

FARAZ ASKARI

S R . A R E X E C U T I V E

PROFILE

To secure a position where comprehensive, analytical and logical skills with problem solving abilities would be utilized to be an accomplished individual to grow in the line with the objectives of organization and adding value to my professional life.

SKILLS

- MS OFFICE
- Problem-Solving
- Computer Literacy
- Strong Communication

STRENGTH

- Inquisitive and eager to learn
- Positive Attitude
- Ready to take on challenges.
- Adaptable in nature

EDUCATION

BACHELOR OF ART'S
AWADH UNIVERSITY
2009-2012

SENIOR SECONDARY
UP BOARD
2007 - 2009

HIGHER SECONDARY
UP BOARD
2007

EXPERIENCE

SENIOR AR EXECUTIVE

iENERGIZER

DEC 2020- PRESENT

- Worked on multiple payers with multiple denials
- Worked directly with the client to identify trends and resolute them

AR EXECUTIVE

E-Mds

Jan 2020- Nov 2020

- Review and resolves accounts assigned via work lists daily as directed by management.
- Worked on appeal writing and denial management one at a time.

SHOWROOM MANAGER (BHARTI AIRTEL)

V5 GLOBAL SERVICES PVT LTD

June 2016 - Dec 2019

- Responsible for the routine operations and the overall customer satisfaction.
- Develop proper shift schedules to satisfy the requirements of peak hours.

SALES ASSISTANT (BHARTI AIRTEL)

V5 GLOBAL SERVICES PVT LTD

June 2014 - June 2016

- Serving customers at the sales counter.
- Maximizing store revenue by suggesting upgrades and add-ons to the customers
- Handling customer complaints in a calm manor

KEY COMPETENCIES AND SKILLS:-

- Ready and able to work individually or within a team environment
- Fully aware of security issues concerning stock in relation to shoplifting, leakage and theft.
- Good with MS Excel, MS Word and retailing software's and able to use modern computerized equipment

PERSONAL SKILLS:-

- Ability to take ownership of issues and to work alone with little or no supervision.
- Extremely organized with a high level of attention to detail
- Ability to respond to timeframes and deadlines with pace.
- Willing to work on a shift basis including evenings and weekends.

PROFESSIONAL SKILLS:-

Working as Sr AR Executive, specialized in denial management and worked on multiple software like as Epic, Artiva, ACE and all-scripts. Interacted with multiple payers on regular basis in past 3 years, did appeal writing and medical records over-view as well.

PERSONAL DETAILS

Father's Name: Mr. Syed Riyaz Askari Rizvi
Date of Birth: 20 April 1992
Gender: Male
Marital Status: Married
Language Skills: Hindi, English
Nationality: Indian
Hobbies: Playing Cricket,
Online Gaming

CONTACT DETAILS

Address:- B/ 807, Lakhperabagh
Barabanki, India
Telephone: +919936511400
Email: farazaskari06@gmail.com

PASSPORT DETAILS

Passport No: V3838197
Passport Expiry: 09/12/2031

Declaration:

I hereby declare that the information given above is true and correct to the best of my knowledge.

FARAZ ASKARI

Date: