RESUME

*Name : Amrita*

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*CAREER OBJECTIVE*

*Looking for a position in the HR department of the reputed organization to start my career for the new learning and add some value of the profitability of the organization .*

*QUALIFIACTIONS :*

|  |  |  |  |
| --- | --- | --- | --- |
| *YEAR* | *DEGREE* | *INSTITUTE /BOARD* | *PERCENTAGE %* |
| *2019-2021* | *Master of business administration* | *Bharat institute of technology ,Meerut* | *79%* |
| *2018* | *Bachelor of commerce* | *Janta girls college , Ellenabad* | *65%* |
| *2015* | *XII* | *Board of school education , Haryana* | *70%* |
| *2013* | *X* | *Board of school education , Haryana* | *63%* |

*ACHIEVEMENTS*

* *Scored 84% in corporate accounting and 81% in Management of sales force in B.com IVth sem .*
* *Scored 77% in Advanced financial accounting .*
* *Successful completion of the fundamental of Digital marketing certification exam from google .*
* *Certificate has been get from get from debate competition (VIGILANCE AWARENESS WEEK – 2020 )*
* *Certificate has been get from MMA – DAYAL ANNUAL DEBATE 2021 as a coordinator .*

*SKILLS*

* *Good communication skills*
* *Quick learner*
* *Sound knowledge of HR workings*
* *Can work under pressure*

*HOBBIES*

* *Listening to music*
* *Travelling*

*PERSONAL INFORMATION*

*Date of birth : 11 JAN 1998*

*Nationality : Indian*

*Languages : English , Hindi*

*Martial status : Married*

*DECLARTION :*

*I here by declare that the above information is correct to the best of my knowledge and belief .*

*Place : Meerut*

*(Amrita)*