**Vivek Kumar**

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# **CAREER OBJECTIVE**

To deliver my best at all the professional front by matching my personal expertise with yours and offer you my service, by seeking this job position in your esteemed organization.

# **EDUCATIONAL QUALIFICATION**

* 10TH Passed From, CBSE Board 2010
* 12TH Passed From, CBSE Board 2012
* Graduate from Delhi University 2015

# **WORK EXPERIENCE**

1. Aegis Associate Pvt Ltd 09 Jan 2017 to 02 Dec 2018
2. Pacific BPO 03 Dec 2018 to 03 Dec 2021
3. Revenue Synergy 11 Jan 2022 to Current

* Call Insurance companies on behalf of physicians and carryout further examination on outstanding Accounts Receivables
* Call insurance companies directly and convince them to pay the outstanding claims
* Call insurance companies and check on the status of claims
* Transfer the outstanding balance to the patient of he/she doesn't have adequate insurance coverage
* If the claim has already been paid, ask the insurance company for Explanation of Benefits (EOB)
* Make corrections to the claim based on inputs from the insurance company
* Review and coordinate with coding team for modifiers, CPT and Dx corrections

**BUSINESS APPLICATION SKILLS:**

* Basic Knowledge of Computer
* Well versed with Internet Operation and Mailing.

# **PERSONAL DETAILS**

* Date of Birth – 27/02/1994
* Gender – Male
* Marital Status – Unmarried
* Nationality – Indian
* Religion – Indian
* Language Known – English & Hindi
* Hobbes/Interest – Listening Music

Declaration

I hereby declare that above mention information is correct and best of my knowledge and I bear the responsibility for the correctne4ss of the above mention particulars.

**Date: (Vivek Kumar )**