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Summary

What do I provide to my client?

- 1-Provide Reliable & Cost Effective Solutions
- 2-Provide First Time Resolution (F.T.R)
- 3-Service Delivery within Turnaround Time (TAT)
- 4- Innovative & Continuous Improvement in service.
- 5- Provide Quality work & unlimited Client Support

Services I can provide are as follows:

- Daily, Monthly and annual AR Financial reports preparation
- Custom reports where required
- Patient billing as per instructions
- Credentialing guidelines
- Consulting/Training
- Super bill review
- Appeals Processing & Review

Experience



Senior Associate

Omega Healthcare Management Services

Feb 2022 - Jul 2022 (6 months)

- # Working as an FTE for cold calling of US Medical insurance companies and Patient of Healthcare Providers for payment collection.
- # Checking the status of paid claims.
- # Working on the claims with less payments from the insurance companies.
- # Checking the denial reason on the underpaid claims.
- # Validating the patient responsibilities and following up the patients over the call for the Payments.
- # Creating production reports of the team.
- # Suporing Team of 16 Agents and providing help based on my knowledge.
- # Sharing MOM whenever reuiored after the team meets
- # Editing and Creating Process SOPs and sending it to client for approval.



Claims Processor

MedCloud Software Solutions, LLC

Jan 2020 - Dec 2021 (2 years)

- # Payment Posting
- # Denial Posting
- # Appeals Processing
- # Claims Follow Up
- # Working on rejected, processed and denied claims.

- # Calling Insurance companies for status of claims and eligibility check.
- # Worked with all types of payers and insurance companies.
- # Handling US client's communications over e-mails, telephone, applications and other resources.



AR Billing Executive (SME)

Eli India

Jun 2015 - Mar 2016 (10 months)

Role in Organization:

- # Working on rejected, processed and denied claims.
- # Calling Insurance companies for status of claims and eligibility check.
- # Payment corrections as per the Payer's Fee Schedules and Contract of Health care Providers.
- # Working with minimal supervision closed to Business Operations Manager and on site supervisor.
- # Working on scrubber, EDI rejections, denied EOB and posting errors and coding responses.
- # Managing the team of 9 FTE and Preparing Production reports of the Team.
- # Providing full support the team and working as an SME for the team.
- # Preparing new SOPs for the team and sending to clients to save TAT & AHT of the calls.



Quality Control Analyst

Omega Healthcare Management Services

Jul 2014 - Jun 2015 (1 year)

- # Auditing Accounts worked on Eligibility and Benefits.
- # Ensure timely filing of claims without any conflict in demo entry, charges entry, eligibility & benefit verification, obtaining authorization and Scrubber/EDI or front end rejections.
- # Preparing dashboards and revenue reports for eight facilities with different specialties including Laboratory, Ambulance and Emergency Rooms.
- # Strictly follows state Medicare, Medicaid and other government payers' guidelines.
- # Payment corrections as per the Payer's Fee Schedules and Contract of Health care Providers.
- # Working with minimal supervision closed to Business Operations Manager and on site supervisor.
- # Drafting process documents, updates and MOM over e-mails.



Receivable Analyst

e4e

Jan 2013 - Dec 2013 (1 year)

- # Keeping track of denials and payments on the claims.
- # Responsible for Accounts Receivable. Collections.
- # Take action to control bad debt exposure.
- # Follow up with the Insurance Companies for the Denial Reason.
- # VOB. Verification of Benefits with the Insurance companies.
- # Running monthly/weekly/annual reports on claims recovery (AR) based on CPT Codes, ICD-9 Codes, Providers & locations etc.
- # Setting up process protocol for denials for further appeal.
- # Track and report on payments for each client and enter into the Master Data.
- # Have an exposure to US state laws and HIPAA compliance in order to avoid the AR conflicts.

Education



Dr. B. R. Ambedkar University, Agra

B.Sc, Chemistry

2013 - 2016

Skills

Medical Billing • Healthcare • HIPAA • Healthcare Management • U.S. Health Insurance Portability and Accountability Act (HIPAA) • Accounts Receivable • Healthcare Information Technology • Performance Management • Customer Relationship Management (CRM) • Hospitals