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| Sanjay Verma  Problem solver, Quick learner, Hard worker | C-109, street no. 27  BaljeetVihar, Nithari  New delhi-110086  +91-7503889128  **E-mail: Sv538760@gmail.com** | |
| EDUCATIONB.A. Programme - University of Delhi.July 2014 - June 201712th -Government Boys Sr. Sec. School, Nithari, Delhi - 110086April 2013 - March 201410th - Government Boys Sr. Sec. School, Nithari, Delhi - 110086July 2011 - March 2012EXPERIENCE   **R1 RCM (Accretive Health),** Tower A Building, Candor Info Space 2, Sector 21, Gurugram  May 2020 to Present  Working as a senior analyst to provide seamless services to prior authorization specialist in medical filed with excellent communication. Detail-oriented and focused on accurary and efficiency Insignia Mediscripts Pvt. Ltd, Sec-5 Dwarka — *Medical Language Specialist* January 2015 to May 2020  Working as a medical transcriptionist to provide seamless services to medical and allied professionals  4 plus year experience in handling various medical specialties with accuracy and time-bound approach  Helped in growth of current organization with excellent track record by working diligently and following HIPAA guidelines | | SKILLS  * Medical terminology knowledge * HIPPA trained * M.S. Office (word, excel, PowerPoint) * Hands-on training on eScription platform * Communication skills and critical thinking    HOBBIESCricket, CookingLANGUAGESEnglish, Hindi |