RESUME

# ABHIMANYU SINGH

2850, BAL NAGER,HOUSE NO.34, MAHESH NAGER, Jaipur

Mob: - +919783761129

Email: abhimaniusingh4u@gmail.com

# Career Objective:-

To work in a globally competitive environment of challenging assignment where there are ample opportunities to learn , grow & seeking a position with committed & dedicated people which will help me to explore myself fully & realizing my potential.

# Resume Summary:-

* Ability to Execute Ideas effectively
* Basic computer skills

# Working Experience:-

* **Work in sbi credit card as branch executive for 6 month**
* Hub supervisor operations since June 19-2021

➢ ***Job Profile- :***

**Goods Receiving and Inventory ETC.**

***Order manageing and dispatching***

***Route plan for daily bases orders***

# Designation - Supervisor executive

**Responsibilities-**

* Handling Inventory Management.
* Investigating, and reporting sales information, resolving problems.
* Maintaining and developing relationships with existing customers in person and via Telephone calls and emails.
* Giving Knowledge of products, solving queries which they are facing in field.
* Verifying and cross check the floor stock register physically and system stock.
* Reordering of Food department.
* Ordering all Food dept. such as Beverage, Confectionery, Grocery, FMCG.
* Maintaining Record of the vender.
* Doing supplier Follow-up with major Brands.
* Doing Market Purchase for core article stock as and when required.
* As per requirement doing return to vendor stock or inter store transfer.
* Reguler Follow-up with Hend office for supplier such as PO, Order Quantity, etc.

RESUME

## Educational Qualification:-

* Senior Secondary from Rajasthan Board,
* Secondary from Rajasthan Board,
* B.A. from Mds University,

## Computer Skills:-

* MS Office
* Internet

**Language Known**:-

* Hindi & English

## Strength:-

* Good Analytical & Communication Skills.
* Ever learning, professional have positive attitude with great determination. ➢ Time is a key point in my life.

## Personal Details: -

Father’s Name : shair singh

Date of Birth : 22 Dec 1995.

Marital Status : Unmarried

Nationality : Indian

**Date: -**  **( Abhimanyu singh )**