**Divya Jain**

**Cell:** +91 9100757345  **Email ID:** djdivyajain220@gmail.com

**Professional Summary**

I am very much active in completing the work in given time bound. To obtain success in my passionate field of Finance, where I can use my skills and abilities with a motive of optimizing the growth of the organization and achieving the goals being a team player.

**Work Experience**

**Optum Global Solutions (OGS)** Dec 2021 to till now

* Working on denial management.
* Analyzing and recommending solutions to improve first pass denial rates and reduce age of overall AR.
* Analyze outstanding insurance amounts to identify and resolve issues that are delaying claim payment completion.

**AGS Health** June 2017 to Dec 2021

**Information Process Enabler**

* On behalf of doctor, we will contact insurance company.
* Payment related problems will be solved through cold calls.
* On behalf of doctors, we will keep appeal for insurance company.
* Collecting the information regarding delay in the payment.

**Internship** April 2016 to May 2016

**Sharekhan Company.**

**Finance Intern**

* Understanding and analyzing what the actual business is about, preparing the action plan and solving the issues to get quick results.
* Providing the details of Sharekhan financial services to the prospects on cold calls.
* Explaining the SIP application process and its advantages/benefits to the Customer and sending those leads to the manager.
* Preparing the weekly reports and comparing the progress and with the past week’s and making adequate changes.

**Education**

**Bachelor of Business Administration:** Finance                                                 2014-2017

Siva Sivani Institute of Management

**Intermediate:** M.E.C                                                                                        2012-2014

Christian Higher Secondary School

**Certifications & Industrial Exposure**

* Visited **Reserve Bank of India** On Financial Literacy Summit 2016 & 2017(for 2 consecutive years) and received prizes in Rapid fire questions.
* Visited GVK EMRI in 2014.
* Visited BHEL in 2014.
* Visited DAIRY FARM in 2015.
* Visited NUZIVEEDU SEEDS in 2015.
* Visited GUBBA COLD STORAGE in 2016.

**Technical Skills:**  Microsoft Office, WINDOWS

**Strengths:**

• Flexibility

• Punctuality

**Declaration**

I hereby declare that the details furnished above are true to the best of my knowledge. In case any information is found false misleading or misrepresenting, I’m aware that I may be held liable for it.

Date:

Place: (Divya Jain)