

# **CURRICULUM VITAE**

## **POOJA**



H.No.684, Sec-2, Street No.6  
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### **CAREER OBJECTIVE:**

To pursue a career in organization on a responsible position which would enhance my skills and give prospect to grow with knowledge and contribute toward success of the organization.

### **EDUCATIONAL QUALIFICATION:**

- Graduated in Political Science (H) from Kalindi College of Delhi University.
- 12<sup>th</sup> Passed from CBSE Board.
- 10<sup>th</sup> Passed from CBSE Board.

### **COMPUTER QUALIFICATION:**

- Basic knowledge of computer.

### **WORK EXPERIENCE:**

- 15 months experience in Aegis services pvt Ltd as a Senior CSA in Airtel Retention (Blended Process)
- K. R. A- I used to assist those customers who raised port request and want to port their no with other operator due to any inconvenience so we provided the resolution as per their issue and retain to continue with airtel service
- 9 months experience in concentrix as a senior C.S.A. (email support handling) in Amazon us process
- 14 months experience in R1 RCM as an Analyst in AR follow up
- K.R.A- I work on medical denial where we reviewed claim and billed to correct payer

### **STRENGTH:**

- Easily adaptable to any environment.
- Highly Self Motivated and take jobs with sense of Responsibility.
- Ability to easily grasp New Technologies, Willingness to learn and have ability to be a hard worker as well as a smart worker.

### **PERSONAL DETAILS:**

Father's Name	:	Mr. Rajender Kumar
Date of Birth	:	9 <sup>th</sup> Sept. 1994
Sex	:	Female
Marital Status	:	Unmarried
Language Known	:	English & Hindi
Religion	:	Hindu
Nationality	:	Indian

Date:

Place: New Delhi

**(POOJA)**