



# Simran Dhawan

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+(91)-9650306260 

A highly organized and hard-working individual looking for a responsible position to gain practical experience.

E-5/97 Sector-16, Rohini, New Delhi, India 

## EDUCATION

### B.Com (Programme)

University of Delhi, Sri Guru Gobind Singh  
College of Commerce

2014-2017,

### Class XII, CBSE

Sachdeva Public School, Rohini

2012,

### Class X, CBSE

Sachdeva Public School, Rohini

2010,

## WORK EXPERIENCE

- **Business Associate at Noon** (16Sept 2020 till 21June 2021)
- **Analyst at R1RCM** (7July till present)

## PERSONAL INFORMATION

D.O.B : 19 June, 1994

Father's Name : Pankaj Dhawan

Mother's Name: Gunjan Dhawan

Nationality : Indian

Marital Status : Single

## SKILLS

MS-WORD

MS-EXCEL

SQL

Art and craft

Communication Skills

## STRENGTHS

- Ever optimistic and focused attitude
- Adaptable to any environment
- Determined and able to take responsibility
- Willingness to learn
- Technophile and Techno competent

## ACHIEVEMENTS

- Completed a Certificate course in Guidance and Counseling from IGNOU
- Received the certificate of Merit in Financial Management in B.Com 3<sup>rd</sup> year
- MS Word
- MS Powerpoint
- Advanced Excel

## LANGUAGES

English 

Hindi 

## HOBBIES

Traveling

Music

Drawing

Craft

Cooking