

Name: Bishnu Das

Contact No.: 9700143782

Email ID: bishnudas27@gmail.com

Address: House No. 3-42, pno 261, Prashanthi Hills, Meerpet, Hyderabad, Telangana 500097

Career Objective

To secure an efficient implementation where there is a scope for contributing and updating my knowledge and skills for the development of self as well as the organization.

Educational Qualifications

S.No	Course	University Board	Year of Passing
1	B.COM	Avanthi Degree College	2011-2014
2	INTERMEDIATE	Sri Chandra Jr. College	2009-2011
3	SSC	St. Domnics Daisy Flower High School	2009

Professional Experience

- Worked with **Family Health Plan Insurance TPA Limited** as a **Call Center Executive** from November 2016 to December 2018.
- Worked with **A2Z Housing Reality Services** as a **Marketing Executive** from January 2019 to July 2020
- Worked with Iks Health care as a Revenue cycle representative from June 30 2021 to January 05 2022
- Working with Omega health care as a Accounts receivable executive from 6th january 2022 till present

Experience Summary

- Manage large amounts of inbound calls
- Follow communication “scripts” when handling different topics
- Identify customers’ needs, clarify information
- Keep records of all conversations in our call center database in a comprehensible way
- Informed clients by explaining procedures; answering questions; providing information
- Maintained communication equipment by reporting problems
- Maintained and improves quality results by adhering to standards and guidelines; recommending improved procedures
- Working on claim denials

- Understand the denial codes and work accordingly
- Generating revenue to the providers
- Follow up with the insurance companies for the claim payments
- Thorough analysis about the claim denials

Strengths

- Verbal Communication
- Phone Skills - Listening, Data Entry Skills, People Skills, Informing
- Customer Focus
- Customer Services
- Attention to Detail
- Professionalism
- Multi-tasking

Technical Skills

Computer Skills : MS Office, Windows

Personal Profile

Name : Bishnu Das

Father name : G.V.Das

Date of birth : 27.05.1993

Gender : Male

Marital status : Single

Nationality : Indian

Languages known : English, Telugu, Hindi, Bengali

Declaration

I hereby declare that all the information mentioned above are true to my knowledge and in brief