

## **CURRICULUM VITAE**

### **Rahul Dilip Hire**

At. Pishor post Vasadi

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### **CAREER OBJECTIVE**

Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

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### **Summary:**

#### **Worked based on RCM Cycle (Payment Posting, Demo & Charge entry, Edit & Rejections)**

- 02 years of experience in Medical Billing.
- and also worked in Payment Posting process , Demo & Charge Entry, Netsmart Data Entry process and recently worked in Radpartners payment posting as a Associate.
- Familiar with Imagine software for payment posting process.
- Skills in Microsoft (word, excel and PowerPoint)
- Good analytical, communication and interpersonal skills with clear understanding of process and ability to grasp scientific concepts easily.

### **Work Experience :**

**Gebbs Health Care Solutions:** 08 Oct 20 to 09 Dec 2021.

**Augustus Health Care Solutions:** 15 Dec to 10 Apr. 2022.

### **Responsibilities:**

- Performing daily allocated work complete with quality.
- Helping new teammates and solving process related doubts.
- Work in week offs and month ends as per process requirement.
- Independently evaluate explanation of payments for patient accounts and understand correspondence based on knowledge of policy and personal discretion.
- Performs other duties as assigned
- Adhere to all company policies and procedures.

- **Software Familiarity**

- Advanced MD
- Payment Posting
- Xifin
- Copia
- Imagine

- **Academic Qualification**

- D-pharmacy from SSJP College of pharmacy, Khandala in year 2018.
- H.S.C. from Maharashtra Board in year 2016.
- S.S.C. from Maharashtra Board in year 2014.

Computer Skill:

- Working Knowledge of computer (i.e. Excel, Word, Power Point etc.)

Hobbies & Strength:

- To communicate with people with positive attitude to learn and act with discipline.

Personal Details:

Father's Name: Dilip Hire

Date of Birth: 22 Nov 1998

Language Known: Hindi, English, Marathi.

Nationality: Indian

Place:

Date:

(Rahul hire)