CURRICULUM VITAE

**Gudiboyina Prashanth**

**H.no. 2-79,**

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**Career Objective:**

To pursue a career in an esteemed business organization, holding a responsible position, which would enhance my skills to work in a competitive environment and carve a winning edge for the organization.

**Work experience:**

Working with **IKS** as **a Revenue cycle representative AR** from Feb 10 2020 to till date.

Worked with **Genpact** as a **Process Associate** from Nov 18 2018 to Feb 01 2020.

**Current company profile**

**Inventurus knowledge solutions**

**Job responsibility:**

* **Eligibility verification benefits verification(EVBV)**

* Calling the payer for the patient eligibility information and updating the benefits.
* Calculating the patients deposit due as per the client guidelines.
* Handling weekly client calls and updating the information as per the insurance norms.
* Calculate and send daily report to team manager and portfolio Manager for daily shrinkage and weekly report.

**Previous work experience**

**Genpact (Nov 18 2018 to Feb 01 2020)**

**Job Responsibility:**

* **AR Collections:**
* Working in OTC Collections (Accounts Receivable) for US HealthCare, involves collection of receivable from the payer
* Calling the payer regarding the status of the claims, whether they are paid or denied. If denied then resolving them by providing necessary information.
* Ensure all the payments received should be applied to correct invoices along with short payments, overpayments and debits in accordance with payment or remittance details.
* Enquiring about the short payments and deducted debits information through calls. Resolving unapplied cash and Identify appropriate application of unapplied cash, thereby keeping it to minimum.
* Doing rigorous follow ups with Plans via emails and calls to get the payment status for accounts in current status.
* Preparing all AR status and debits memo Reports for forecasting future payments on which our focus should be there to reduce past dues with rigorous follow-ups and also keep an eye on any huge debits that customer may charge in future.
* **Additional Responsibility:**
* Undertaking the process training responsibility for the new joiners and creating the manageable learning path for them to finish the training within the given time period.
* Handling client call with team and updating the status of AR in each process.

**Achievements:**

* Been awarded with RNR (Reward N Recognition) as a reward for performing

Consistently and been able to achieve challenges

**Technical skills:**

* Known office packages: Microsoft Word, Microsoft Excel, and Microsoft Power Point.
* Known operating system: Windows 2007-10.

**Personal Attributes:**

* Hard working, Versatile and fast learner.
* Excellent team player with leadership skills.
* Ability to work in Group.

**Educational Qualification:**

| **Qualification** | **Board/University** | **Name of the Institute** | **Year of Passing** | Percentage % |
| --- | --- | --- | --- | --- |
| B.Tech  (CSE) | JNTU-H,  Kukatpally | NNRG | 2017 | 60 |
| INTERMEDIATE  (MPC) | Board of Intermediate Education. | Narayana Junior College | 2013 | 75 |
| S.S.C | Board of Secondary School Education. | CRHS | 2011 | 85 |

**Personal Profile:**

* Name. : G PRASHANTH
* Father’s Name : G.SATHAIAH
* Date of Birth : 25-10-1995
* Gender : Male
* Nationality : Indian
* Religion : Hindu
* Languages : Telugu, English & Hindi.

**Declaration:**

I hereby declared that the above mentioned information is true to the best of my knowledge.

Place: Hyderabad GUDIBOYINA PRASHANTH