**RESUME**

**NAME: Kavitha Sunchu**

**Mobile: 7207335053**

**E-Mail I’d: kavitha.sunchu@gmail.com**

**Career Objective:**

Looking for high quality environment where my knowledge, skills and experience can be shared and enriched. And which offer tremendous challenge and opportunities that can tap my latent talents.

**Education Qualification:**

* Completed B.Tech in Information Technology at Malla Reddy Institute of Technology in the year 2015(72%).

**Work Experience:**

* Worked as an Analyst in Randstad and Wipro Technologies.
* Worked as **Senior Process Executive (SPE)** at Cognizant Technology Solutions.

**PROFESSIONAL EXPERIENCE:**

* Having around 1 year of experience in the field of GIS Navigation.
* Worked as Associate for in AR calling Hyderabad, from May 2nd 2016 to 5th may 2018.
* Worked as SPE for Cognizant Technology Solutions from May 7th 2018 to Jan 10th 2019.

**COMPANY : Cognizant**

**ROLE : Senior Process Executive**

**EXPERIENCE : 32months**

**Google Maps Description:**

Created maps(LG,IR,IS and buildings) for 10 countries . With millions of daily updates and the support, accurate and up-to-date maps by using Satellite imagery, GPS (Global Positioning System) . Performed major stages in mapping in major countries with quality.

**AR Calling:**

Responsible for calling insurance companies and follow up on Accounts Receivable.Initiating telephone calls to insurance companies requesting status of claims.Understanding the client requirements and specifications of the project. Clearing client queries spontaneiusly and accurately.

**Skill Set:**

* **Software :** Atlas
* **Languages :** C, Java.
* **OS :** Windows XP, Linux and Mac.
* **Package :** MS-Office.

**Personal Profile:**

Father’s Name **:** S. krishna

Gender **:** Female

Marital Status **:** Married

Nationality **:** Indian

Languages Known **:** Telugu, English, and Hindi

Permanent Address **:**  H.No.No:3-104/A

Vinayak Nagar Colony, Medchal-501401, Hyderabad.

**Declaration:**

I here by declare that all the information provided above are true, complete and correct to the best of my knowledge and belief.

**(Kavitha.S)**