

Elango Arjunan

AR OPERATION

Details

Address:

9/314-A, Sakthi Nagar Kalampalayam,
Coimbatore-641010

☎: +91 9790031771

✉: elango0888@gmail.com

Languages

- ☐ English
- ☐ Tamil
- ☐ Telugu

Hobbies

- ☐ Hobbies
- ☐ Cricket
- ☐ Photography
- ☐ Travelling
- ☐ Trekking

Achievement

- ☐ Won the Best Performer award in 2019-2020

Profile

6+ years experienced Professional, Growth Oriented, Quick Learner and an absolute team player with good communication skills. Proven ability to evaluate team members' strengths and weaknesses and delegate tasks accordingly.

Skill

- ✓ Ability to Work Under Pressure
- ✓ Process improvement Strategies
- ✓ Operations & Quality Management
- ✓ Problem solving abilities
- ✓ Active Listening\learning

Experience

❖ AR OPERATION (Sr.AR ANALYST),
Quintessence Business Solutions & Services
July-2021 -Present - **Coimbatore**

- Responsible for supervising the team on work assigned and maintain s record. mentor-ship, training and subject matter expertise to the user
- Planning the daily inventory and monitors Quality SLA
- Looks for trends and issues towards bulk closure in AR front Work on process enhancement and automation opportunities

❖ Sr.AR ANALYST **Guidehouse INDIA Pvt LTD**
Oct, 2020 Jun, 2021 **Trivandrum**

- Responsible for internal auditing, maintaining quality log , sharing re-works and conducting quality meeting

❖ Process Associate **PRADOT Technologies Pvt LTD**
May, 2015 - Aug, 2020 - **Coimbatore**

- Played multi role of "Patient eligibility, Batch verification, transmitted claim check verified or error, WC/AUTO Submission, EDI Rejection(Electronic date interchange), Quality analyst & ILT(Issue log team member)

Education

Master of Science: M.Sc "Comp Sci" Coimbatore May 2014
Bharathiar University

Certifications

Online HIPAA courses Good grade point (2017, 2019, 2020)