Curriculum Vitae

**GARIMA SURI Email:** [garima\_suri@yahoo.com](mailto:garima_suri@yahoo.com)**,**

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**Aim**

To Work in a professional environment that will enhance my professional as well as interpersonal skills and knowledge.

**EDUCATIONAL QUALIFICATIONS**

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| --- | --- | --- | --- |
| **Qualification** | **Institute/University** | **Year of Completion** | **Percentage** |
| B.Sc. Biotech Final Year | Rajasthan University | 2013 | 64.94% |
| B.Sc. Biotech II year | Rajasthan University | 2012 | 62.40% |
| B.Sc. Biotech I year | Rajasthan University | 2011 | 61.18% |
| XII | Rajasthan Board | 2010 | 50.77% |
| X | Rajasthan Board | 2000 | 56.67% |

**TRAINING SKILLS**

* 15, days industrial training Programme on Molecular Biology from 01.06.2011 to 15.06.2011 and 15, days industrial training Programme on Clinical Biochemistry & Haematology from 16.06.2011 to 30.06.2011 from Dr. B. Lal Institute of Biotechnology, Jaipur.
* Attend 15 days training in “Medical Microbiology” from Dr. B. Lal Institute of Biotechnology, Jaipur.

* Dissertation in Medical Microbiology on “ In Vitro Optimization of Antibiotic Production from various Fungus in a Bioreactor From July 2012 to September 2012”

**WORK EXPERIENCE**

Worked in Coronis healthcare as “Process Associate” from September 2020 to January 2021.

Worked in Jorie healthcare mohali, as process associate in US medical billing from January

2020 to August 2020.

Worked in Bikham infotech, mohali Punjab as Process Analyst in US medical billing from May 2019 to December, 2019.

Worked as “customer service associate healthcare” in first source solutions pvt ltd in Chennai from September 2016 to march 2018.

**Software skills** :

• Medical billing software as Nextgen, mdconnection, ECW

**TECHNICAL SKILLS**

* MS word, power-point, internet.

**PERSONAL DETAILS**

Father name Mr. Om Prakash Suri

Mother’ name Mrs. Sarita Suri

Date of Birth 15th October 1985

Nationality Indian

Maritial Status Unmarried

Permanent Address E-105, Ranjeet Nagar, Bharatpur Rajasthan

Hobbies Watching t.v, Dancing, Reading Books, Acting.

SkillsEnthusiastic, hardworking, honest, determined.

**Linguistic skill** English, Hindi

**GARIMA SURI**