

AANCHAL GUPTA

OBJECTIVE: To work in a creative, exciting marketing – oriented setting that expands my knowledge of function coordinating and provides continued focus on customer servicing.

EDUCATION:

Graduation in B.A English College, Delhi University.

12th Passed from C.B.S.E Board

10th Passed from C.B.S.E Board

HIGHLIGHTS:

Data auditing assistance ·

Team player

Active listening

Strong communication skills

Customer service

Time management

Training and development

PROFESSIONAL EXPERIENCE:

Basic knowledge of MS Office (Word, Excel, Power Point) & SQL

NIIT technologies

Joined by 2018 to 2019

Work with us health care as Ar

Call to insurance try to resubmit the claims find out the reason for details.

R1 RCM PVT LTD
2021

19th November 2019 to 23rd Oct.ober

Responsibilities : Working as Associate Lead

1 Responsible for projects delivery across multiple clients & database management systems .

2. Handling project documentations & managing ETL (Extract, transform, load) framework .
- 3: Primary responsibility involves advanced SQL report design and development.
- 4 : Responsible for finding new trends to prevent denials for claims .

GENPACT INDIA PVT LTD

4 th December, 2020 to 2022

Responsibilities:

1. Making claim payment based on the claimant's contract and other information provide at initial time of claim or ongoing payments through the claims life cycle as well as determining need for additional information to properly determine risk.
2. Accountable for recognizing and working within a structure environment with clearly defined SOPs to ensure consistency of claims practices and resolution.
3. Accountable for ensuring claims handling, follow policy provisions, internal guidelines, and Compliance requirements and responsible for the processing and payment of long-term care claims & Life Insurance claims.

R1 RCM Global Pvt Ltd

22nd October 2018 – 6 th February, 2020

Responsibilities: Worked as Senior Analyst

- 1: To update patient benefit information in the organization's insurance system
- 2: Responsible for verifying patient insurance coverage, to ensure necessary procedures are covered by an individual's provider.
- 3: Contacting a patient's insurance company to verify coverage levels and works with individuals to educate them on their benefits information.
- 4: Collects and reviews all patient insurance information needed to complete the benefit verification process.
1. Located providers for all company benefits, including medical, dental and life,eligibility & coverage
2. Managed continuous enrollment processes, as well as yearly enrollment periods.
3. Identify Denial reason of claims and work on resolution
4. Managed the processing of benefits funding for account types like HSA and FSA.
5. Conducted annual reviews of existing policies to update information.

6. Managed testing cycles, including test plan creation, development of scripts and coordination of user acceptance testing.

7. Responsible for testing process, making SOP (Standard Operating Procedure and for maintaining audit checklist.

ACHIEVEMENTS: Recognized with Aon “Live Our Value” reward for 1 Year Performance

Hobbies: plying chess

Personal Profile:

Father’s Name : Ashok Kumar Gupta

Mother’s Name : Sarita Gupta

D.O.B : 12th April 1994

Marital Status : Single

Contact No : 9971408298

Email Id : anikagupta097@gmail.com

Address : 217 Subhash Nagar ,Near Tilak Nagar,New Delhi

Date:

Place: DELHI (AANCHAL GUPTA)