NEETHU KRISHNA K

R 74/3, Khirki Extension, Malviya Nagar,New Delhi-110017

9667939875

neethujibu91724@gmail.com

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PROFILE SUMMARY

I am seeking a job where I could utilize my knowledge and gain experience. I am a quick learner and flexible to work under pressure. I have 1 year experience working as AR Analyst. I am a very social person it will be easier for me to blend in with the other employees and work with them as a team.

WORK PROFILE

Working for R1RCM from Nov2020-

* Ability to learn quickly and use a variety of systems
* Ability to manipulate and interpret data as well as communicating analytical results/recommendations
* Excellent communication, organization and time management skills
* Ability to adapt to constantly changing environments & priorities
* Ensure complete review of claims and forward to correct insurance companies.
* Contact insurance carriers or other responsible parties to confirm payment dates and details.
* Handle claim denials, rejections, no response work queue and follow up, review and documents accordingly.
* Make adjustments to patient and insurance accounts.
* Perform timely and accurate submission of claims.

EDUATION AND OTHER CERTIFICATIONS

|  |  |
| --- | --- |
| **2013** | BBA (ca) from Vivekananda College of Arts & Sciences for Women, Erode with 70%. |
| **2010** | 12th (C.B.S.E.) with 65% from Kendriya Vidyalaya, Ottapalam, Kerala. |
| **2008** | 10th (C.B.S.E.) with 66.7% from Kendriya Vidyalaya, Ottapalam, Kerala. |

SKILL

* Basic computer knowledge.
* Certified in Excel spreadsheet.
* EPIC Host

PERSONAL PROFILE

Fathers Name - K. Krishnadasan

Date of Birth – 11.10.1992

Sex – Female

Marital Status- Married

Languages Known –

* English
* Malayalam
* Hindi
* Tamil

HOBBIES

* Writing prose and poems.
* Reading Novels
* Playing sports like Badminton and Tennis.

DECLARATION

I solemnly declare that the information is correct to the best of my knowledge.

Signature

Neethu Krishna