# RAHUL GUPTA

# RAHULGUPTA230915@GMAIL.COM

8800667544

**OBJECTIVE**

To work in a dynamic environment which can fuel my professional growth & give me challenging tasks where I can enhance my skills & potential to my best & exploit them to create new avenues in the interest of the company.

**PROFESSIONAL ACCOMPLISHMENT**

**PACIFIC BPO PVT. LTD.**

Working as a Senior Executive in Revenue cycle management) (From Jan 2022 till Present)

**Current Process: - Healthcare Insurance (Medical billing )**

Job Description

* Responsible for managing cash-inflow functions and collections of overdue accounts.
* Analyzing and ascertaining the causes of outstanding payments and meeting clients with options for payment settlement.
* Responsible for revenue of the provider.
* Responsible for to contact insurance and manage the denials received.
* Drafting and presenting reports on delinquent accounts to the management.
* Reviewing requests from clients and working on modification of bill amounts.
* Following up with clients for delayed payment and collecting late-payment fine.
* Collaborating with the accounting team and working towards streamlining account

**R1RCM (ACCRETIVE HEALTCARE)**

Working as a Senior Analyst in Revenue cycle management) (From October 2019 till December 2021)

**Healthcare Insurance ( AR Follow UP )**

Job Description

* Preparation for planning through the identification and review of health care information relevant for strategy analysis.
* Maintain a strong knowledge and understanding of all commercial payers within their specific project.
* Work with regional stake holders to identify information needs and develop reporting to meet those needs.
* Participate in the design of projects to understand key employee behaviors that drive retention and engagement.
* To do analysis of data which resolves querying clients for doubts/ clarification.
* Perform the processing of clients’ accounts payable transactions to ensure that municipal finances are maintained in an effective, up to date and accurate manner.

**EXHAULTED HEALTCARE PVT LTD.**

Worked as a Analyst in Revenue cycle management)

(From September 2018 to September 2019)

**Healthcare Insurance ( AR Follow UP )**

Job Description

* Preparation for planning through the identification and review of health care information relevant for strategy analysis.
* Maintain a strong knowledge and understanding of all commercial payers within their specific project.
* Work with regional stake holders to identify information needs and develop reporting to meet those needs.
* Participate in the design of projects to understand key employee behaviors that drive retention and engagement.
* To do analysis of data which resolves querying clients for doubts/ clarification.
* Perform the processing of clients’ accounts payable transactions to ensure that municipal finances are maintained in an effective, up to date and accurate manner.

**EDUCATIONAL QUALIFICATION**

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**EDUCATIONAL QUALIFICATION**

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| *2006-2010 B-TECH(INFORMTION TECHNOLOGY) FROM SMEC* |
| *2006 12th from CBSE Delhi.* |
| *2004 10th from CBSE Delhi.* |

**TRAININGS ACQUIRED**

* Lean Training
* Email Writing Skills
* Corporate Etiquette.
* Microsoft Excel.

**PERSONALITY**

* Good analytical skills & quick learner.
* Good oral and written communication skills.
* Able to work under pressure and strong time management skills.
* Planning and controlling change.
* Managing quality assurance programs.
* Sociability and team skills.

**PERSONAL DETAILS**

Father’s Name : Mr. Vinod Kumar Gupta

Date of Birth : 23.09.1990

Marital Status : Married

Nationality : Indian

I hereby declare that the above written particulars are true to the best of my knowledge and belief.

**Rahul Gupta**