#### Akash Luthra

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## VISION

## Seeking a challenging and responsible position to enhance my management skills. I accept challenging opportunities where I can fully use my skills for the success of the organization.

## CAREER SYNOPSIS

## PREVIOUS EMPLOYER’S

**Company Name: Pacific Access HealthCare**

**Position**: **Senior Receivables Analyst**

**Duration:**  March 2022 to Present

**Key Responsibility:**

Medical Accounts Receivable Follow-up all the pending claims, investigate claim denials, initiate collections, track receivable balances, and also track down other payments that are due. This will help in increasing cash flow and reduce the number of AR days.

Enquiry about patient other insurance plans and all active insurance.

There manages all follow-up activity via call and mails with insurance companies

Respond to client requests and work to provide timely and accurate information.

My job description is handling claims payment, if any transaction stuck from payer side follow-up with the Insurance by call, checking the respective web portal for payment status.

Check the relevance of insurance info offered by the patient and evaluate unpaid claims. And transfer the outstanding balance to the patient of he/she doesn’t have adequate insurance coverage If the claim has already been paid, ask the insurance company for Explanation of Benefits (EOB).

Prioritize unpaid claims for calling according to the length of time it has been outstanding if there have any outstanding in claim follow up with payer why this is pending and convince them to pay the outstanding payment.

**Company Name: CONDUENT Business Service India LLP.**

**Position**: Process Associate

**Duration:** Nov 2018 to Jan 2022

**Key Responsibility:**

My job description is handling claims payment and follow-up on pending claims, if any transaction stuck from payer side follow-up with the Insurance by call, checking the respective web portal for payment status.

Respond to client requests and work to provide timely and accurate information.

To ensure all tasks are completed in the prescribed deadline.

Help to healthcare companies in preparing different types of financial reports, including monthly analysis of the problems that cause claims denial. We help you to distinguish between collectible and non-collectible amounts and also identify coinsurance and the respective deductible amounts to the correct payers and bill them accordingly

## COMPUTER PROFICIENCY

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* Skilled with MS Office
* Compatible with advanced Internet skills
* Good Knowledge of Computer.
* Basic Knowledge of (Excel, Word & PowerPoint)
* Familiar with mainframe application and its data base computers used primarily by large organizations for critical applications; bulk data processing.

## QUALIFICATIONS

* BBA FROM MDU UNIVERSITY
* 12TH FROM CBSE BOARD
* 10TH FROM CBSE BOARD

## CORE STRENGTHS

* Active Learner
* Hard Worker
* Punctual

## CIVIL STATISTICS

* **Date of Birth** : 15 June 1992
* **Father Name** : Sh. Ved Prakash Luthra
* **Mother Name** : Mrs. Chand
* **Sex** : Male
* **Marital Status** : Single
* **Language Known** : English, Hindi

## DECLARATION

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars

**Date:**  Signature.

**Place:**