**Curriculum Vitae**

**Anas Khan**

Mobile: 8630183078

Adress: Moh. Kham Saray Near Islamiya High School,

Meerganj, Bareilly, 243504

E-Mail: [khan.anas86@gmail.com](mailto:Rohitsaxenak3@gmail.com)

**Career Objective**

Looking a company which can observe my best, an atmosphere where I could be able to find a lot to learn & develop my skills. Improve solution-focused, team oriented & hands-on skill to successfully work completion even in negative situations

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| **Previous Employers** |

**\* Worked with MD SYNERGY GLOBAL PVT. LTD. from March 2019 till April 2021.**

**Prime Responsibilities**

* **Worked on Rejections claims**
* **Checked patient Demographic info and verifying the claim**
* **Follow up on Claim status like Denial or No response.**
* **Create Appeal for the Denial and recover the amount from insurance.**
* **Pre call analysis before solving the claim.**
* **Monitor customer account details for Non-payments, delayed payments.**
* **Follow up on pending claims, investigate claim denials.**
* **Initiate collections and track receivable balances and payments due.**
* **Clear pending AR backlogs.**

**Software skill-set used:**

\* Windows/98/2000/XP

\* Proficiency in MS Word/MS Excel/Outlook/Internet

**TYPING SPEED:**

\*English-35 words/min

**Achievements:**

* Highlight Awards (2 times) for highest production during the month end & year end.

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| **Professional Credentials** |

**2019** **B.Tech** , Civil Engineering, MORADABAD INSTITUTE OF TECHNOLOGY,

MORADABAD

**2015** **Intermediate**, PCM, DELHI PUBLIC SCHOOL ,

BAREILLY

**2013** **High School**, PCM, DELHI PUBLIC SCHOOL ,

BAREILLY

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| **Personal Information** |

* **Date of Birth :** September 20, 1997
* **Sex :**Male
* **Marital Status :**Single
* **Father Name:**Rashid Rafiq Khan
* **Languages Known:**English and Hindi

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Place: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Anas Khan)