work
- Written and Oral Communications
- Creative and Problem Solving
- Self-motivated and dedicated with positive attitude

• **TECHNICAL SKILLS :**

- MS Excel
- MS Word
- Canva (Proficient)

• **PERSONAL DETAILS :**

- D.O.B : 21/04/2000
- Gender : Male
- Nationality : Indian
- Linguistic Profile : English (Advance), Hindi (Native)

DECLARATION

I hereby declare and affirm that the above mentioned information is true to the best of my knowledge. If at any stage of my work I am found to be manipulated with the information, I am liable to be prosecuted.