



SHEETAL KARMA

Experienced Risk Adjustment Coder with a demonstrated history of working in healthcare industry. skilled in ICD-10-CM, Medical Coding, and Medical Terminology. Strong healthcare services professional

ACADEMIC QUALIFICATION

Post-Graduation –

Biotechnology (2018-2020) Percentage – 78% Maharaja Ranjit Singh College of Professional Sciences, Indore.

Graduation –

Biotechnology (2015-2018) Percentage - 68% Maharaja Ranjit Singh College of Professional Sciences, Indore.

HSC(12th) –

Biology, Physics, Chemistry (2015) Percentage - 55.8% Adarsh Academy, Dhamnod, Dhar (M.P)

SSC(10th)

(2013) CGPA- 7.2 Adarsh Academy, Dhamnod, Dhar (M.P)

CAREER OBJECTIVE

Ambitious healthcare and systems professional who creates strategic alliances with organization leaders to effectively align with and support key business initiatives and seeks opportunities to continue learning, growing and gain exposure to upcoming technologies while being resourceful, innovative and flexible

Personal Attributes

- Good verbal and communication skills.
- Good record keeping skills
- Good Team worker.
- Willingness to work hard, a desire to be the best.
- Flexible and responsible.
- Optimistic and sincere.
- Self-motivate.

Computer Skills

Microsoft Excel, Microsoft word and Microsoft PowerPoint.

WORK EXPERIENCE

Erawat Pharma Ltd. Pithampur

Microbiologist

April 2021–November 2021

Annova Solutions, Indore

Medical Coder

November 2021 to Present

Key Qualifications & Responsibilities

- Accurately assigned ICD 10 codes to patient medical records.
- Reviewed patient charts and identified discrepancies in the medical documentation.
- Maintained 97% accuracy per 150 daily claims when assigning ICD 10 codes to patient records
- Data entry and management
- Encoder Pro and ICD Expert Software

Personal Information

- Gender - Female
- Date of birth - 20 may 1998
- Address-Sundrel Road,
Dhamnod, Dhar (M.P)
454552
- Nationality - Indian
- Language - English, Hindi

CONTACT

PHONE:
9630273017

EMAIL:
Sheetalkarma04@gmail.com

HOBBIES

Internet Surfing
Listening Songs

Training

Clinical Data Management/Pharmacovigilance

Good Knowledge of Clinical Data Management Practices, Medical Terminology, GCP, ICH Guidelines, and 21 CFR part11.

Technical skills

Basic knowledge in below EDC System

- iMedidata Rave Classic
- iMedidata RaveX
- IBM Merge

Seminar and Workshops

- Seminar on “Introduction to Real time PCR” held at DAVV, Indore.
- Seminar on “Recent Trends in Protein Structure and Function” held at DAVV.
- “National Seminar on Recent Trends in Plant Biotechnology” held at DAVV.
- Workshop on “Immunodiagnostic Techniques” held by HI-MEDIA Laboratories Pvt. Ltd. Indore..
- Workshop on “Electron Microscopy (FEG-SEM & TEM)” held at Sophisticated Instrumentation Centre for Applied Research and Testing.
- Webinar on "IPR issue and Patenting" Organized by Department of Chemical Science, Maharaja Ranjit Singh College of Professional Sciences, Indore.
- Webinar on MICROBIOME - PERCEPTIONS AND PERSPECTIVES Organized by Biotechnika Info Labs Pvt Ltd.

Dissertation and Internship

- Have done Post Graduation project from Maharaja Ranjit Singh College, Indore. On Topic “Effect of Monochromatic lights on Cultivation of Spirulina platensis” has helped me develop and fine-tune the skills necessary for a full-time Research Position.
- Have done Graduation dissertation project from M.R.S.C On Topic “Entrepreneurship Skill Development”

Declaration

- I hereby declare that to the best of my knowledge and belief the information given above is true and correct. If given me an opportunity to work in your organization, I will put my best effort

Date:

Signature
Sheetal Karma