

CURRICULUM VITAE

Name : Asif Shaikh

Mobile : 9619952830

Email : shaikha478@gmail.com

Career Objective :

To work for an organization which provides me the opportunity to improve my skills and growth of knowledge along with the organizational objectives.

Qualification :

Bachelor of Commerce in Financial Marketing passed from Mumbai University Board in April 2017.

H.S.C Passed from Maharashtra Board in Feb-2014 with 67.69%

S.S.C Passed from Maharashtra Board in Mar-2012 with 47.27%

Additional Qualification :

Completed MS-CIT passed in (2012)

Computer Courses :

MS-CIT on 2012

know about the MS Word, Excel, PowerPoint, Outlook, Explore Internet.

Strengths :

Good communication skill.

Highly motivated and keen to learn new things. Creative, Optimistic & Adaptable.

Work Experience :

5 Years of Experience working as an AR to Sr.AR in Revenue Cycle management working with Multiple Medical billing companies.

Health Prime International Services pvt ltd- As an AR Associate
Worked from Aug - 2017 till Dec - 2018

GeBBs Healthcare Solutions pvt ltd - as an Sr. AR Associate
Facilities, Worked from Dec - 2018 to March - 2021

Viewgol Healthcare pvt ltd - AR Analyst Working from March 2021 to 7th Nov 2022
GeBBs Healthcare Solutions pvt ltd - Sr AR Associate Facilities from 17th Nov at present.

Work Summary :

My roles and responsibilities to follow up Denials claims, getting a resolution on the claims and focusing more on Collections.

Makings a Calls And Communicate with a U.S Insurances Live Representatives to get a Information Related to claims & Resolving the Denials Queries.

Always ready to Assist our team members Queries and doubts And Maintaining a good relationship with our teams members.

Languages Known : English, Hindi & Urdu.

Hobbies : love to watch Cricket, WWE & listening music, Also love to play video Games & exploring new places.

Personal Details :

Full Name : Mohammed Asif Yasin Shaikh

Date of Birth.: 1st May 1997

Nationality : Indian

Marital status : Single

Address : B 38, Mitra Sangam Building, Shammi Nagar, Jasmine mill road, Mahim East, Mumbai - 400017.

Declaration : Here by declare that all the information mentioned above is true and best of my knowledge.

Place : Mumbai

Signature,

Asif Shaikh.