



CURRICULUM VITAE

DEEPAK RAJ

Address: H. No. 542, Feroz Gandhi Colony 1, Basai Road, Gurgaon, H.R - 122001

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OBJECTIVE

Sr. AR Specialist, and an action - oriented professional in the healthcare industry, with over 2 years experience in hospital and physician revenue cycle management. Optimize keen data analytics, insights and team approach to drive departmental improvements and implementation of best practices, capable of resolving multiple and complex issues, motivating and training staff to peak performances.

EDUCATIONAL INFORMATION

- Passed B.Sc (Medical) from MDU Rohtak.
- Senior Secondary School (12th) Passed from CBSE Board (Central Board of Secondary Education).
- Secondary School (10th) Passed from CBSE Board (Central Board of Secondary Education).

CORE COMPETENCIES

- Word, Excel, Access, Powerpoint, Outlook, Lotus Notes, Billing, Claims Processing, Medical Terminology, Allscript
- Demonstrated good judgment in selecting methods and techniques for obtaining solutions
- Excellent communication skills both written and oral

PROFESSIONAL EXPERIENCE

R1RCM Global Services Pvt. Ltd.

AR Analyst

October 2019 – January 2021

Sr. AR Analyst

January 2021 – present

Job Responsibilities

- Identifying issues and trends that result in non-payment of claim due to internal/external review, elevating significant issues to the Supervisor.
- Working collaboratively with other team members to expedite resolution of outstanding claims
- Performing following up activity on outstanding physician claims under the direction of my accounts receivable supervisor.
- Working on specialized projects along with the management to reduce the AR days
- Providing Training , nesting and mentorship to new joiners

SONAL INFORMATION

Father's Name : Mr. Rajkishore Singh
Mother's Name : Mrs. Pushpa Singh
Date of Birth : 25 Dec. 1998
Sex : Male
Nationality : Indian
Marital Status : Single
Language Known : English & Hindi

DECLARATION

I hereby declare that all the above information is true and best of my knowledge.

Date:

Place: Gurgaon

(DEEPAK RAJ)