**Curriculum Vitae**

JAKKAMSRIKANTH

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Email: jakkamsrikanth7@gmail.com.

**CAREER OBJECTIVE:**

My objective is getting associated with a company where I can utilize my skills and gain knowledge while enhancing the company’s productivity and reputation.

**ACADEMIC PROFILE:**

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| --- | --- | --- | --- | --- |
| COURSE | COLLEGE | UNIVERSITY/  BOARD | YEAR OF  PASSING | PERCENTAGE% /CGPA |
| SSC | RAVI  BALANIKETHAN  HIGHSCHOOL | BOARD OF  SECONDARY  EDUCTION | 2012 | 5.8 |
| Intermediate (CEC) | Sri Chaitanya Jr College | Board of Intermediate  Education | 2014 | 51.00% |
| BCOM  (computers) | VIVEKAVARDINI  DEGREE AND PG  COLLEGE | KU | 2018 | 60% |

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**PROFESSIONAL SYNOPSIS:**

* Experience in Account Receivable Analyst working with Client Software’s.
* Proficient in working on Denials & Rejections. Dealing with US clients.
* Proficient in Quality Check as per the standards of the regulators requirement to achieve quality through feedback for running successful process operations & service standards for business excellence.

WORK EXPERIENCE:

Worked as a AR specialist .

Duration : From OCTOBER 2020 to PRESENT

SKILLS:

* Teamwork, good communication skills, hardworking and detail oriented
* Strong analytical/problem solving skills and attention to detail
* Proficient in Microsoft Office suite with strong emphasis on MS Excel skills
* Strong attention to detail
* Possesses strong organizational and priority-setting skills
* Strong written communication skills
* Ability to work independently
* Strong organizational and time management skills
* Proven ability to work in a fast-paced environment and meet deadlines

Personal PROFILE:

Name : Jakkam Srikanth

Father Name : Srinivas

Gender : Male

Date of Birth : 20/08/1997

Marital Status : Single

Languages Known : English, Hindi and Telugu

Hobbies : Playing games and social activity

Nationality : Indian

Present address : H.NO 7-10-1/8A,New Gollagudem,Kothagudem