**CURRICULUM VITAE**

ALESTIN DASS

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**DELHI -110055**

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**Mobile no-7503933443,9211220363**

**CAREER OBJECTIVE :**

To obtain a challenging and responsible position in an organization and serve the same with diligence, competency, honesty and sincere attitude .to make a positive impact in its fields of activity and to lead the

**PROFESSIONAL QUALIFICATION:**

* Two years Diploma in Medical Records Technology from **Christian Medical Association of India (CMAI) at**

**St. Stephen’s Hospital Delhi (2016-2018 July)**

* **Graduated from Delhi University in 2021.**
* **Complete CPC-A Certification November 2022 from ( AAPC ) Member id – 02017615.**

**EXPERIENCE**

* 01year 7 month Year Experience in St Stephens Hospital Healthcare facility gurugram Haryana As a Medical Record Technician .
* 02 Year experience in Indian Spinal Injury Center Hospital Vasant kunj Delhi-110070 As a Medical Record Technician .& presently Working in it .

**JOB PROFILE :**

* Review of electronic medical records initiated by a health care provider.
* Codes and/or reviews principal diagnosis, co-morbidities, complications, therapeutic and diagnostic procedures, supplies, materials, injections, and drugs
* Assigning of International Classification of Diseases (ICD 10 cm), Current Procedural Terminology (CPT) Heath Care Financing Administration Common Procedure Coding Systems (HCPCS – all levels, and any other coding classification systems that may be required)

**PERSONAL SKILL:**

* Firm Leadership, Sharp Observer and analyzer, co-operative and quick learner.

**ASSETS:**

* Honest and Kind
* Always helpful and a very good team work.

:The information mentioned above is true to best of my knowledge:

**Regards**

**(Alestin dass)**