

RESUME

Gaurav Mendhe

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OBJECTIVE

Looking forward to secure position in “Health Care Industry” to explore more in my area of interest for organizational growth & my career advancement.

EDUCATION DETAILS

EXAMINATION	UNIVERSITY	YEAR	PERCENTAGE
BSc Honours Agriculture	Akola University	2018-2022	Waiting
HSC	Nagpur div. Board	2017-18	74.15
SSC	Nagpur div. Board	2015-16	76.00

TECHNICAL SKILLS

- Microsoft Word
- Excel,
- PowerPoint
- Communication Skill
- Typing English 30 w.p.m

EXPERIENCE

Frontech Healthcare, Mumbai

June 2021 to currently working - AR Executive

SUMMARY

1.2 Year of Experience for US Medical Billing in Frontech Healthcare Mumbai.
Working as AR Executive in which interaction with US Health Care insurances.
Strong Understanding of different US Health Insurances.
Strong observation skills for solving their queries, Quick Decision making power and working with team to achieve the given Target in given time.

APPLICATIONS – WORKED

GreenMed

➤ KEY RESPONSIBILITY

- Working on 120+ Aging claims.
- Working on all types of claims – No response, Denied, Rejected.
- Working on multiple payer like MCR, MCD, WC Commercial and other.
- Preparing Medical Records & Appeals according to denial.
- Review Daily Correspondence received from payer.
- Update and rebilling claims on the basis of Coder response.

Achieve daily target i.e. 35 claims with 100% Quality.

LEISURE INTERESTS

Pet Lover

Playing Games

Travelling

PERSONAL INFORMATION

Date of Birth	: 04-03-2000
Gender	: Male
Father's name	: Gopal Mendhe
Mother's Name	: Sunita Mendhe
Marital Status	: Unmarried
Religion	: Hindu
Cast	: Kunbi (OBC)
Languages	: English, Hindi, Marathi
Permanent address	: Chandrashekhar Ward, Shri Nagar, Gondia, 441601

DECLARATION

I do hereby declare that the particulars of information and facts stated herein above are true, correct and complete to the best of my knowledge and belief.

Date:24/08/2022

Place:Gondia, 441601



GauravMendhe