

**TEAM HANDLING** 

Languages

Hindi and English

Results-oriented Analyst skillful in managing and breaking down large volumes of information. Proactive at heading off issues in operations, workflow and production by uncovering trends affecting business success.

# **Work History**

2021-10 -Current

### SR ANALYST

R1 RCM Global Pvt Ltd, GURUGRAM, INDIA

- Working on medicaid of different region, contacting through calls and checking the status of application for pending, denied cases.
   Escalating to onshore.
- Working on Epic host system of various site.
  Ready to bill for further action.
- Working as a third party of the behalf of hospital, contacting through calls and checking the status of application for pending, denied cases.
   Escalating to onshore.
- Maintain the data and work on inventory, Submitting reports.
- Handling team of 2 sites.
- Actively listened to customers, handled concerns quickly and escalated major issues to supervisor.

2020-02 -2021-10

#### SR.ASSOCIATE

GENPACT INDIA PVT LTD, GURUGRAM, INDIA

- Work on medicare and Medicaid claims
- · Check the claim status
- · Work on claim as per guidelines
- Resolve the queries on the claim
- Process the claim within the timeline
- Maintain the data and work on inventory
- Work on EOB and COB.
- Actively listened to customers, handled concerns

- Maintain the data and work on inventory
- Work on EOB and COB.
- Actively listened to customers, handled concerns quickly and escalated major issues to supervisor.
- Developed team communications and information for meetings.

## 2018-01 -2019-07

## **ASSOCIATE**

DIN ENGINEERING, SERVICES LLC

- Processing incoming calls & mails from customer service and resolving issues
- Communications with key internal & external stakeholders to manage escalations in an effective and quality- bound manner.

## 2017-06 -2017-09

#### CSR

VMD CAD

- Processing Incoming calls & mails from customer service and resolving issues by responding to customer queries
- Communications with key internal & external stakeholders to manage escalations in an effective and quality- bound manner.

# Education

2013-03 -	Bachelor of Arts: HONS
2016-03	DELHI UNIVERSITY - NEW DELHI
2011-03 -	High School Diploma
2012-03	K.V MATHURA CANTT, 12TH - MATHURA CANTT
	12TH  , GPA: 68%, chemistry, mathematics and Hindi
	as main subjects, with, GPA: 75

# 2010-03 - High School Diploma

K.V MATHURA CANTT, 10TH - MATHURA CANTT English, Mathematics, Science & Social studies are the main subjects.