

Ajay Bhasin

Noida, India



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CAREER OBJECTIVE:

Hardworking and result-driven operations and logistics professional experience in warehousing and 3PL industry. Worked as a Logistics and Operation Executive. Having the first-hand knowledge on how to operate enterprise-wide transactions efficiently. Looking for a challenging opportunity that gives a progressive shape to my career and utilizes my work experience in achieving overall growth of the organization and get an opportunity in corporate world in the field of Logistics and Supply Chain Management to boost up my skills and to enhance my knowledge by learning something new with a proactive and flexible nature.

EDUCATION



APJ Abdul Kalam University

Master of Business Administration -84%

2019 - 2021



Chaudhary Charan Singh University

Bachelor of Commerce-B.Com-70%

2016 - 2019



S.V.M, Saharanpur

12th, Commerce- 82%

2015 - 2016



S.V.M, Saharanpur

High School

2013 - 2014

WORK EXPERIENCE:

1. Worked with **AAJ Enterprises Pvt., Ghaziabad, UP Ltd**, from 1st July, 2021 – Present as **Logistics Executive**.

About AAJ Enterprises Pvt. Ltd:

Established in the year 2006, AAJ Enterprises is one of India's leading 3PL and Warehousing Organization which is primarily giving its 3PL services to publishing industry. Major publishers are associated with AAJ enterprises and have other clients as well. It has 5.5 lakh sq. ft state of the art warehouse infrastructure spread across Kundli, Ghaziabad, Bangalore, Kolkata and in Mumbai.

KEY RESPONSIBILITIES IN AAJ ENTERPRISES PVT. LTD:

- Administrate & leading the warehouse operations including order processing, outbound & reverse logistics activities.
- Worked with the team of 50 associates and 6 supervisors along with the 4 MT's & 6 data entry operators.
- Record and analyse the efficiency report of each associate in order to level up their Productivity.
- Record and maintain all necessary logistics information in the WMS with accuracy and integrity.
- Responsible for reverse Logistics Activities & Managing multiple fleet Vehicles & FTL 's.
- Managing daily shipments to end customers as per publisher's quality standards.
- Responsible for aligning and closer of appointment deliveries particularly for AMAZON, Reliance and Flipkart on daily basis as per the given appointment schedules.
- Supervising end customer problems raised due to product, quality issues or shipping errors.
- Work on monthly MIS and SPR (Service performance report) received from the transporters to improving overall service level.
- Perform monthly service review for all clients and perform action plan on the discussions of monthly service review meetings.
- Onboard new transporters with least cost to reduce the logistics cost.
- Supervising tracking of all dockets on daily basis and share real time updates with the clients.
- Responsible for local route planning and coordination with local transport vendors for the daily dispatches of material belongs to Delhi NCR.
- Perform billing and send payment advice to the transporters and ensure timely payment from the accounts team.
- Supervising to keep records of the PODs for all delivered shipments.

TRAINING & INTERNSHIPS:

➤ Wealth Clinic Pvt Ltd

Noida, UP

Jan 2021 - June 2021 (6 months)

WC is a real estate company where I was worked as a customer relationship executive.

Professional Sales skills and experience, including planning, execution and follow up of clients meetings.

Giving practical coaching, advice and guidance to the team to ensure that they have strong credit skills.

Handling queries of walk in clients handling existing brokers network, Acquire new broker base network, Project planning and promotion.

CERTIFICATIONS:

- Bislari India Pvt Ltd(Plant Visiting)
- Computer concept certificate

CORE COMPETENCIES

- Logistics and Operations Management
- Vendor Management
- Transportation Planning
- Procurement
- Planning and Execution

COMPUTER PROFICIENCY AND SOFTWARE SKILLS:

- WMS (Warehouse Management Software)
- Strong working knowledge of basic computer applications such as MS Word, MS Excel & MS Office.

SKILLS:

- Warehouse Operations
- Logistics Management
- Materials Management
- MS Excel Advanced
- MS Word
- Strategic Planning
- Customer Service

PERSONAL DETAILS

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|-----------------|---|---|
| Father's Name | : | Lt. Mr. Rajesh Bhasin |
| Date of Birth | : | 26 th April, 1999 |
| Languages Known | : | English & Hindi |
| Hobbies | : | Ball Pool, Listening Songs and Internet Surfing |
| Marital Status | : | Unmarried |
| Nationality | : | Indian |
| Address | : | Hari Nagar, Nawada Road, Saharanpur |

DECLARATION:

I, Ajay Bhasin, hereby declare that the aforesaid information is true & correct to the best of my knowledge & belief.

(Ajay Bhasin)