# SRINIVAS RAO

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Executive Summary:-

Dynamic and motivated professional with a proven record of generating and building relationships. Skilled in building cross-functional teams, demonstrating exceptional communication skills, and making critical decisions during challenges.

Professional Summary**:-**

**Started carrier in UHG(Optum):** 2nd NOV 2015 - to- 20th July -2020 – Sr Associate

**Legato Health Technology:** 27th July- 2020 To till date

**Position:** SME in Legato Health LLP

**Domain:** Health Insurance

**Role Responsibilities**:

* Handling huge inventory of claims.
* Acceptance / Denial of claims thorough verification.
* Supporting and handling the team of 20-25 Associates
* Assigning inventory to the team members to maintain tat of claims.
* Recognize issues related to variable deductible, coordination of benefits and alternate benefits.
* Adhere to quality improvement initiatives.
* Responsible for publishing various reports through MS EXCEL.
* Maintain decent production and quality scores and do RCA for multiple error categories
* Handling the escalations from onshore, and working on various reports
* Sharing process related updates to team and conduct team huddle
* Attending OE calls to discuss on update and clarifying processing related query’s
* Sharing Process & Document updates to entire LOB

Education Qualification’s**:**

* MBA form DVR college of engineering & technology, patancheru kandi with 73% in the year 2018
* B-Com from Vijetha Degree College, Kukatpally, Hyd with 74% in the year 2015.
* Intermediate (C.E.C) from Vijetha junior college, Kukatpally, Hyd with 60% in the year 2012.
* S.S.C. from ZPHS High School with 64% in the year 2010.

Technical Skills:

* Excel, MS Word
* Basics on Tally,
* Typing 35WPM
* Operating systems: Windows 7, Windows 8, Windows XP, Windows 10.

Awards and Achievements:

* Won **Star Award and Venus Award** for outstanding performance and lasting contribution.
* Received appreciation from **onshore** partners for maintaining accuracy.
* Won **WOW** certificate award in 2018 among 200 employees.
* Experienced in auditing high dollar claims yielding high quality scores
* Experienced in handling priority reports and tasks

Personal Profile:

Name : S SrinivasRao

Father`s Name : S Sampath Rao

Date of Birth : 10/12/1994

Gender : Male

Languages Known **:**  Telugu, Hindi & English

Nationality **:** Indian

Hobbies : Playing cricket ,swimming

Date: (S.srinivas**)**