

# **CURRICULUM VITAE**

## **HARSH DEV**

Address - GANDHI VIHAR (DELHI)

Mob. +91-7895491128

E-mail:- devharsh371@gmail.com

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### **CAREER OBJECTIVE:**

- To seek a dynamic and challenging position in the Technical skills, contributing significantly in the growth of organization I work for Civil.

### **ACADEMIC QUALIFICATION:-**

- High School passed with 89% (2013)
- Intermediate passed with 61% (2015)
- B.S.C. passed with 65% (2018)

### **COMPUTER SKILL: -**

- Basic of knowledge of Computers
- M.S Word, M S Excel, Power Point
- English Typing 45 wpm

### **Work Experience:-**

1. **Capline Services** from 04 Feb 2019 to 06 Oct 2021 as claim associate.
2. **InfraHealth India Pvt Ltd** from 08 Oct 2021 to May 2022 as claim associate.

### **Roles and Responsibility:-**

- Call concerned people for Verification of Eligibility and Benefits and involve in Authorization calling
- Periodically check the coverage and benefits extended under the insurance plan of the patient and update the same before the patient's visit
- Update patient insurance details with eligibility details for billing team to create and submit claims at the earliest thereby reducing denials
- Worked on prior authorization for certain treatments and medical equipment's from the insurance company
- Find root cause of rejection, correct and resubmit claims
- Good knowledge in Revenue Cycle Management (RCM)

3. Currently Working with **Jindal Intellicoms** as a Senior Executive in Operations from  
1 April 2022 – Present

**Roles and Responsibility:-**

- Joined as an accounts receivable & currently Handling Team & daily live chat with client.
- Audits on a daily basis.
- Training to operation team to maintain the quality of work.
- Training to the New Joiner.

**PERSONAL PROFILE:-**

Father's Name	:	Mr. VinayTomar
Date of Birth	:	1-Jan-1998
Sex	:	Male
Marital Status	:	Unmarried
Nationality	:	Indian
Language Known	:	Hindi, English
Permanent address	:	KishanpurBaral (Baghpat)

**CTIVITIES AND INTERESTS:-**

- General Interests in Listening music, Reading books, And Surfing Internet.
- Sports playing Cricket, Badminton.

**STRENGTH:-**

- Efficient, Hardworking.
- Taking the work with the great sense of Responsibility.
- Does not stop working until I reach my goal.

**DECLARATION:-**

I hereby declare that all the information given above is true and correct to the best of my knowledge and belief.

Date:-

Place:

**(HARSH DEV)**