**RESUME**

**UPPARA VIJAYAKUMAR**

**E-mail:** Vijaykarna331@gmail.com

**Mobile No:** +91-7337272720

CAREER OBJECTIVE

To work in an environment which would help me develop projects, which would provide client satisfaction and though contribute to the growth of the company to achieve a position which enables me to work using my past experience and help in the growth and development of the organization myself.

EDUCATIONAL CREDENTIALS

|  |  |  |  |
| --- | --- | --- | --- |
| Course | Institution | Board | Year |
| MBA | Sri Vivekananda institue and science collage | S.k University | 2020 |
| Degree | Adoni Arts and Science collage | Ralayaseema univeraity | 2016 |
| Intermediate | National junior collage | Board of intermediate education | 2013 |
| SSC | National english medium high school adoni | SSC Board | 2011 |

**Professional Skill Set**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Languages | : | Basics of C#, Windows 7/8,MS Word |
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STRENGTH

* Good Communication skills
* Easily Mingle with others and Adaptability.
* Always ready to take up new challenges.
* Believe in teamwork.
* Ability to undergo flexibilities.

Work Experience

Organization : omega Healthcare services Pvt Ltd

Designation : Worked as AR Caller in Deniel Management

Experience : 2 year 1 months

Roles and Responsibilities

* Make the outbound phone calls to resolve the denial issues.
* Responsible for processing the payments, adjustment and denials according to established guidelines.
* Work the claim and denials to ensure maximum reimbursement for services

Provided

* Escalate difficult collection situations to management in a timely manner
* To prioritize the pending claims for calling from the aging basket.
* Meeting daily/weekly and monthly targets set for an individual.

Personal Details

Name : UPPARA VIJAYAKUMAR

Father’s Name : U.sreenivasulu

Date of Birth : 06/04/1996

Marital Status : unmarried

Languages known : Telugu ,english and hindu

Permanent address: 17/241 kallubhavi adoni(M) , kurnool(D) AP

**DISCLAIMER**

I hereby declare that the above mentioned information is correct up to my knowledge and I hear the respons ibility for the correctness of the above mentioned particul ars.

**- UPPARAVIJAYAKUMAR**