

CURRICULUM VITAE

CH. JAYASRI (CPC-A)

**H.No. 18-127,
Street No.8,
Habsiguda,
HYDERABAD – 500007.**

**Mobile No.: 9391092143
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CARRER OBJECTIVE:

Seeking a Medical Coder position in an organization where I can utilize my extensive computer and medical apparel knowledge and strong organizational abilities.

PROFESSIONAL SUMMARY:

- CPC-A (Certified Professional Coder) with two years experience in medical coding.
- Possess extensive knowledge of Common Procedural Terminology (CPT), International Classification of Diseases (ICD-10), and Health Care Procedural Coding System. (HCPCS)
- Strong knowledge of Anatomy & Physiology.
- Review different types of medical records which include ER surgery and EM OP, diagnostic tests, etc.
- Good understanding of medical terminology.
- Good experience in read, interprets, and applies policies, procedures, laws, and regulations; read and interpret medical procedures and terminology.

ACADEMICS:

- **M.A. (English literature) from Princeton PG College**, Osmania University with 70% .
- **Bachelor of Science (Life Sciences)** from Siddhartha Degree College for Women with 75%.
- **Board of Intermediate** from Srichaitanya Junior College, Guntur with 85%.

PROFESSIONAL CERTIFICATIONS:

- Attained **CERTIFIED PROFESSIONAL CODER (CPC- A)** certificate from **AAPC**.

TRAININGS/WORKSHOPS ATTENDED:

- MS-office : MS Word and Excel.

EMPLOYMENT HISTORY:

- Currently working as a Coding Expert with IKS from November 2021 to till date.
- Worked as a Senior Medical Coder with Imbue Healthcare Solutions from 2nd February 2019 To 20 October 2021
- September 2021.
- Worked as a Lecturer in Kranthi Degree College, Ramanthapur, Hyderabad from 2012 to 2018.

WORK EXPERIENCE:

Date : November 14th 2021 to till date.
Organization : **IKS PVT LTD.**
Designation : **CODING EXPERT.**

Job Components / Major Responsibilities:

- Provides education to the providers to ensure proper completion of Electronic Health Records and proper assignment of ICD - 10 CM, HCPCS and CPT codes.
- Accurately code E/M and office procedures for providers to ensure proper reimbursement.
- Possess a strong work ethic and high level of professionalism.
- Engage in provider/ department contact and education as the primary liaison for clarification of documentation and coding.
- Under general supervision, reviews, analyzes and assures the final diagnoses and procedures as stated by the practicing providers are valid and complete.

WORK EXPERIENCE

Date : September 14, 2019 to September 14, 2021.
Organization : **IMBUE HEALTH CARE SOLUTIONS.**
Designation : **SENIOR MEDICAL CODER.**

Job Components / Major Responsibilities:

- Perform E&M and ED provider coding for the client on a daily basis of 130 cases with an accuracy of >95%.
- Assigning E&M codes for Outpatients Clinics and ED profee codes.
- Thoroughly review all emergency medical charts in an effort to ensure that all information is accurate.
- Accurately identify all the diagnoses and assign the principle diagnosis, secondary diagnosis, admit diagnosis and correctly assigned ED and E&M levels.
- Associate the diagnosis codes to the appropriate procedure codes and sequence the codes in such a way as to ensure proper reimbursement.
- Possess a strong work ethic and high level of professionalism.
- Under general supervision, reviews, analyzes and assures the final diagnoses and procedures as stated by the practicing providers are valid and complete.

PERSONAL INFORMATION

Name : CH. JAYASRI
Father's Name : K. SAMBASIVA RAO
Date of Birth : 11/04/1988
Marital Status : Married.
Nationality : India.
Languages known : English,Telugu and Hindi.
Present Address : H.No. 18-127, Street No.8, Habsiguda,
Hyderabad,TELANGANA- 500007.

DECLARATION:

I hereby declare that the above mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above mentioned particulars.

Place: **Hyderabad**

Date:

CH. JAYASRI