**Parmar Rayyan Mukhtar**



**OBJECTIVE:**

* To become a part of initiative & challenging environment where I can constantly learn & utilize my knowledge successfully, deliver solutions to problems, thus help in personal & organization growth.

**STRENGTH:**

* Hardworking and ready to take any type of Challenge
* Confident, Optimistic & Flexible
* Satisfying English and Presentation Skills
* Positive Thinking and Quick Decision Making

**WORK EXPERIENCE**:

 Total 4 years of experience in Medical billing Industry.

 Currently employed at Health Prime Services International as QC Specialist from

Feb 14, 2022, till date.

Initially started my career with Gebbs Healthcare in 2018.

**EDUCATIONAL QUALIFICATION:**

* 2010 - 2011 Maharashtra Board, Secondary School Certificate
* 2014 - 2015 Maharashtra Board, Higher School Certificate
* 2015 - 2016 Appeared for final year of Diploma in Electronics

**Software Skills:**

* Microsoft Office (Word, Power Point & Excel)
* Cerner AR Software
* Anziowin AR Software
* Revenue Manager
* Sorian
* kareo
* NextGen
* AMD
* Athena

**Achievements in GEBBS:**

* Worked on client special projects, HDV & client priority account
* Rewarded twice as “The Performer of the month” in last 6 months.
* Provided Process Training to the newly arrived teammates in our process.
* Earned opportunity of speaking to client-on-client call regarding process with Team leads, Quality & Manager.
* Became Line Trainer of STJO Process within 6 months.

**MOTTO:**

* Working with a Team or an Organization as One Unit.
* Grow with the organization.
* Achieve everything.

**HOBBIES:**

* Football
* Hiking
* Cycling

**PERSONAL DETAILS:**

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|    | Name : Father's Name : | Parmar Rayyan Mukhtar  Parmar Mukhtar Ahmed |
|  | Address : | ‘I’/Wing , 601, Premiere Residencies, floor Floor, |
|  |  | Near Kohinoor Hospital, Kirol Road, |
|  |  | Kurla (W), Mumbai 400 070 |
|  | Mobile# : | 8850349152 |
|    | Email :  Date of Birth : | parmarrayyan979@gmail.com  15 April 1996 |
|  | Place of Birth : | Doha Qatar |
|  | Gender : | Male |
|  | Marital Status : | Unmarried |
|  | Nationality : | Indian |
|  | Religion : | Islam |
|  | Languages Known : | English, Urdu & Hindi |