

Arun Raju Doingare

Accounts Receivable Analyst

I consider myself a responsible, creative, honest person, flavored with initiative and punctuality. I accept with pleasure the challenges and goals that your organization could assign me, with a good handle on interpersonal relationships, the ability to work in teams, the ability to work under high pressure, solve problems efficiently, and achieve the goals set by the company and my work group.

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📍 Hyderabad, India

WORK EXPERIENCE

AR Analyst

AGS HEALTHCARE

01/2017 - Present

Hyderabad, India

Achievements/Tasks

- Following up secured Transaction payments like Virtual Credit card payments, EFT payments, Check payments, and denials through the website. It is also an inclusive outbound calling process for all USA insurance clients. (Claims analysis & verification)
- Involved in the process of mentoring New Trainees, Also handled team fun activities. Preparing the necessary documents which would help new joiners.
- Tracking and reporting the team production and quality metrics on a daily basis.

CLIENT SOFTWARE

Epic

Athena

Ensemble IQ

EDUCATION

Bachelor of Technology

Anurag College of Engineering

2012 - 2016

Hyderabad, Telangana/ 57%

Courses

- Mechanical Engineering

Intermediate

Narayana Junior College

2011 - 2012

Hyderabad, Telangana/ 67%

Courses

- MPC

SSC

Kakatiya High School

2010

Nizamabad, Telangana/ 84%

SKILLS

Hard Working

Team Player

Adaptability

Critical Thinking

Interpersonal Communication

ACHIEVEMENTS

Pinnacle award for going beyond the call of duty to get the work done.

Pinnacle award for start performer for consistently high performance in AR process.

Awarded with spot certificates for my outstanding performance on monthly basis.

Acted as POC for new joiners and helped team lead by taking extra initiative

CORE QUALIFICATIONS

- Ability to motivate people and lead others in team environment
- Ambitious & Mindful with strong organization skills
- Strong decision making and problem solving skills
- Ability to build rapport and trust with co-workers

LANGUAGES

English
Native or Bilingual Proficiency

Telugu
Native or Bilingual Proficiency

Hindi
Full Professional Proficiency

INTERESTS

Volunteer Work

Travelling

Food blogger

Cooking

Badminton