



# ROHIT KUMAR SINGH

## Marketing and Operations Management

*I am creative, dynamic and detail oriented individual. I am goal driven and possess exceptional time management skills. Looking forward to contribute towards the goals of an organization with my exceptional skill set.*

### CONTACTS



kumarsinghrohit936@gmail.com



7079911342



[www.linkedin.com/in/pgdmrohitsi](https://www.linkedin.com/in/pgdmrohitsi)

### Languages Known

	Read	Write	Speak
English	✓	✓	✓
Hindi	✓	✓	✓

### Skills

- Excellent organizational and project management Skills.
- Creative problem-solving
- Microsoft Office
- Mathematical skills

### Certifications

#### Quality management System

Jun 2021

#### Learning Data Analytics

Sep 2021

#### Certification in Capability in Business Analysis

Sep 2021

#### Project Management

Oct 2021

### Work Experience

#### Internship-Peacock Solar pvt. Ltd. (Accounts Payable) (Mar-2021 to May-2021)

- Processing accounts and incoming payments in compliance with financial policies procedures.
- Performing day to day financial transactions, including verifying, classifying, and recording accounts payable data.

#### Internship- IFortis Pvt. Ltd (Marketing Specialist) (Jun-2021 to Aug-2021)

- Meeting or exceeding sales goals.
- Negotiating all contracts with prospective clients.
- Helping determine pricing schedules for quotes, promotions, and negotiations.
- Preparing weekly and monthly reports.

#### V2 Retail (Operation Executive) (Mar-2022 to Jul-2022)

- Overview of Daily Performance of Store.
- Manage sales and inventory plans at sub-department by store to optimize revenue and turnover.
- Ensuring that projects are completed on time and within budget.

### Achievements

- Certificate of work Excellence.
- Hit and exceeded department KPIs by 20% For 3 Months in a row.
- Improvements in Productivity and Customer Satisfaction.
- Mentoring a coworker or fellow student.

### Education

- **Post-graduation diploma in Management** **2020-2022**  
Noida Institute of Engineering & Technology, Greater Noida
- **B. Com in Accountancy** **2018**  
Vinoba Bhawe University, Hazaribagh
- **Class XII** **2015**  
Jharkhand Academic Council, Ranchi
- **Class X** **2013**  
Jharkhand Academic Council, Ranchi