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Address: 308, Sainath Apartment, Near Kristraj School, Gala Nagar, Achole Road,

Nallasopara(east), Palghar, Maharashtra-401209

Career Objective:

Responsible individual looking to fill the position in your company. Eager to learn and ready to work hard to attain customer satisfaction through utilisation of my dynamic and warm personality and customer service protocols.

Work Experience



Manager Speakup English Academy

April 2021 - Present Taipei, Taiwan

To deliver a clear vision and supporting strategy for the Academy. To lead on recruitment for all Academy staff and create a staff succession plan for the Academy. To implement an operational / performance plan to deliver the strategic objectives based

on Academy outputs and requirements. To review management and monitor and adapt plans to achieve targets. To deliver all activity within the agreed budget set by the Board. To cascade budgets to individual department heads and provide regular management reporting. To identify and manage change effectively through effective communication and a process of continuous improvement.

Skills

- Communication Skills
- · Presentation Skills
- · effective team player
- responsible
- Reliable
- Work Hard

Languages

- English Professional
- Hindi Fluent

Education

2019 - 2022



Mumbai university

Commerce

2018-2019

HSC

68%

Maharashtra state board

2017-2018

SSC

60%

Maharashtra state board

Professional Qualification:

I have done Aptech certified professional In Airport Management And Customer Care(Communications, Presentations, Grooming and Basics of Airport Management).

Personal details:

Date of birth: December 23rd 2001

Height: 158cms, 5'1"

Weight: 55kgs

Languages known: English, Hindi, Marathi & Kannada.

Hobbies: Dancing

DECLARATION: I here declare that the above furnished particulars are true to the best of my knowledge and belief.

Date: 3/06/2021

Place: Mumbai

(SUDEEKSHA MOGERA)

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