Nischael Godwin J

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# OBJECTIVES

Utilizing my skills and experience to advance my career growth, and alslo seeking a challenging career in an organization where I aspire to utilize my management skills and communication skills, practical knowledge of finance and accounts, to work as a team player in a people oriented organization.

# HIGHLIGHTS

Experienced Multi Tasker With Great Interpersonal Skills

Reliable and resourceful

Technologically savvy

# WORK EXPERIENCE

* Worked as CSR in Aegis ITPL , Banglore from june 2015 – December 2017
* Worked as account receiveable senior executive for Omega USA healthcare pvt ltd,Bangalore from February 2018 – 2020.
* Worked as Front Office Associate in Montrose Golf Resort and Spa Gavale.from 2021 feb
* OS HMS software

**Job Profile/Job Activities which are being presently handling:** ➢ Constantly keep track of both electronic and paper claims.

* Always monitoring major rejections or denials from clearing houses/Carriers.
* Constantly working on payments and EOBs from major Carriers, payto-Address, Provider Numbers etc.
* Also have ample exposure in posting cash transactions and generating reports.

# STRENGTHS

* Dedication towards work.
* Eager to learn new things

# SKILLS / EXPERIENCE

* Function well in high-stress atmosphere.
* Detail- and goal-oriented.
* Highly developed interpersonal skills.
* Managed technically proficient and hospitality-oriented staff.

# EDUCATION

SSLC in St, Michaels High School ,Madikeri

12th in Pre-University in junior college, Madikeri

B.com in Mahajanas college( UG ) University of Mysore.

**Extra-Curricular activities:**

Playing Football, Hockey and listening to music’s

**Personal details:**

Address: S/O late John Baptist , old Siddapura road, Ashokpura , near

Sudarshan circle, Madikeri.

Date of birth:6/08/1993

Languages Known : English, Kannada, Tamil ,malayalam and Hindi.

Nationality:Indian

Religion:Roman Catholic

# DECLARATION

I hereby certify that the above information is true and correct to the best of my knowledge and belief.

Place:Madikeri

Date: 28-06-2022