

RITIK CHAUHAN

GRADUATE

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OBJECTIVE

I am an ambitious and hard-working person, looking to kickstart my career in an esteemed organization and incorporate my skills. In search of an opportunity to gain new experience and improve my skills to learn and contribute to the growth of the company.



EDUCATION

B.COM | DELHI UNIVERSITY

Year of passing -2022

12th | NIOS

Percentage -

YEAR OF

PASSING -2019



WORK EXPERIENCE

(CAREER COUNSELLOR | AAKASH INSTITUTE (4 months))

TASKS PERFORMED

- Assisted in handling the calls and queries of customers.
- Generating Leads and achieved the targets on monthly basis.
- Understood the Tastes and Preferences of customers.



SKILLS

- COMMUNICATION SKILLS
- FLEXIBLE
- COMPUTER SKILLS
- WELL DISCIPLINED
- ENERGETIC