CURRICULUM VITAE GOOLURU SHILPA (CPC)

**Email :** [**goolurushilpa948@gmail.com**](mailto:goolurushilpa948@gmail.com)

**Mobile no :+91 9986577506**

**CAREER OBJECTIVE:**

Seeking a challenging position in Healthcare Industry, utilizing my abilities developed through my experience where my technical, logical & analytical skills will greatly enhance the growth and success of the company. Seeking a position to learn constantly and contribute effectively and to grow along with the organization.

PROFESSIONAL SUMMARY:

* 5 years in **Medical Coding** (Experience in E/D pro-fac, E/m out patient , IP-DRG , UAE submission process)
* Accurately assigned CPT, ICD-10-CM codes and HCPCS codes based on the procedures performed in each of the modalities of EM report.
* Extreme knowledge with regards to Medical Coding guidelines and coding techniques with ICD-10-CM, CPT, HCPCS, E&M (Evaluation and Management) Coding, and Medical Terminology.
* Maintaining and applying coding knowledge as per coding guidelines wherever necessary and introduce innovative ways to minimize errors and enhance quality standards in the organization
* Analyzing patient medical records to ensure proper payment or reimbursement for medical services and reading medical diagnoses, conditions and treatments
* Hands on experience of using Coding Software like Encoder Pro and Select coder.
* Provided ICD codes for diagnosis and procedure for medical insurance claims submission
* Identified issues with documentation pattern and reported to supervisor
* Exceeded the quality expectations and productivity standards
* Classifying Diseases and Procedures from outpatient Medical Records
* Efficient in using MS Word, MS Excel, MS PowerPoint and Good Typing Skills

**WORK EXPERIENCE:**

1. **Company : ACN Healthcare Services, Vizag Duration : June 2017 to May 2019**
2. **Company : LOGIX HEALTHCARE,Banglore Duration : June 2019 to 2021 Jan**
3. **Company : Aster DM healthcare Duration : March 2021 to present**
4. **Responsibilities:**
   * Worked on EM report, correctly assigned CPT, ICD-10-CM codes and HCPCS codes based on the procedures performed by verifying the documentation properly.
   * Provided ICD codes for diagnosis and procedure for medical insurance claims submission
   * Considering the factors like age, sex, discharge status, indicators to determine the appropriate codes.
   * Identified issues related to documentation in EMR and reported to supervisor.
   * Exceeded the quality expectations and productivity standards

**Educational Qualification:**

|  |  |  |  |
| --- | --- | --- | --- |
| Sno | Education | Institution/Organization | Year of Study |
| 1 | Secondary School Education (S.S.C) | Vignan e/m high school | 2012 |
| 2 | Intermediate (bi.p.C) | Sri Chaitanya college | 2014 |
| 3 | B.S.C(Biotechnology) | Sri venkaeswara Degree college | 2017 |

**STRENGTHS:**

* + Strong initiative and self-motivated.
  + Capable of Decision Making and Leading a Team and willingness to learn new tasks.
  + Ability to work hard and to complete the assigned tasks on time.
  + Good Presentation and Communications skills.
  + Adaptable to any working environment.
* Comprehensive problem-solving abilities.

**Personal Profile:**

Name : Gooluru Shilpa

Father’s name : Gooluru Maheshwar Reddy

Mother’s name : Rajitha

Date of Birth : 29 May 1996

Nationality : Indian

Languages known : Telugu, English, Hindi

Permanent address : H.No.2;27,Thippepalli, o.D. cheuruvu (mandal)

Ananthapur District

Andhra Pradesh .

Pincode : 515561

**Declaration:**

I hereby declare that the information furnished above is true to the best of knowledge.

Place: Banglore Date:

G.SHILPA