**Curriculum Vitae**

**Name**: Sayani Banerjee

**Address**: 11/A Pallyshree, Rahara, Khardaha **Contact No:** +91 8961446834 **Email Id**: banerjeesayani70@gmail.com **S** **Date Of Birth**: 03/10/1999 **Country**: India

**Career Objective:**

To Work for an organization which provides me the opportunity to improve my skills and knowledge to growth along with the organization objective.

**Highlights:**

* Good Communication skill.
* Strong Problem solving skill.
* Strong leadership skill.
* Strong understanding of customer standard.

**Education Details**:

|  |  |  |
| --- | --- | --- |
| University | Institute | Course |
| NIOS | National Institute of Open  Schooling | Higher Secondary (Hs) |
| WBBSE | Barrackpore Girls’ High School | Madhyamik (10th) |
| IGNOU | Indira Gandhi National Open University | Graduation (B.A) |

**Work Experience:**

* Fresher.

**Language Known:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Language** | **Speaking** | **Reading** | **Writing** |
| Bengali | Yes | Yes | Yes |
| English | Yes | Yes | Yes |
| Hindi | Yes | No | No |

**It Skills:**

* Microsoft Word
* Microsoft Excel
* Microsoft Powerpoint

**Extra Curricular Activity:**

* Painting
* Crafting
* Videography
* Video Editing.

**Personal Details:**

Father’s Name- Raj Kumar Banerjee

Mother’s Name- Chhaya Banerjee

**Place-** Kolkata **Signature**- Sayani Banerjee

**Date-** 14/10/2022