**CURRICULUM VITAE**

**MANAS DAS** [Mail Id-manasdas055@gmail.com](mailto:Mail-manasdas055@gmail.com)

Mobile No – 8101093488

**EXPERIENCE**

**1. Cognizant (Kolkata)- Senior Process Executive**

**(12th April 2018 - 17th March 2022)**

* US Medical Billing Healthcare Domain
* Patient Demographics
* Charge Entry
* Bad Debt Collection
* Credit Balance (Insurance and Patient refund, Insurance adjustment)

**2. Medfin India Private Limited (Kolkata)- Process Executive**

**(07th November 2016 - 11th April 2018)**

* US Medical Billing Healthcare Domain
* Patient Demographics
* Charge Entry

**3. Supertron Infotech Pvt Ltd (Kolkata)- Data Entry Operator**

**4. Joyram Computer Center (Barajaguli)- Data Entry Operator**

**EXTRA CURRICULAR ACTIVITY**

Diploma in Information Technology. Typing Speed 30@ wpm.

**EDUCATIONAL QUALIFICATION**

Kalyani University - Bachelor of Science in Bio Science

Barajaguli Gopal Academy High School - (H.S)

Barajaguli Gopal Academy High School - (Madhyamik)

**LANGUAGES**

English, Bengali and Hindi

**PERSONAL DETAILS**

Father’s Name : Biswanath Das

Date of Birth : 29/10/1981

Marital Status : Married

Mailing Address: Digha Gourbanga Road, Ward No 11

PO- Barajaguli, PS- Haringhata

Dist Nadia, PIN 741221

West Bengal

**DECLARATION**

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief and in the event of any information being found false my candidature is liable to be canceled.

Place :Barajaguli, Nadia \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: (Signature of the candidate)