

# **RESUME**



**Pranjal Chauhan**

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## **Profile Summary:**

Motivated & Enthusiastic **Accounts Receivable (AR)** Professional with over **2 years** of experience in Medical Billing with successfully delivered sustainable revenue and profit gains in **competitive markets** for a challenging assignment in Medical billing(AR) where skills and experience can be optimally utilized for achieving the organizational objectives while meeting my career aspirations where I can maximize my skill innovatively implement it.

## **Skills:**

- ❖ Good Knowledge of Various Medical terminologies
- ❖ Ability to handle Denials and Status effectively by Critical Thinking Skills and Interpersonal Skills
- ❖ Strong Computer Skills with Excellent Typing Skills
- ❖ Highly Goal Oriented & work under pressure
- ❖ Team Player
- ❖ Organizational skills, multitasking and time-management.
- ❖ Problem solving and decision-making, assertive and accountable.
- ❖ Enthusiastic

## **Professional Experience:**

Worked as **Sr.AR Associate** with **Roldem Healthcare Pvt Ltd** from April 2020 to May 2022

## **Job Responsibilities:**

- ❖ Follow ups with Insurance Companies (Commercial as well as Federal) on Denials as well as Non Denials (status).
- ❖ Researching and resolving payment discrepancies
- ❖ Worked on Denial Mgt.
- ❖ Being on the look-out for delayed or missed payments and other such irregularities
- ❖ Reporting all daily work-related activities

## **Personal Traits:**

- ❖ Good at Management Skills
- ❖ Negotiation skills
- ❖ High Ethical standards
- ❖ Ability to work individually as well as in team
- ❖ Keen to take Challenges & Goal-oriented
- ❖ Performing under Pressure

### **Achievements:**

- ❖ Completion of work on time
- ❖ Appreciated for Maintaining and handling Smooth workflow
- ❖ Always praised for hard and smart work, dedication

### **Qualification:**

- ❖ B.COM from HNB Gharwal University in 2022
- ❖ Intermediate from CBSE Board in 2019
- ❖ Matriculation from CBSE Board in 2017

### **SkillsSet:**

- ❖ Basic MSOFFICE (MSWord, PowerPoint, Excel), Internet concepts, MS Access
- ❖ Communication skills
- ❖ Presentable and humble
- ❖ Work under Pressure

### **Personal Information:**

<b>Father's Name-</b>	<b>Praveen Kumar</b>
<b>Gender-</b>	Male
<b>Language Known-</b>	English and Hindi
<b>Nationality-</b>	Indian