**VARA LAKSHMI**

House No: 2-29, Sapthagiri Colony, Narapally, Hyderabad 500088

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**Objective**

Looking for a Challenging position with reputed organization in healthcare sector utilizing extensive Medical Billing and Denial Management knowledge for the benefit of the organization

**Summary**

* 6+ Years of experience in Data Processing
* Revenue Cycle Management
* Claims Processing
* Denial Management
* Client Management
* Medical Billing
* AR Calling

**SKILLS**

* Medical Billing/ Medical Collections
* Denial Management
* Payment Posting
* Cash Posting
* Professional/Global/Facility Billing
* AR Calling into Payments & Denials

**Educational Qualifications**

* BSc Biotechnology from Government Arts and science college Rajahmundry
* Intermediate from Usha Junior College Rajahmundry
* S.S.C from Bala Vignyana Mandir Rajahmundry

**Experience**

**IKS** **HEALTH** is the premier partner for ambulatory care organizations nationwide. IKS helps organizations perform more effectively for better clinical, financial and organizational outcomes.

**Revenue Cycle Officer December 2019 – Present**

* Responsible for the review and follow up of out standing accounts and adhering to productivity guidelines as established by the department supervisor
* Identifying issues and trends that result in non-payment of claim due to internal/external review
* Investigate the reason for every denied claim, focus on resolving the issue
* Research payer denials related to non-covered services, primary paid more than secondary, Authorization referral etc.,
* Calls payer for denials and make necessary actions for payments as resubmitting claims with required information
* Submitting detailed customized appeals to payers based on the review of medical records
* Training and mentoring the new associates
* Working on OTRS (Open Tasks) concerns raised by patients and clinic.

**Squaretint** offers Electronic Medical Records, Medical Billing, Patient Scheduling, and Practice Management solutions for hospitals and private practices**.**

**Senior Consultant June2017 –June2019**

* Review provider claims that have not been paid by insurance companies
* Follow up with insurance companies to understand status of claims. Follow up is done through insurance company/ TPA website or through outbound calls
* Based on information received from the insurance company/ TPA, make necessary corrections to the claim and re-file the corrected claim to the insurance company/ TPA
* In case the patient does not have sufficient insurance coverage for the medical procedure or if the patient is in any way not eligible for coverage, transfer the outstanding balance to the patient
* In case the claim has already been paid by the insurance company, request insurance company/ TPA to send EOB (Explanation of Benefits) through mail

**E-Base Interactive Inc:** Founded in 1998, E-Base Interactive is a boutique software development firm, specialized in building and supporting intricate web sites, tailored software, Teleservices, Data Processing, Digital Marketing and Graphical Design.

**Data Analyst May 2014 – May 2016**

* Coding of Disease codes and procedure codes to process claims.
* Involved in Revenue Cycle Management
* Functioned on a US based Denial process of claims
* Managed Surgery Coding and trained on the E/M coding
* Possess sound knowledge of disease processes and procedural techniques to consistently apply the correct codes
* Accountable for translating healthcare providers’ diagnostic and procedural phrases into coded form.
* Reviewing and Analyzing health records to identify relevant diagnoses and procedures for distinct patient encounters.
* Interacting with the healthcare provider to ensure terms are translated correctly.
* Responsible for accurate coding and abstracting of clinical information from medical records.
* Expertise in denial process of claims.

**Achievements**

* Received several SPOT awards for high performance and quality
* Received R&R from Client for closing OTRS within timelines

**Personal Details**

Name : A. VARA LAKSHMI

Father’s Name : A. Venkata Rao

Marital Status : Married

Gender : Female

Linguistic Skills : English, Hindi and Telugu

Place : Hyderabad **(VARA LAKSHMI)**

Date : 6/6/2022