

# Vidhi Saxena

Self-motivated and highly- dedicated individual looking for a profile to work for an organization which provides me the opportunity to utilize my skills and knowledge in an esteemed organization.

✉ itztanushree@gmail.com

📍 H.No- 54/A, Pocket-E, Dilshad Garden, Delhi-110095, Delhi, India

🌐 [linkedin.com/in/vidhi-saxena-159bb4184](https://www.linkedin.com/in/vidhi-saxena-159bb4184)

📞 8076359530

📅 24 October, 1997

## EDUCATION

### MBA, PGDM In OPERATIONS

Institute of Management Technology, Ghaziabad.

09/2018 - 11/2020

### B.Com (Vocational Studies)

Bhim Rao Ambedkar University, Agra.

08/2015 - 07/2018

74%

### Higher Secondary Certificate

RSKV, Kiran Vihar, Delhi.

2014 - 2015

CBSE Board 70%

### Secondary School Certificate

RSKV, Surajmal Vihar, Delhi.

2012 - 2013

CBSE Board 76%

## WORK EXPERIENCE

### Trainee as Telecaller Sales

Hyundai

06/2017 - 08/2017

Delhi

### Trainee in Sales Management

Pfizer Limited

06/2016 - 08/2016

Ghaziabad

## SKILLS

Interpersonal skills

Communication skills

Leadership skills.

Time management

Problem-solving

Continue learning

Team- working

Self- Motivated

Hard- Working

## CERTIFICATES

Diploma in Financial accounts  
(01/2018 - 06/2018)

Lal Bahadur Shastri Training Institute, Delhi

Entrepreneurship Awareness Camp  
(2016)

NIEM, Mathura (Sponsored by: Department of Science & Technology Govt of India)

## LANGUAGES

English

Full Professional Proficiency

Hindi

Native or Bilingual Proficiency

## INTERESTS

Research

Dancing

Singing

Yoga Practice

Spiritual Practice

Meditation

Badminton