

Contact

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Skill Highlights

- Import & Export Procedure
- Shipment Procedure
- Freight Negotiation
- International Trade Compliance
- Domestic Procurement
- Price Negotiation
- Vendor Development
- OEM & Vendor Coordination
- Logistics
- Strong decision maker

Education

Masters of Mass Comm.:
Kurukshetra University,
Kurukshetra, 2007

Personal Profile

Date of Birth : 28th Nov. 1981

Marital Status : Married

Nationality : Indian

Objective

Energetic Sr. Commercial Logistics Exe. With a solid history of achievement in Import & Logistics management. Area of expertise including negotiation, time management, follow ups, coordination for custom clearance & freight management.

Experience

Falcon Broadcast Solutions LLP (Eagle Group) New Delhi

Sr. Commercial Logistics Exe.

(June 2020 to Till Date)

Company Brief: The **Eagle Group** derives its financial strengths from its real estate, hospitality and entertainment ventures and its dynamism from its trading businesses. The group is continuously identifying new opportunities for growth, and to partner with large global conglomerates for strategically positioning them and their products in India.

Trim India Pvt. Ltd. (Gurgaon)

Asst. Manager

(Feb 2019 to Oct. 2019)

Company Brief: Trim India was promoted by Rakesh Sood in 1995, for manufacturing Door Trims, Blow Molded, NVH, Molded Door Trims and Rear Parcel Shelf.

Lakshmi Precision Screws Ltd. (Rohtak)

Commercial Officer

(September 2011 to January 2019)

Company Brief: Lakshmi Precision Screws Ltd. is a leading manufacturer of High Tensile Fasteners like Nut, Bolts, Screws, Dowel Pin, and Excel having its registered office in Rohtak (Haryana). Yamaha, Maruti, Hero MotoCorp, Honda are the main customers of the company.

Hydrobaths Ramco Markting Pvt. Ltd. (Gurgaon)

Import Executive

(Oct. 2007 to August 2011)

Company Brief: Hydrobaths Ramco Marketing Pvt. Ltd. Is a leading bathroom industry having its sub branches across all over the India, deals in Imported Wash Basin, WC, Taps, Bath Tubs, Tiles, Sanitaryware, Faucets and Steam & Sauna.

Work Profile

- Purchase Orders to OEM's as suggested by Project Team
- Coordination with Bank for LC & submission of documents for remittances
- Negotiation with Freight Forwarder for Sea & Air Freight rates
- Liaise with the overseas suppliers for import shipments readiness and with the freight forwarder to pick up the shipments on time from the supplier's site.
- Liaise with CHA, customs, finance and relevant parties on import /Export logistics matters.
- Export Documents Preparation like invoice, packing list, ARE-1 forms & Coordination with Excise department.
- Scrutiny of Import/Export documents (Bill of entry, shipping bills, Airway bill& Bill of lading) evaluate Import duties & taxes with correct HS Code & GST rules etc.
- Analysis of logistics cost for existing & upcoming projects & submission.
- Confirmation of checklist before filing of import/Export shipment's documents (Bill of entry & Shipping bills) & timely duty payments of Import shipments.
- Developing New Vendors for Domestic Purchase.
- Evaluating vendors & negotiating the price, delivery schedule and terms and conditions with them.
- Creating Purchase Orders for Invoice received from suppliers
- Liaison with finance department for timely payment of bills
- Timely submission of Bill of Entry of International Shipments with Bank
- Preparation of Bank Guarantees/ Performance Bank Guarantees according to Project requirement.
- Good Knowledge of Ms Excel (if, sumif, sumifs, Vlookup, Hlookup), Word, Outlook etc

Achievements

- **Encoder & IRDs Project 1.2 cr (2020-21)** : Increase 5% profit with Custom duty & Freight charges
- **HEVC Project (2020-21) 12 cr** : Increase 1% profit with Custom duty, Freight charges & Domestic Purchase.
- **Supply of Intercom Project (2021-22) 2 cr** : Increase 2% profit with Custom duty, Freight charges & Domestic Purchase.

Dated :

(Vikas Wadhwa)